

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
February 15, 2021**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, February 15, 2021 at 8 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Tom Bowser, Mr. Patrick Gavin, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda with the Following Amendment:

Addition: V.G. Consideration of Hiring Nick Banner as Assistant Varsity Baseball Coach, pending proper completion of Personnel File Documentation and Clearances.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**

1. Approve the January 18, 2021 Regular Work Session Minutes*
2. Approve the January 18, 2021 Regular Business Meeting Minutes*

- **Financial Reports:**

1. File the January, 2021 Board Summary Report for Audit*
2. File the January, 2021 Liquid Cash and Investment Activity Analysis Report for Audit*
3. File the January, 2021 Elementary Student Activities Report for Audit*
4. File the January, 2021 High School Student Activities Report for Audit*
5. File the January, 2021 High School Student Athletics Report for Audit*
6. File the January, 2021 Contingency Fund Report for Audit*
7. Approve the January, 2021 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
8. Approve the January, 2021 Cafeteria Bills for payment as presented and located in Attachment C*
9. File the January, 2021 Cafeteria P&L Report for Audit*
10. Approve the January, 2021 Capital Reserve Bills as presented and located in Attachments B-1 and B-2*

CONSENT AGENDA (Continued)

❑ **Written Reports:**

1. Accept the December, 2020 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to **RETROACTIVELY HIRE PATRICK GAVIN** as **ACTING SUPERINTENDENT** at \$475 per day, effective February 1, 2021 through the time period as determined by the board. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ Mr. K. Swartfager made the Motion to **APPROVE** the **LETTER of RETIREMENT** from **WILLIAM IRWIN** as **DEAN of STUDENTS** and **ATHLETIC DIRECTOR** at the end of the 2020-21 School Year, with regret. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ Mr. Beary made the Motion to **APPROVE** the **SPECIAL SICK LEAVE** for **10 EMPLOYEES** for **66 DAYS** to **ASSURE COMPLIANCE** with **FFCRA GUIDELINES** for **PSERS ELIGIBILITY**. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ Mr. Barrett made the Motion to **APPROVE** the following Items:
1. Letter of Resignation from **PAUL EVERETT** as **BOYS' BASEBALL ASSISTANT COACH**, effective immediately.
 2. **POSTING/ADVERTISING** for **BOYS' BASEBALL ASSISTANT COACH**.
 3. **PAUL EVERETT** as **VOLUNTEER BASEBALL COACH**.
 4. **HIRE NICK BANNER** as **BOYS' BASEBALL ASSISTANT COACH**.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

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NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the RESOLUTION calling for CHARTER SCHOOL FUNDING REFORM, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE the BIDDING and ADVERTISING for the REPLACEMENT of the ELEMENTARY ELECTRICAL PANEL and GENERATOR, if deemed necessary. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the ARCHITECTURAL SERVICES from AMOS RUDOLPH for the ELEMENTARY ELECTRICAL PANEL and GENERATOR REPLACEMENT in the amount of \$14,900, if deemed necessary. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

ADJOURNMENT

- ❑ **With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 8:06 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

Respectfully submitted,

Vernon F. Lauffer, Board Secretary