

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
April 20, 2020**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, April 20, 2020 at 7 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Brad Wagner.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting would be the Combined Regular Work Session and Special Business Meeting on Monday, May 11, 2020 at 7 P.M. in the Elementary School Gymnasium.

PUBLIC COMMENT

- None.

REPORTS

- Superintendent—Mr. Algoe reviewed:**
 1. Covid-19 Response Planning.
 2. School Physical Plant Updates.
 3. FSMC Contract Renewal.
 4. Continuity of Education Equity Grant (CEEG).
- Elementary Principal—Mr. McCormick reviewed:**
 1. Instruction Packets are currently being mailed to students.
 2. Cyclical Instruction will occur next year.
 3. End of Year Awards and Ceremonies.
 4. Incoming Kindergarten Class is 44 at this time.
 5. Thank You to Cafeteria Staff for Meal Preparation.

REPORTS (Continued)

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Instruction Packets are currently being mailed to students.
 2. Senior Cass Outlines for Year-End Ceremonies.
 3. Graduating Seniors.
 4. Recognition for Sylvia Swartzentruber and Corrine Lloyd for their achievement on PSAT's.
- ❑ **Special Education Director—Mrs. Chomas reviewed:**
 1. FAPE needs for 210 Students with Special Needs currently and Post Covid-19.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed and requested the Hiring of Kelli Guntrum-McNaughton as Supervisor of Special Education, effective July 1, 2020.
- ❑ Mr. Algoe reviewed and requested the Approval of the Bus/Van Driver Contract Addendums.
- ❑ Mr. Algoe reviewed and requested the Approval of the 2020-21 School Calendar.
- ❑ Mr. Algoe reviewed and requested the Award of the Bid Results and Financial Planning for the Elementary Boilers/High School Water Main/High School Tank and the Associated Capital Reserve Transfers that will be necessary.
- ❑ Mr. Algoe reviewed and requested the Approval of the 2018-19 Financial Audit Results.
- ❑ Mr. Algoe reviewed an Outline of the 2020-21 Budget.
- ❑ Mr. Algoe reviewed and requested the Letter of Retirement from Scott Stewart, Custodian, effective June 30, 2020.

ADJOURNMENT

With no further business, the Meeting was adjourned at 8:06 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

