

**JANUARY 17, 2022**

**PROPOSED AGENDA**

**BOARD OF SCHOOL DIRECTORS  
OF THE  
KEYSTONE SCHOOL DISTRICT  
REGULAR BUSINESS MEETING**

**ELEMENTARY SCHOOL GYMNASIUM/CAFETERIA**

**IMMEDIATELY FOLLOWING THE REGULAR WORK SESSION**

**I. Call to Order—Mr. Slagle**

**II. Roll Call—Mr. Lauffer**

**III. Consideration of Agenda**

**A. Additions**

**B. Corrections**

**C. Deletions**

**IV. Consent Agenda**

**Note: Items marked with an \* have additional information attached that pertains to the Consent Agenda Item.**

**A. Minutes:**

- 1. Approve the December 8, 2021 Reorganization Meeting Minutes\***
- 2. Approve the December 8, 2021 Regular Work Session Minutes\***
- 3. Approve the December 8, 2021 Regular Business Meeting Minutes\***
- 4. Approve the December 20, 2021 Special Business Meeting Minutes\***

**B. Financial Reports:**

- 1. File the December, 2021 Liquid Cash and Investment Activity Analysis Report for Audit\***
- 2. File the December, 2021 Contingency Fund Report for Audit\***
- 3. File the November, 2021 Elementary School Student Activities Report for Audit\***
- 4. File the December, 2021 Elementary School Student Activities Report for Audit\***
- 5. File the December, 2021 High School Student Activities Report for Audit\***
- 6. Approve the December, 2021 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A D and G\***

**IV. Consent Agenda (Continued)**

**B. Financial Reports (Continued):**

- 7. Approve the December, 2021 Cafeteria Bills for payment as presented and located in Attachment C\***
- 8. Approve the November, 2021 Cafeteria P&L Report for Audit\***
- 9. Approve the December, 2021 Cafeteria P&L Report for Audit\***
- 10. Approve the December, 2021 Capital Reserve Bills as presented and located in Attachment B-1\***

**C. Written Reports:**

- 1. Accept the November, 2021 Northwest School Combine Report\***
- 2. Accept the Career Center Report\***
- 3. Accept the IU Report\***

**V. Personnel (For Individual or Separate Consideration)**

- A. Consideration of the Approval of Hiring David Wentling as a Full-Time, Permanent Custodian, effective January 18, 2022, pending proper completion of Personnel File Documentation and Clearances.**
- B. Consideration of the Approval of Modifying Speech Pathologist, Samantha Toy's, work week from 3 days per week to 5 days per week for the remainder of the School Year, effective January 18, 2022. Paid using ARP ESSER Grant Funds.**
- C. Consideration of the Approval to Modify the Contract with Maria Vaughn, School Psychologist, from 3 days per week to 5 days per week for the remainder of the School Year, using ARP ESSER 7% Set Aside Funds.**
- D. Consideration of the Approval to Hire Kim Callander as a Paraprofessional, pending proper completion of Personnel File Documentation and Clearances, effective January 18, 2022.**
- E. Consideration of the Retroactive Approval to Post For a Building Check Custodian.**
- F. Consideration of the Approval to Appoint Scott Dowlan as Building Check Custodian, effective January 9, 2022.**
- G. Consideration of the Approval of the Resignation Letter from Kayla McConnell, High School Cafeteria Monitor, effective December 31, 2021.**
- H. Consideration of the Retroactive Approval to Post and Advertise for a High School Cafeteria Monitor.**
- I. Consideration of the Approval to Hire Jordan Popolis as Varsity Girls' Track Coach, effective immediately.**

**V. Personnel (For Individual or Separate Consideration) (Continued)**

- J. Consideration of the Approval to Hire Bobbie Heller and Franki Sheatz to split the Girls' Varsity Track and Field Assistant Coach position, effective immediately.**
- K. Consideration of the Approval to Hire Jon Beal and Bill Weaver to split the Boys' Varsity Track and Field Assistant Coach position, pending proper completion of Personnel File Documentation and Clearances, effective immediately.**
- L. Consideration of the Approval to Hire Andrew Lauer as Varsity Baseball Assistant Coach, pending proper completion of Personnel File Documentation and Clearances, effective immediately.**
- M. Consideration of the Approval of the Resignation Letter from Ryan Smith as Varsity Football Head Coach, effective immediately.**
- N. Consideration of the Approval of the Resignation Letter from Ryan Smith as Spring Weight Room Coordinator, effective immediately.**
- O. Consideration of the Approval to Post and/or Advertise the Following Athletic Positions:**
  - 1. Varsity Football Head Coach.**
  - 2. Varsity Football 1<sup>st</sup> Assistant Coach.**
  - 3. Varsity Football 2<sup>nd</sup> Assistant Coach.**
  - 4. Jr. High Football Head Coach.**
  - 5. Jr. High Football 1<sup>st</sup> Assistant Coach.**
  - 6. Jr. High Football 2<sup>nd</sup> Assistant Coach.**
  - 7. Spring Weight Room Coordinator.**
- P. Consideration of the Approval to Hire Karen McGiffin as Mentor for Courtney Syfert.**
- Q. Consideration of the Approval of the Lump Sum Request from Kami Coursen.**
- R. Consideration of the Approval of the Retirement Letter from Vernon Lauffer as Business Manager/Board Secretary, effective June 29, 2022.**
- S. Consideration of the Retroactive Approval to Post and Advertise for the Business Manager Position.**

**VI. New Business (For Individual or Separate Consideration)**

- A. Consideration of the Approval of the Adoption of the PSBA Principles for Governance and Leadership, as presented.**

**VI. New Business (For Individual or Separate Consideration) (Continued)**

- B. Consideration of the Approval of the Revision of the 2021-22 School Calendar, as presented.**
- C. Consideration of the Approval of the Agreement with Questec and Keystone School District for an Application Support Coordinator, effective January 18, 2022 through June 30, 2024, as presented.**
- D. Consideration of the Approval of the Clarion County Career Center Articles of Agreement, as presented.**
- E. Consideration of the Approval of the Advertisement of a 5-Year Bid for Food Service Management Operations.**
- F. Consideration of the Approval of the Revision of the Health & Safety Plan to address Household Contacts and CDC Changes, as presented.**
- G. Consideration of the Approval of the Upcoming Field Trip:**
  - 1. 3/25/2022: Students to Clarion University for College Career Fair. Requested by Jennifer Wingard, using Principal Contingency Fund.**

**VII. Policy (For Individual or Separate Consideration)**

- A. Consideration of the Approval of the 2<sup>nd</sup> Reading of the Following Policies:**
  - 1. #006 Meetings**
  - 2. #006.1 Attendance at Meetings Via Electronic Communication**
  - 3. #146.1 Trauma-Informed Approach.**
  - 4. #203 Immunizations and Communicable Disease**
  - 5. #246 School Wellness**
  - 6. #314 Physical Examination**
  - 7. #626 Federal Fiscal Compliance**
  - 8. #705 Facilities and Workplace Safety**
  - 9. #903 Public Participation in Board Meetings**
  - 10. #904 Public Attendance at School Events**
  - 11. #907 School Visitors**

**VIII. Adjournment**