

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
December 7, 2020**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, December 7, 2020 at 8:09 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mr. Tom Bowser, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Bradley Wagner.

**CONSIDERATION OF AGENDA**

- Mr. Beary made the Motion to Approve the Agenda with the Following Deletions:  
**Deletions:** IV. B.9. Approval of the November 20, 2020 Capital Reserve Bills.  
IV. C.2. Accept the IU Report

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.

**CONSENT AGENDA**

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**
1. Approve the November 16, 2020 Regular Work Session Minutes\*
  2. Approve the November 16, 2020 Regular Business Meeting Minutes\*
- **Financial Reports:**
1. File the November, 2020 Liquid Cash and Investment Activity Analysis Report for Audit\*
  2. File the November, 2020 Elementary Student Activities Report for Audit\*
  3. File the November, 2020 High School Student Activities Report for Audit\*
  4. File the November, 2020 High School Student Athletics Report for Audit\*
  5. File the November, 2020 Contingency Fund Report for Audit\*
  6. Approve the November, 2020 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G\*
  7. Approve the November, 2020 Cafeteria Bills for payment as presented and located in Attachment C\*
  8. File the November, 2020 Cafeteria P&L Report for Audit\*

**CONSENT AGENDA** (Continued)

❑ **Written Reports:**

1. Accept the October, 2020 Northwest School Combine Report\*
2. Accept the Career Center Report\*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.

**PERSONNEL** (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to HIRE JORDAN POPOLIS as Boys' Track Assistant Coach, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to APPROVE the SUPERINTENDENT to HIRE a HIGH SCHOOL GUIDANCE COUNSELOR based on the Personnel Committee's Recommendation with Official Board Retroactive Hiring to occur at the January 18, 2021 Meeting. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.

**NEW BUSINESS** (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to APPROVE the NEW PAY SCALE for the TAX COLLECTORS for the Years 2022 through 2025, as follows:  
**Option #2:** \$3.75 per Collection beginning in 2022 for Real Estate Fully Paid, OCC/PC Fully Paid and Installment #1. \$1.75 for Installments collected 2 through 6.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.

- ❑ Mr. K. Swartfager made the Motion to Approve the RESOLUTION to LIMIT 2021 TAX INCREASE to the ACT 1 INDEX, as presented. The voice vote is presented as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.

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**POLICY (For Individual or Separate Consideration)**

☐ **Mr. Beary made the Motion to APPROVE the 2<sup>nd</sup> READING of the Following Policies:**

- 1. #113.1: Discipline of Students with Disabilities.**
- 2. #113.2: Behavior Support.**
- 3. #113.4: Confidentiality of Special Education Student Information.**
- 4. #616: Paying of Bills.**

**The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.**

**ADJOURNMENT**

**With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 8:15 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes and Mr. VanTassel—yes. Motion carried 8-0.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**