

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
March 15, 2021**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, March 15, 2021 at 7:45 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Matthew Baker, Mr. Thomas Bowser, Mr. Patrick Gavin, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Bradley Wagner.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda with the Following Amendments:

Additions:

1. V.J.: Consideration of Approval of the Resignation of Jeff Deitz as Head Cross Country Coach, effective immediately.
2. V.K.: Consideration of Hiring Staci Hannold as Cross Country Head Coach, effective for the 2021-22 Season, pending proper completion of Personnel File Documentation and Clearances.
3. V.L. Consideration of Hiring Jill Spence as Cross Country Assistant Coach effective for the 2021-22 Season, pending proper completion of Personnel File Documentation and Clearances.

Corrections:

1. VI. H. Consideration of Jon Beal as Boys' and Girls' Track Volunteer Coach.

Deletions:

1. IV.B.10: Approve the February, 2021 Capital Reserve Bills.
2. V.B.: Consideration of the Hiring of Alicia McMillen, Paraprofessional, effective July 1, 2021.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**

1. Approve the February 15, 2021 Regular Work Session Minutes*
2. Approve the February 15, 2021 Regular Business Meeting Minutes*

CONSENT AGENDA (Continued)

□ **Financial Reports:**

1. File the February, 2021 Board Summary Report for Audit*
2. File the February, 2021 Liquid Cash and Investment Activity Analysis Report for Audit*
3. File the February, 2021 Elementary Student Activities Report for Audit*
4. File the February, 2021 High School Student Activities Report for Audit*
5. File the February, 2021 High School Student Athletics Report for Audit*
6. File the February, 2021 Contingency Fund Report for Audit*
7. Approve the February, 2021 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
8. Approve the February, 2021 Cafeteria Bills for payment as presented and located in Attachment C*
9. File the February, 2021 Cafeteria P&L Report for Audit*

□ **Written Reports:**

1. Accept the January, 2021 Northwest School Combine Report*
2. Accept the Career Center Report*
3. Accept the IU Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- Mr. Beary made the Motion to APPROVE the EXTENSION of the 1-YEAR EMPLOYMENT for NICK BANNER, HIGH SCHOOL MATH TEACHER. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

- Mr. K. Swartfager made the Motion to APPROVE an INCREASE in PAY for Athletics, as presented:
1. Game Workers (2021-22)
 2. Game Manager (2021-22)
 3. Officials (2022-23)

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

- Mr. Beary made the Motion to APPROVE the LUMP SUM REQUESTS from:
1. Kami Coursen
 2. Halee McCance

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to RETROACTIVELY APPROVE the FOLLOWING:**
 1. **POST for a MENTOR for LYND SAY BLYSTONE, HIGH SCHOOL GUIDANCE COUNSELOR.**
 2. **JENNIFER WINGARD as MENTOR for LYND SAY BLYSTONE, HIGH SCHOOL GUIDANCE COUNSELOR.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

- ❑ **Mr. Barrett made the Motion to APPROVE ADAM LANDER as SUBSTITUTE CUSTODIAN, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. Beary made the Motion to APPROVE JON BEAL as BOYS & GIRLS' TRACK VOLUNTEER COACH, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPROVE KATIE JO KEIGHLEY as VAN DRIVER, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE the FOLLOWING:**
 1. **Letter of Resignation from JEFF DEITZ, as CROSS COUNTRY HEAD COACH, effective immediately.**
 2. **HIRE STACI HANNOLD as CROSS COUNTRY HEAD COACH, pending proper completion of Personnel File Documentation and Clearances.**
 3. **HIRE JILL SPENCE as CROSS COUNTRY ASSISTANT COACH, pending proper completion of Personnel File Documentation and Clearances.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

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NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 2021-22 SCHOOL CALENDAR, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the 2021-22 IU6 GENERAL OPERATING BUDGET, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the PURCHASE of 66 ELEMENTARY STUDENT DESKS and 76 STUDENT CHAIRS from VIRCO at a cost of \$10,890.56, using funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the 2021-22 through 2025-26 KEYSTONE EDUCATION ASSOCIATION COLLECTIVE BARGAINING AGREEMENT, as presented, pending proofreading. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

POLICY (For Individual or Separate Consideration)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 1st READING of the FOLLOWING POLICIES:**
 1. **#137.1: Extracurricular Participation by Home Education Students.**
 2. **#150: Title I: Comparability of Services.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.

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ADJOURNMENT

- **With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 8:52 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-0.**

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**