

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
July 20, 2020**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, July 20, 2020 at 7 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Regular Work Session on Monday, August 10, 2020 at 7 P.M. in the Elementary School Gymnasium.

❑ **PUBLIC COMMENT**

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. Introduced Kelli McNaughton, new Special Education Supervisor.
 2. Health & Safety Plan, Version 2.
 3. Public Health Guidance.
 4. Flexible Instruction Resolution.
 5. Emergency Instructional Time Template.
 6. Virtual Learning Option.
 7. ESSER/CARES and PCCD Grants.
 8. School Physical/Plant Update.
- ❑ **Elementary—Mr. McCormick reviewed:**
 1. Elementary Teacher Handbook Changes.
 2. Elementary Student Handbook Changes.
- ❑ **High School—Mr. Wagner reviewed:**
 1. High School Teacher Handbook Changes.
 2. High School Student Handbook Changes.
 3. Athletic Fee Revision.
 4. Covid-19 Guidelines.

DIALOGUE ITEMS

- Mr. Algoe requested Approval of the Letter of Resignation from Julie Lander, Marching Band Assistant.**
- Mr. Algoe requested Approval of the Retroactive Posting and Advertising for a Marching Band Assistant.**
- Mr. Algoe reviewed and requested Approval of Amanda Kline as Marching Band Assistant.**
- Mr. Algoe requested Approval of the Letter of Resignation from Kami Coursen, Varsity Cheerleading Head Coach.**
- Mr. Algoe requested the Approval of the Letter of Resignation from Sarah Baughman, Jr High Cheerleading Head Coach.**
- Mr. Algoe requested Approval of the Letter of Resignation from Alexandria Bearfield, Varsity/Jr High Cheerleading Coach.**
- Mr. Algoe requested the Retroactive Approval to Post and Advertise for Varsity Cheerleading Coach, Jr High Cheerleading Coach and Varsity/Jr High Cheerleading Assistant Coach.**
- Mr. Lauffer said the Life Insurance Rate for 2020-21 was not available at this time.**
- Mr. McCormick and Mr. Wagner previously reviewed the Elementary Student Handbook and Elementary Teacher Handbook Changes and the High School Student Handbook and High School Teacher Handbook.**
- Mr. Algoe reviewed and requested Approval of the Elementary Boiler Room Asbestos Removal Change Order for \$5,040.**
- Mr. Algoe reviewed and requested Approval of the Procurement of the 7th Grade English Textbooks from SAVVAS at a cost of \$10,744.62, with funds from Capital Reserve.**
- Mr. Algoe reviewed and requested Approval of the Retroactive Award of Chromebooks Procurement to Vivacity Tech for \$180,480, with funds from CARES Grant.**
- Mr. Algoe previously reviewed the Flexible Instruction Resolution.**
- Mr. Algoe requested the Hiring of Jaden Haugh as Girls' Varsity Soccer Assistant Coach, effective immediately.**

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe requested the Hiring of Cameron Grumley as Boys' Varsity Soccer Assistant Coach, effective immediately.**
- ❑ Mr. Algoe requested Approval of the Letter of Resignation from Ashley Custer as Girls' Junior Varsity Volleyball Coach, effective immediately.**
- ❑ Mr. Algoe requested the Hiring of Hope Mays as Girls' Junior Varsity Volleyball Coach, effective immediately.**
- ❑ Mr. Algoe requested the Hiring of Ashley Custer as 8th Grade Girls' Volleyball Coach.**
- ❑ Mr. Algoe requested the Appointing of the following Program Volunteers for the Boys' and Girls' Varsity Cross Country Teams, effective immediately:**
 - 1. Bobbie Heller.**
 - 2. Franki Sheatz.**
 - 3. Audrey VanTassel.**
- ❑ Mr. Algoe requested the Appointing of Jason Hansford as a Program Volunteer for Girls' and Boys' Varsity Soccer Teams.**
- ❑ Mr. Algoe reviewed and requested the Posting and Advertising for an Anticipated Jr/Sr High School Social Studies Teacher.**
- ❑ Mr. Algoe and Mr. Lauffer reviewed and requested Approval of the Tax Exoneration Request from Michael Kuhns.**
- ❑ Mr. Algoe previously reviewed the Contracting with VLN Partners for Virtual Learning.**
- ❑ Mr. Algoe previously reviewed the Revised Health & Safety Plan.**

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed and requested Approval of the Department Chairs at the High School and the Grade Level Chairs the Elementary School, as follows:
 - 1. **High School:**
 - a. Jennifer Wingard, Guidance & Career Readiness.
 - 2. **Elementary School:**
 - a. Kim Riley, Kindergarten.
 - b. Nancy Daum, 1st Grade.
 - c. Sue Shaner, 2nd Grade.
 - d. Tim Zerbe, 3rd Grade.
 - e. Nicole Taydus, 4th Grade.
 - f. Amanda Kline, 5th Grade.
 - g. Kate Schoeppner, 6th Grade.
 - h. Autumn Marshall, Guidance & Career Readiness.
 - i. Brynn Space Renninger, Special Area.
 - j. Kaylan Arbogast, Special Education.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Vernon F. Lauffer, Business Manager

