

**Keystone School District
Knox, Pennsylvania
Special Work Session Minutes
March 30, 2020**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Special Work Session to order on Monday, March 30, 2020 at 7 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer and Mr. Rodney Sherman.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said an Executive Session to discuss One Collective Bargaining Issue will be held tonight immediately following the Special Business Meeting.
- Mr. Slagle said the next scheduled Meeting would be the Combined Regular Work Session and Business Meeting on April 20, 2020 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

- None.

REPORTS

- Superintendent—Mr. Algoe reviewed:**
 1. Covid-19 Response Planning.
 2. School Physical Plant Update.
 3. FSMC Bid Process and Renewal.
 4. PCCD School Safety & Security Grant for 2020-21.
 5. Request for Extension of Retirement Letter Date for Keystone Education Association from April 1, 2020 to May 1, 2020.
 6. SB751.

DIALOGUE ITEMS

- Mr. Algoe requested the Approval for the Letter of Retirement from Linda Lewis, Confidential Secretary, effective June 30, 2020.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe requested the Posting and Advertising for a Confidential Secretary.
- ❑ Mr. Algoe requested the Approval for the Letter of Retirement from Janet Hurrelbrink, Custodian, effective June 30, 2020.
- ❑ Mr. Algoe requested the Posting and Advertising for a Full-Time Custodian.
- ❑ Mr. Algoe reviewed the Hiring of a Supervisor of Special Education. He said this item should be Requested for Consideration at the next Business Meeting.
- ❑ Mr. Algoe requested the Hiring of Josh Albright as Varsity Football 2nd Assistant Coach.
- ❑ Mr. Algoe requested the Approval of the Lump Sum Request Letter for the end of the 2019-20 School Year from Kami Coursen.
- ❑ Mr. Algoe requested the Hiring of Gregory Chadman as Substitute Custodian.
- ❑ Mr. Algoe requested the Approval of Marlene Hartzell as Van and Bus Driver.
- ❑ Mr. Algoe requested the Approval of Thomas Young as Van Driver.
- ❑ Mr. Algoe reviewed the 2020-21 School Calendar.
- ❑ Mr. Algoe requested the Retroactive Approval for Advertising for the 2020-21 through 2024-25 RFP for the Cafeteria Food Service Management Company.
- ❑ Mr. Algoe reviewed and requested the Award of the High School Roof Bid to Slippery Rock Commercial Roofing Contractors, Inc., at a cost of \$573,875, with funds from the District Roof Fund and Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Award of the Elementary School Sidewalk Bid to Heeter Enterprises, Inc., at a cost of \$135,454.55, with funds from Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Purchase of 30 Elementary Student Desks from Virco at a cost of \$2,343.30, with funds from Capital Reserve.
- ❑ Mr. Algoe and Mr. Barrett reviewed and requested the Approval of the 2020-21 Riverview Intermediate Unit Budget at a cost not to exceed \$12,243.

DIALOGUE ITEMS (Continued)

- Mr. Algoe requested the Approval of the 2020-21 CHAMP Agreement.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:47 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary