

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
September 21, 2020**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, September 21, 2020 at 7:50 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. K. Swartfager made the Motion to Approve the Following Changes to the Agenda:

Additions:

- V.E. Intent to Retire Letter from Bill Irwin, Dean of Students and Athletic Director, effective at the end of the 2020-21 School Year.
- V.F. Jason Best as Football Volunteer.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- Minutes:**

1. Approve the August 17, 2020 Regular Business Meeting Minutes*

- Financial Reports:**

1. File the August, 2020 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the July, 2020 Elementary Student Activities Report for Audit*
3. File the August, 2020 Elementary Student Activities Report for Audit*
4. File the August, 2020 High School Student Activities Report for Audit*
5. File the August, 2020 High School Student Athletics Report for Audit*
6. File the August, 2020 Contingency Fund Report for Audit*
7. Approve the August, 2020 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
8. Approve the August, 2020 Cafeteria Bills for payment as presented and located in Attachment C*
9. Approve the August, 2020 Capital Reserve Bills as presented in Attachments B-1, B-2 and E*

CONSENT AGENDA (Continued)

□ **Written Reports:**

1. Accept the July, 2020 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

□ Mr. Barrett made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:

1. LETTER of RETIREMENT from LINDA WEILACHER, CROSSING GUARD, with regret, effective August 26, 2020.
2. HIRING of ALISON ALBRIGHT as JR. HIGH GIRLS' BASKETBALL, TEAM A, COACH, pending proper completion of Personnel File Documentation and Clearances.
3. JOSH ALBRIGHT as JR. HIGH GIRLS' BASKETBALL VOLUNTEER, pending proper completion of Personnel File Documentation and Clearances.
4. RALPH EMERY as VAN DRIVER, pending proper completion of Personnel File Documentation and Clearances.
5. LETTER of INTENT TO RETIRE from BILL IRWIN, DEAN OF STUDENTS and ATHLETIC DIRECTOR, with regret, effective at the end of the 2020-21 School Year.
6. JASON BEST as VOLUNTEER for FOOTBALL.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

□ Mr. K. Swartfager made the Motion to APPROVE the HANDBOOK ADDENDUM—TITLE IX, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

□ Mr. K. Swartfager made the Motion to RETROACTIVELY APPROVE the REDEMPTION of the PLANT/PHYSICAL CD with FARMERS' NATIONAL BANK on September 11, 2020 for \$219,531.28. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the 2020-21 CONTRACT for TRANSPORTATION NURSING SERVICES with BAYADA. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. Barrett made the Motion to RETROACTIVELY APPROVE the KEYSTONE SCHOOL DISTRICT HEALTH & SAFETY PLAN, VERSION 4 (Fall Sports Spectacular Protocol), as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

POLICY (For Individual or Separate4 Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the 1st READING of the FOLLOWING POLICIES, as presented:**
 1. **#103: Discrimination/Title IX Sexual Harassment Affecting Students.**
 2. **#104: Discrimination/Title IX Sexual Harassment Affecting Staff.**
 3. **#247: Hazing.**
 4. **#249: Bullying/Cyberbullying.**
 5. **#317.1: Educator Misconduct.**
 6. **#824: Maintaining Professional Adult/Student Boundaries.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:54 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary