

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
April 19, 2021**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, April 19, 2021 at 7 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Gregory A. Barrett and Mrs. Trisha D. Dixon were absent. Also present were: Mr. Brett English, Mr. Marty English, Mr. Ian Fulton, Mr. Lochlan Fulton, Mr. Ryan Fye, Mr. Sam Fye, Mr. Sean Karg, Mr. Vernon Lauffer, Mr. Connor Lyle, Mr. James Lyle, Mrs. Judy McCleary, Mr. Michael McCormick, Mrs. Alicia McMillen, Mr. Jason McMillen, Mrs. Kelli McNaughton, Mrs. Kay Metts, Mr. Rodney Sherman, Mrs. Julie Smith, Mr. Gavin Tharan, Mrs. Lauren Tharan, Mr. Bradley Wagner, Mr. Mike Wilson, Mrs. Sherri Wilson and Mr. Talon Wilson.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle welcomed the guests to the Meeting.
- ❑ Mr. Slagle said there would be two Executive Sessions tonight to discuss a Grievance and Three Personnel Issues. One will be held immediately following the Work Session and the other one would be held during the Regular Business Meeting prior to the Agenda Approval.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Work Session on Monday, May 10, 2021 at 7 P.M. in the Elementary School Gymnasium.

**PUBLIC COMMENT**

Brett English addressed the Board with a request to allow him to complete his Eagle Scout Project which would benefit Keystone High School. He detailed his project, which allows for a Ticket Booth for the Athletic Field.

**REPORTS**

- ❑ **Elementary—Mr. McCormick:**
  1. Mr. McCormick introduced Ryan Smith and Robotic Students to present their Robotics Activity.

**REPORTS (Continued)**

- ❑ **Superintendent—Mr. McCormick reviewed:**
  1. PA Department of Health’s new Social Distancing Guidelines and Close Contact Definitions.
  2. Accountability Waiver.
  3. 2021-22 Budget.
  4. ESSER III.
  5. Elementary Textbooks for Math.
  
- ❑ **High School—Mr. Wagner reviewed:**
  1. 85 ELA Textbooks.
  2. Musical—April 22, 23 and 24.
  3. Important Upcoming Dates.
  4. Career Center Commencement Activities.

**DIALOGUE ITEMS**

- ❑ Mr. McCormick requested approval of the Letter of Resignation from Elizabeth Sawyer, Paraprofessional, effective March 31, 2021.
  
- ❑ Mr. McCormick requested approval of the Lump Sum Request from Bill Irwin.
  
- ❑ Mr. McCormick reviewed and requested approval of the Audit for Year Ending June 30, 2020.
  
- ❑ Mr. McCormick requested approval of the 2021-22 Contract with Vector Solutions for Safe Schools at a cost of \$809.02, budgeted.
  
- ❑ Mr. McCormick reviewed and requested approval of the 2021-22 Contract with DDTA for Drug & Alcohol Testing.
  
- ❑ Mr. McCormick requested approval of the 2021-22 PSBA Policy Maintenance Participation Agreement.
  
- ❑ Mr. McCormick reviewed and requested approval of the Purchase of a New Kubota Tractor at a cost of \$13,250.82, with funds from Capital Reserve.
  
- ❑ Mr. McCormick reviewed and requested approval of the Purchase of Elementary Cafeteria Exhaust Fans at a cost of \$4,945.60, with funds from Capital Reserve.
  
- ❑ Mr. McCormick reviewed and requested approval of the Purchase of the High School Fitness Center Doors and Mag Locks at a cost of \$18,679, with funds from Capital Reserve.
  
- ❑ Mr. McCormick reviewed and requested approval of the Purchase of the High School Double Combi Oven at a cost of \$28,822.97, with funds from Cafeteria.

**DIALOGUE ITEMS** (Continued)

- ❑ Mr. McCormick reviewed and requested approval of the Purchase of the Elementary Double Combi Oven at a cost of \$29,355.69, with funds from a PA Grant.
- ❑ Mr. McCormick reviewed and requested approval of the Purchase of four Elementary Convection Ovens at a cost of \$13,111.80, with funds from Cafeteria.
- ❑ Mr. McCormick reviewed and requested approval of the purchase of the High School Restroom Stall Replacement at a cost of \$6,460, with funds from Capital Reserve.
- ❑ Mr. McCormick reviewed and requested award of the Elementary Electrical Panel Bids. Wasson Electric was low bid at \$104,800, with funds from Capital Reserve.
- ❑ Mr. McCormick reviewed and requested approval of the High School Lower Parking Lot Replacement Architectural Services for a fee of \$6,050—plus advertising.
- ❑ Mr. McCormick requested approval of the 2021-22 Vision Insurance Contract Renewal with Vision Benefits of America for 7/1/2021 through 6/30/2023:
  1. \$6.05—Single
  2. \$14.75—Family
- ❑ Mr. Lauffer reviewed and requested approval of the following 2021-22 Cafeteria Items:
  1. Extension with Nutrition Group as FSMC.
  2. Budget as submitted by Nutrition Group.
  3. Breakfast/Lunch Prices.
  4. Jefferson/Clarion Head Start Billing Amounts.
  5. Ala Carte Pricing.
- ❑ Mr. McCormick requested approval of the Purchase of the 2021-22 Elementary Math Textbooks from SAVVAS for \$91,029.69, with funds from the 2020-21 General Fund.
- ❑ Mr. McCormick reviewed and requested approval of the 2021-22 CHAMP Athletic Trainer Contract.
- ❑ Mr. McCormick reviewed and requested approval of the Letter of Resignation from Karla Beichner, Crossing Guard, effective at the end of the 2021-22 School Year.

**DIALOGUE ITEMS** (Continued)

- Mr. McCormick reviewed and requested approval of the Items from the Athletic Committee:
  1. Hiring of Andy Traister as Girls' Varsity Basketball Coach, effective immediately.
  2. Letter of Resignation from Josh Almes as Girls' Varsity Basketball Coach, effective immediately.
  
- Mr. McCormick reviewed and requested approval of the Purchase of the 2021-22 High School ELA Textbooks at a cost of \$11,300.52 from SAVVAS, with funds from General Fund.
  
- Mr. McCormick reviewed and requested approval of the 1<sup>st</sup> Reading of the Following Policies:
  1. #137: Extracurricular Participation by Home Education Students.
  2. #150: Comparability of Services.
  3. #810.1: School Bus Drivers and School Commercial Motor Vehicle Drivers.
  4. #810.3: School Vehicle Drivers.

**ADJOURNMENT**

With no further business, the Meeting was adjourned at 8:30 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

