

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
October 18, 2021**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, October 18, 2021 at 7 P.M. in the Keystone Elementary School Gymnasium/Cafeteria, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mrs. Kaylan Blair, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Various Members of the Community.

**ANNOUNCEMENTS**

- Mr. Slagle made an introduction of guests.
- Mr. Slagle said the next scheduled Meeting will be the Combined Regular Work Session and Business Meeting on Monday, November 15, 2021 at 7 P.M. in the Elementary School Gymnasium/Cafeteria.

**CONSIDERATION OF AGENDA**

- Mr. Beary made the Motion to Approve the Agenda with the Following Amendments:

**Additions:**

VII. G. Becca Smith, Substitute Nurse.

V. B. Leigh Black, Public Comment.

VIII. D. Extension of Mask Mandate until November 15, 2021.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

**PUBLIC COMMENT**

- Dana Sloat addressed the Board regarding the Commonwealth of Pennsylvania's Mask Mandate.
- Leigh Black addressed the Board regarding the Mask Mandate and Non-Compliant Actions, along with the Policy and Procedural Implications.

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**CONSENT AGENDA**

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**
  1. Approve the September 20, 2021 Regular Work Session Minutes\*
  2. Approve the September 20, 2021 Regular Business Meeting Minutes\*
  3. Approve the October 4, 2021 Special Business Meeting Minutes\*
  4. Approve the October 11, 2021 Regular Work Session Minutes\*
- **Financial Reports:**
  1. File the September, 2021 Liquid Cash and Investment Activity Analysis Report for Audit\*
  2. File the September, 2021 Elementary Student Activities Report for Audit\*
  3. File the September, 2021 High School Student Activities Report for Audit\*
  5. Approve the September, 2021 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G\*
  6. File the July, August and September 2021 Cafeteria P&L for Audit\*
  7. File the September, 2021 Capital Reserve Bills as presented and located in Attachment B-1\*
- **Written Reports:**
  1. Accept the August, 2021 Northwest School Combine Report\*
  2. Accept the Career Center Report\*
  3. Accept the IU Report\*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

**PERSONNEL** (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:
  1. REVISED Starting Date for TERESA YOUNG, SUPERINTENDENT, OCTOBER 28, 2021 and ASSOCIATED ADDENDUM to her CONTRACT.
  2. EXTENSION of DAVID WENTLING, CUSTODIAN, TEMPORARY, FULL-TIME until JUNE 30, 2022.
  3. LETTER of RESIGNATION from BEN GAUL, HIGH SCHOOL SOCIAL STUDIES TEACHER, effective November 29, 2021.
  4. RETRO-ACTIVE APPROVAL to POST/ADVERTISE for a HIGH SCHOOL SOCIAL STUDIES TEACHER.
  5. RETRO-ACTIVE APPROVAL to POST/ADVERTISE for a PARAPROFESSIONAL.
  6. INCREASE the SUBSTITUTE NURSE PAY from \$90 per day to \$110 per day, effective October 18, 2021.
  7. BECCA SMITH as SUBSTITUTE NURSE, pending proper completion of Personnel File Documentation and Clearances.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

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**NEW BUSINESS** (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE RANDY WHITMER AS VAN DRIVER. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. Barrett made the Motion to Approve an Hourly Fee Increase of \$5 per hour for Knox McLaughlin Gornall Sennett Law Office, effective July 1, 2021. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. K. Swartfager made the Motion to Approve the General Fund Balance Designation at June 30, 2021, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ❑ **Mr. Slagle made the Motion to Extend the Date for the Mask Mandate until November 15, 2021.**
- ❑ **An Executive Session was held from 7:35 P.M. until 7:42 P.M.,**
- ❑ **Mr. Beary made the Motion to Rescind the Previous Mask Mandate Motion. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—no; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 8-1.**

**ADJOURNMENT**

- ❑ **With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:45 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

