

PROPOSED AGENDA

**BOARD OF SCHOOL DIRECTORS
OF THE
KEYSTONE SCHOOL DISTRICT**

REGULAR BUSINESS MEETING

DECEMBER 12, 2011

KEYSTONE ELEMENTARY SCHOOL GROUP INSTRUCTION ROOM

7 P.M.

- I. Call to Order--Mr. Slagle**
- II. Pledge of Allegiance--Mr. Slagle**
- III. Roll Call--Mr. Lauffer**
- IV. Announcements--Mr. Slagle**
 - A. Welcome to the Public.**
 - B. An Executive Session was held on December 5, 2011 to discuss a Personnel Issue.**
 - C. The next Meeting will be the Work Session on January 9, 2012 at 7 P.M. in the Elementary School Group Instruction Room.**
- V. Public Comment**

Note: By adopted Board Policy, individual comments are to be limited to 5 minutes or 15 minutes by topic. Previously adopted topics may be disallowed. Personnel issues may be discussed in Executive Session only.

 - A. None scheduled.**

VI. Consideration of Agenda

A. Additions

B. Corrections

C. Deletions

VII. Consent Agenda

Note: Items marked with an * have additional information attached that pertains to the Consent Agenda Item.

A. Minutes:

- 1. Approve the November 21, 2011 Work Session Minutes***
- 2. Approve the November 21, 2011 Regular Business Meeting Minutes***
- 3. Approve the December 5, 2011 Reorganization Meeting Minutes***
- 4. Approve the December 5, 2011 Work Session Minutes***
- 5. Approve the December 5, 2011 Special Business Meeting Minutes***

B. Financial Reports:

- 1. File the November, 2011 Liquid Cash and Investment Activity Analysis Report for Audit***
- 2. File the November, 2011 Elementary School Student Activities Report for Audit***
- 3. File the November, 2011 High School Student Activities Report for Audit***
- 4. File the November, 2011 High School Student Athletics Report for Audit***
- 5. File the November, 2011 Contingency Fund Detail Report for Audit***
- 6. Approve the November, 2011 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G for Payment***
- 7. Approve the November, 2011 Cafeteria Bills for payment as presented and located in Attachments C and F***
- 8. File the November, 2011 Cafeteria P&L for Audit***
- 9. Approve the November, 2011 Capital Reserve Bills for payment as presented and located in Attachment B***

C. Written Reports:

- 1. Accept the October, 2011 Northwest School Combine Report***
- 2. Accept the Career Center Report***
- 3. Accept the IU Report***
- 4. Accept the SMILES Report***

VIII. Contracts (For Individual or Separate Consideration)

- A. Consideration of the Approval of the Venango Training & Development Center Contract for July 1, 2011 through December 31, 2011.**

IX. Personnel (For Individual or Separate Consideration)

- A. Consideration of the Approval of the Secretary Performance Description.**

- B. Consideration of the Approval of an Unpaid Leave of Absence (4 days) for Amanda Kline, Elementary Teacher, for February 24, 2012 through February 29, 2012.**

X. New Business (For Individual or Separate Consideration)

- A. Consideration of Approval of Continuing Professional Development:**

- 1. February 12 to 15, 2012: PA Educational Technology Expo and Conference in Hershey. Requested by Jessica Resig and Kelsi Boyles at a cost of \$699.73 using Stem Grant Funds.**

- B. Consideration of Approval of Upcoming Student Field Trips:**

- 1. February 10 to 12, 2012: Varsity Cheerleaders to U.S. Spirit Nationals, Atlantic City, New Jersey. Requested by Kami Courson with funds from Cheer Booster Fundraising and Profits from the Basketball Concession Stand and Home Competition and Student Contribution, if needed.**

- C. Consideration of a 2-Hour Early Dismissal on December 22, 2011 for all Students and Employees.**

- D. Consideration of Transferring the 2010-11 Surplus of \$313,700 to various funds to set aside for future use.**

- E. Consideration of Act 1 Resolution.**

- F. Consideration of Approval for Superintendent to attend the Legislative Trip to Harrisburg, January 23 to January 25, 2012 at an estimated cost of \$350.**

- G. Consideration of Approval of District participation in the Thurston House Consortium for teen parents.**

XI. Policies (For Individual or Separate Consideration)

A. Consideration of the 1st Reading of the Following Policies:

- 1. #304: Employment of District Staff (New)**
- 2. #305: Employment of Substitutes (New)**
- 3. #306: Employment of Summer School Staff (New)**
- 4. #307: Student Teachers/Interns (New)**
- 5. #317: Conduct//Disciplinary Procedures (Revised)**

XII. Adjournment