

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
September 16, 2019**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 16, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mrs. Stacey I. Thompson. Mr. Dwayne E. VanTassel was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Tim Curtis, Mr. John Hannold, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. Garret Stiglitz, Mr. Bradley Wagner and 2 Others.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting would be the Regular Work Session on Monday, October 14, 2019 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

- Mr. Garrett Stiglitz addressed the Board regarding the following:
 1. He thought that the Board would need to approve the change of the Former Weight Room Assignment.
 2. New developments in the Wrestling Program.
- Mr. John Hannold addressed the Board with the history of the construction of the Wrestling Room/Fitness Center Building and verbal agreements for the Wrestling Program.

REPORTS

- Superintendent—Mr. Algoe reviewed:**
 1. School Physical Plant Update.
 2. Comprehensive Plan.
 3. Advanced Placement Scholarship.
 4. RVAT Audit.
 5. Future Ready PA Index.
 6. Donation from KESPA.
 7. CSIU SIS Management and One Call Now Test.
 8. School Board Honor Roll.

REPORTS (Continued)

- ❑ **Elementary School Principal—Mr. McCormick reviewed:**
 1. Good start to the School Year.
 2. Improvement to the Group Room that has been converted to a Band Room.
 3. Two new Picnic Tables for Courtyard.
 4. Monarch Butterfly Release.
 5. Oleweus Bullying Assembly.

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Music Department Upcoming Concerts and Member Statistics.
 2. Veterans and First Responders' Night was held on September 13, 2019.
 3. Homecoming will be September 27, 2019. The 1989 State Runner-Up Football Team will be recognized that night, also.
 4. The Homecoming Parade and Bonfire will be held on September 25, 2019.
 5. The Homecoming Dance will be held September 28, 2019.
 6. First Clarion County Youth Council Blood Drive was held today. The next one will be held on December 13, 2019.
 7. Upcoming Field Trips.
 8. The Veterans' Day Assembly will be held on November 8, 2019.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed the Letter of Retirement from Susan Rhoades, Elementary School Health Aide.

- ❑ Mr. Algoe reviewed and requested the Posting and Advertising for an Elementary School Health Aide.

- ❑ Mr. Algoe reviewed and requested the Hiring of Danielle Rex, as Substitute Nurse, pending proper completion of Personnel File Documentation and Clearances.

- ❑ Mr. Algoe reviewed and requested the Upcoming Professional Development:
 1. 9-20-2019: Clarion County School Nurse Conference, Clarion. Requested by Petula King, using Budgeted Funds.
 2. 11-12-2019: SAP Fall District Council, Clarion. Requested by Brigette Rivers at a cost of \$15.

- ❑ Mr. Algoe reviewed and requested the Upcoming Student Field Trips:
 1. 9-20-2019: AP Environmental Science Class to Quiet Creek Herb Farm, Brookville. Requested by Tyler Chambers, using Student and Teacher Contributions.
 2. 9-27-2019: 7th Grade to Cook's Forest. Requested by Pam McCandless, using Student Contributions or Trout Unlimited Funds or Grant for Transportation.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed and requested the Upcoming Student Field Trips (Continued):
 3. 10-2-2019: Ecology and AP Environmental Science Class to Benazette and the Elk Country Visitor Center. Requested by Matt Baker, using Budgeted Funds.
 4. 10-11-2019: 1st Grade to Elk Country Visitor Center. Requested by Nancy Daum, using Student Contributions and CATS Funds.
 5. 2-21-2020: Elementary Chorus Fest, Brookville. Requested by Barbi Milliron, using Budgeted Funds.
 6. 4-30-2020 & 5-1-2020: 9th Graders to Harrisburg and Gettysburg. Requested by Bill Irwin, at an approximate cost of \$350, using Pizza Sales and Student Contributions.
 7. 9-13-2019: Elementary GEM to Seneca Lanes. Requested by Nicole Gorog, using Student Contributions.
 8. 9-25-2019: Elementary GEM to IU6 for Scrabble Competition. Requested by Nicole Gorog, at no cost.
 9. 11-12-2019: Elementary GEM to IU6 for Chess Tournament. Requested by Nicole Gorog, at no cost.
 10. 12-5-2019: 3-12th Grade GEM to Clarion University for Edge of Extinction. Requested by Nicole Gorog, at no cost.
 11. 12-12-2019: Elementary GEM to IU6 for LinguiSHTIKS Competition. Requested by Nicole Gorog, at no cost.
 12. 2-3-2020 or 2-4-2020: (Snow Date): 4th to 6th Graders to Spelling Bee at the Clarion Mall. Requested by Nicole Gorog, with funds from Principal's Contingency Fund for Scripps Registration.
 13. 3-19-2020: Elementary GEM to IU6 for Equations Competition. Requested by Nicole Gorog, at no cost.
 14. 5-7-2020: 4th-8th Graders to IU6 for Math 24 Competition. Requested by Nicole Gorog, at no cost.
 15. 5-12-2020: Elementary GEM to IU for the IU Mall. Requested by Nicole Gorog, at no cost.
 16. 11-11-2019: Jr/Sr High Gifted to IU6 for Chess Tournament. Requested by Nicole Gorog, at no cost.
 17. 12-10-2019: Jr/Sr High Gifted to IU6 for LinguiSHTIKS Competition. Requested by Nicole Gorog, at no cost.
 18. 2-18-2020: Jr/Sr High Gifted to IU6 for Presidents Competition. Requested by Nicole Gorog, at no cost.
 19. 3-17-2020: Jr/Sr High Gifted to IU6 for Equations Competition. Requested by Nicole Gorog, at no cost.
 20. 5-4-2020: Jr/Sr High Gifted to IU6 for Scrabble Competition. Requested by Nicole Gorog, at no cost.

- Mr. Algoe reviewed and requested Approval for Increasing Samantha Toy, Speech Teacher, from 0.4 FTE to 0.6 FTE for the remainder of the 2019-20 School Year.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. Algoe reviewed and requested the Approval for the Superintendent to Hire One (1) Temporary, One-Year Paraprofessional (Special Education emphasis), with Board Retro-Active Hiring of the Individual at the October Business Meeting.**
- ❑ **Mr. Algoe reviewed and requested the Approval of the Purchase and Installation of a new Insinkerator Disposal for the Elementary School at a cost of \$4,638, from AIS, with funds from Capital Reserve.**
- ❑ **Mr. Algoe reviewed and requested the Approval of the Purchase and Installation of a Cooler/Freezer and Evaporator Replacement for a Walk-In Cooler/Freezer at the High School, at a cost of \$18,200, from ABC Heating, Cooling & Plumbing, with Funds from Capital Reserve. *Note: This Unit is currently down and in need of repair.**
- ❑ **Mr. Algoe reviewed and requested the Approval of the Purchase of a Roll-In Refrigerator for the Elementary School, from TriMark, at a cost of \$8,750, with Funds from Capital Reserve.**
- ❑ **Mr. Algoe reviewed and requested the Approval to Repair the Asphalt at the Elementary School Parking Lot Entrance, from Wagner, Asphalt and Seal Coating, at a cost of \$4,560, with Funds from Capital Reserve.**
- ❑ **Mr. Algoe reviewed and requested the Approval of David Demmer as a Volunteer Coach for Boys' Jr High Basketball, pending proper completion of Clearances.**
- ❑ **Mr. Algoe reviewed and requested the Approval of Nicholas Banner as the Jr High Boys' Basketball Team B Coach.**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:09 A.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

