

**Keystone School District
Knox, Pennsylvania
Special Business Meeting Minutes
December 3, 2019**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Tuesday, December 3, 2019 at 7:36 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda with the Following Changes:

Additions:

- V. B. Resignation of Jason Best as Varsity Football Assistant Coach.
V. C. Post for Varsity Football Assistant Coach.
VI. D. Spanish III and IV Field Trip.

Deletions:

- IV. B. 9. Cafeteria P&L.
IV. C. 3. IU Report.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**

1. Approve the November 18, 2019 Regular Work Session Minutes*
2. Approve the November 18, 2019 Regular Business Meeting Minutes*

- **Financial Reports:**

1. File the November, 2019 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the November, 2019 Elementary School Student Activities Report for Audit*
3. File the November, 2019 High School Student Activities Report for Audit*
4. File the November, 2019 High School Athletics Report for Audit*
5. File the November, 2019 Contingency Fund Report for Audit*
6. Approve the November, 2019 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
7. Approve the November, 2019 Cafeteria Bills for payment as presented and located in Attachment F*
8. Approve the November, 2019 Capital Reserve Bills as presented and located in Attachment B*

CONSENT AGENDA (Continued)

□ **Written Reports:**

1. Accept the October, 2019 Northwest School Combine Report*
2. Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to APPROVE the Following Personnel Items:
1. GRANT TENURE to JORDAN POPOLIS, effective November 21, 2019.
 2. RESIGNATION of JASON BEST as VARSITY FOOTBALL ASSISTANT COACH, effective immediately.
 3. POSTING of VARSITY FOOTBALL ASSISTANT COACH.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- Mr. Beary made the Motion to APPROVE the AUTHORIZATION for the BUSINESS MANAGER to Pay the Necessary Bills prior to the January 20, 2020 Regular Business Meeting. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.
- Mr. K. Swartfager made the Motion to APPROVE the RESOLUTION to LIMIT TAX to INDEX in 2020, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.
- Mr. Beary made the Motion to APPROVE WHITMORE BUSING as Bus Contractor for Route #1 through June 30, 2020. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.
- Mr. Barrett made the Motion to APPROVE the UPCOMING FIELD TRIP:
1. 12/13/2019: Spanish III and IV to El Toro Restaurant. Requested by William Weaver, using Student Contributions for meals. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

**SPECIAL BUSINESS MEETING MINUTES
DECEMBER 3, 2019
PAGE 3**

ADJOURNMENT

- **With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:52 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

Respectfully submitted,

Vernon F. Lauffer, Board Secretary