

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
August 19, 2019**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 19, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon F. Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

**CONSIDERATION OF AGENDA**

- Mr. Beary made the Motion to Approve the Agenda with the Following Changes:
- Additions:**
- VII. K. Approval of Granting Tenure to Chelsea Mesisca, as of August 22, 2019.
  - VII. L. Approval of the Resignation from James Rhoads as Team A, Jr. High Girls' Basketball Coach, effective immediately.
  - VII. M. Approval of Hiring Andy Traister as Team A. Girls' Jr. High Basketball Coach, effective immediately.
- Corrections:**
- VII. C. Hiring of Alyssa Mansfield as Long-Term Substitute Math Teacher, effective August 22, 2019.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**
- 1. Approve the July 15, 2019 Regular Work Session Minutes\*
  - 2. Approve the July 15, 2019 Regular Business Minutes\*
  - 3. Approve the August 12, 2019 Regular Work Session Minutes\*

**CONSENT AGENDA** (Continued)

□ **Financial Reports:**

1. File the July, 2019 Liquid Cash and Investment Activity Analysis Report for Audit\*
2. File the July, 2019 Elementary School Student Activities Report for Audit\*
3. File the June, 2019 High School Student Activities Report for Audit\*
4. File the July, 2019 High School Student Activities Report for Audit\*
5. File the June, 2019 High School Athletics Report for Audit\*
6. File the July, 2019 High School Athletics Report for Audit\*
7. Approve the July, 2019 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G\*
8. Approve the July, 2019 Cafeteria Bills for payment as presented and located in Attachments C\*
9. Approve the July, 2019 Capital Reserve Bills as presented and located in Attachment B and E\*

□ **Written Reports:**

1. Accept the June, 2019 Northwest School Combine Report\*
2. Accept the Career Center Report\*
3. Accept the IU Report\*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

**PERSONNEL** (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to APPROVE the Following Personnel Items, pending proper completion of Personnel File Documentation and Clearances:
1. HIRING of NICHOLAS BANNER, as TEMPORARY, 1-YEAR, SECONDARY MATH TEACHER, effective August 22, 2019 at Step 1, Bachelors.
  2. HALEE MCCANCE as MENTOR for Nick Banner, new Math Teacher.
  3. HIRING of ALYSSA MANSFIELD as LONG-TERM SUBSTITUTE MATH TEACHER, effective August 22, 2019.
  4. AMANDA KLINE as MENTOR for Alyssa Mansfield, new Long-Term Substitute Math Teacher.
  5. ROBIN KERLE as MENTOR for Samantha Toy, new Speech Teacher.
  6. BRETT VAUGHN as MENTOR for Ben Gaul, new Social Studies Teacher.
  7. HIRING of ELIZABETH SAWYER as PARAPROFESSIONAL, effective August 22, 2019.
  8. MALINDA SMITH as Bus Driver.
  9. HIRING of JAMES RHOADS as JV GIRLS' BASKETBALL COACH.
  10. RESIGNATION of JAMES RHOADS as TEAM A GIRLS' JR HIGH BASKETBALL COACH.
  11. HIRING of ANDY TRAISTER as TEAM A GIRLS' JR. HIGH BASKETBALL COACH.
  12. GRANTING TENURE to CHELSEA MESISCA, as of August 22, 2019.

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**PERSONNEL (For Individual or Separate Consideration) (Continued)**

- **Mr. Barrett made the Motion to APPROVE the Following Personnel Items, pending proper completion of Personnel File Documentation and Clearances (Continued):**

**13. GRANTING TENURE to PATRICK BUSCH, effective August 22, 2019.**

**The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

**NEW BUSINESS (For Individual or Separate Consideration)**

- **Mr. Barrett made the Motion to APPROVE the REVISION of the 2019-20 BOSTON MUTUAL LIFE INSURANCE RATE to 0.16/\$1,000. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**
- **Mr. Beary made the Motion to APPROVE the BASEBALL INFIELD RE-SOD from PA STATE SOD at a cost of \$8,394, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**
- **Mr. Barrett made the Motion to APPROVE the QUOTE from ALLEGHENY LOG HOMES for \$3,650 for ten (10) PICNIC TABLES for the ELEMENTARY PAVILLION, with funds from Capital Reserve, with a Thank You to the Keystone School District Support Staff for a \$365 donation. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

**POLICY (For Individual or Separate Consideration)**

- **Mr. K. Swartfager made the Motion to APPROVE the 2<sup>nd</sup> READING of the FOLLOWING POLICIES:**

- 1. #150: Title I Comparability of Services.**
- 2. #220: Student Expression/Distribution and Posting of Materials.**
- 3. #913: Non-School Organizations/Groups/Individuals.**
- 4. #335: Family and Medical Leaves.**
- 5. #710.1: Crowdfunding.**

**The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

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**ADJOURNMENT**

**With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:07 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary---yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

**Respectfully submitted,**

**Vernon F. Lauffer  
Board Secretary**