

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
November 15, 2021**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, November 15, 2021 at 7:55 P.M. in the Keystone Elementary School Gymnasium/Cafeteria, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Leon Aristeguieta, Mrs. Kaylan Blair, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. Bradley Wagner, Mrs. Teresa Young and Various Members of the Community.

CONSIDERATION OF AGENDA

- Mr. Beary made the Motion to Approve the Agenda with the Following Amendments:

Corrections:

1. VI.A. Consideration of the Approval of Revising the Effective Date for David McCollough, High School Science Teacher, from November 22, 2021 to November 15, 2021.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

Minutes:

1. Approve the October 18, 2021 Regular Business Meeting Minutes*

Financial Reports:

1. File the October, 2021 Liquid Cash and Investment Activity Analysis Report for Audit*
2. File the October, 2021 Contingency Fund Report for Audit*
3. File the October, 2021 Elementary Student Activities Report for Audit*
4. File the October, 2021 High School Student Activities Report for Audit*
5. Approve the October, 2021 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*
6. Approve the October, 2021 Cafeteria Bills for payment as presented and located in Attachment C*
7. File the October, 2021 Cafeteria P&L Report for Audit*
8. File the October, 2021 Capital Reserve Bills as presented and located in Attachment B-1*

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CONSENT AGENDA (Continued)

☐ Written Reports:

- 1. Accept the September, 2021 Northwest School Combine Report***
- 2. Accept the Career Center Report***
- 3. Accept the IU Report***

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ☐ Mr. K. Swartfager made the Motion to APPROVE the REVISION of the EFFECTIVE DATE for DAVID MCCOLLOUGH, High School Science Teacher, from November 22, 2021 to November 15, 2021. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ☐ Mr. Beary made the Motion to RETRO-ACTIVELY APPROVE BECCA SMITH, SUBSTITUTE NURSE, pending proper completion of Personnel File Documentation and Clearances, effective November 14, 2021. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ☐ Mr. Barrett made the Motion to APPROVE FIVE (5) ADDITIONAL PAID WORK DAYS for KELLI McNAUGHTON for Fiscal Year ending June 30, 2022. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ☐ Mr. Beary made the Motion to APPROVE the HIRING of AUSTIN CESSNA as HIGH SCHOOL SOCIAL STUDIES TEACHER at the Pro-Rated Salary of \$31,535, Step 1 Bachelors, effective November 22, 2021. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**
- ☐ Mr. Beary made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS:**
- 1. LETTER of RESIGNATION from BRYNN SPACE RENNINGER as GIRLS' TRACK & FIELD HEAD COACH, effective immediately.**
 - 2. POST for a GIRLS' TRACK & FIELD HEAD COACH.**

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- **Mr. Beary made the Motion to APPROVE the FOLLOWING PERSONNEL ITEMS (Continued):**

- 3. RE-APPOINT ERIC EASTON as BOYS' VARSITY BASKETBALL PROGRAM VOLUNTEER, pending proper completion of Clearances.**
- 4. APPOINT BRANDON PIERCE as JR. HIGH BASKETBALL PROGRAM VOLUNTEER, pending proper completion of Clearances.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

- **Mr. Barrett made the Motion to APPROVE the POSTING and ADVERTISING for a LICENSED PRACTICAL NURSE to accompany a student for nursing care to and from The Western Pennsylvania School for the Blind, effective immediately. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

NEW BUSINESS (For Individual or Separate Consideration)

- **Mr. K. Swartfager made the Motion to APPROVE the UPCOMING FIELD TRIPS:**

- 1. 11/23/2021: 9th Grade to the Clarion County Career Center. Requested by Jennifer Wingard, using Principal Contingency Funds.**
- 2. 5/18/2022: 4th Grade to Clear Creek State Park. Requested by Brandi Fisher, using CATS Funds and Student Contributions.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

- **Mr. K. Swartfager made the Motion to APPROVE the SNOW PLOWING COST for 2021-22 by DEIBLE'S LANDSCAPING at a cost of \$67 per hour with the provision that it will be re-quoted next year. The voice vote is recorded as: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- **Mr. Barrett made the Motion to APPROVE the PURCHASE of a HIGH SCHOOL AUDITORIUM LIGHT BOARD from PITTSBURGH STAGE & LIGHTING at a cost of \$4,520.00, with funds from Capital Reserve. The voice vote is recorded as: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- **Mr. K. Swartfager made the Motion to APPROVE the ELECTRONIC SIGNATURE RESOLUTION for TERESA YOUNG, SUPERINTENDENT, as presented. The voice vote is recorded as: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- **Mrs. Thompson made the Motion to APPROVE SOLICITOR REPRESENTATION at BOARD MEETINGS, until further notice. The voice vote is recorded as: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.**

- **Mr. Slagle presented Certificates of 8 Years of Board Director Service to the following Board Directors:**
 - 1. **Randy Burr**
 - 2. **Trisha Dixon**

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 8:01 P.M. The voice vote is recorded as: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes and Mr. VanTassel—yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

