

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
December 8, 2021**

OPENING/ATTENDANCE

Mr. John R. Slagle, President, of the Keystone School District Board of Directors, called the Regular Work Session to order on Wednesday, December 8, 2021 at 7:01 P.M. The Meeting was held in the Keystone Elementary School Gymnasium/Cafeteria, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Also present were: Mr. Leon Aristeguieta, Mrs. Kaylan Blair, Mrs. Jennifer Gornall, (via Zoom), Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mr. Bradley Wagner, Mrs. Teresa Young and many Community Members.

ANNOUNCEMENTS

- ❑ Mr. Slagle welcomed the guests to the Meeting.**
- ❑ Mr. Slagle said the next scheduled Meeting is the Combined Regular Work Session and Regular Business Meeting on Monday, January 17, 2022 at 7 P.M. in the Elementary School Gymnasium/Cafeteria.**
- ❑ Board discussion ensued regarding the masking of all Board Directors in attendance at meetings. After input from the Solicitor, the President called for the continuation of the scheduled meetings tonight.**

REPORTS

None.

DIALOGUE ITEMS

- ❑ Mrs. Young reviewed and requested the Approval of Bill Irwin Substitute Athletic Director Extension from October 9, 2021 through June 30, 2022.**
- ❑ Mrs. Young requested the Approval of Hiring Courtney Syfert, Long-Term Substitute, High School Math Teacher, at the pro-rated Salary of \$26,062, Step 1, Bachelors, effective January 3, 2022.**
- ❑ Mrs. Young requested the Posting of a Mentor for Courtney Syfert, Long-Term Substitute, High School Math Teacher.**

DIALOGUE ITEMS (Continued)

- ❑ Mrs. Young requested the Retroactive Approval to post for Mentors for David McCollough, High School Science Teacher and Austin Cessna, High School Social Studies Teacher.
- ❑ Mrs. Young reviewed and requested the Approval of the Intent to Retire Letter from Dixie Wentling, Paraprofessional, effective July 9, 2022.
- ❑ Mrs. Young requested the Hiring of Courtney Colwell as Paraprofessional, effective December 9, 2021.
- ❑ Mrs. Young requested the Appointment of Julie Patrick as Girls' JV and Varsity Basketball Program Volunteer.
- ❑ Mrs. Young reviewed the Letter of Resignation from Christopher Long as Play Director, effective immediately.
- ❑ Mrs. Young reviewed and requested the Hiring of Kami Coursen as Play Director, effective immediately.
- ❑ Mrs. Young requested the Approval of the Student A Expulsion Agreement.
- ❑ Mr. Lauffer reviewed and requested the Approval of the 2022 Homestead/ Farmstead Resolution.
- ❑ Mr. Lauffer reviewed and requested the Approval of the 2021-21 Budget Transfers.
- ❑ Mr. Lauffer reviewed and requested the Authorization for the Business Manager to Pay the Necessary Bills prior to the January 17, 2022 Regular Business Meeting.
- ❑ Mr. Lauffer reviewed the Replenishment of the Discretionary Budget for the Elementary Tables to be paid from Capital Reserve in the amount of \$2,765.55.
- ❑ Mrs. Young said that no decision has been made as of today by the PA Supreme Court in regards to the Pennsylvania Department of Health Facial Covering Order for Students. Mr. Say stated that he prefers to vote on this Item on tonight's Business Meeting Agenda.
- ❑ Mrs. Young requested Approval for the Upcoming Field Trips:
 1. 5/25/2022: Senior Class to PNC Park. Requested by Dustin Kifer and Dan Reed, using money from the Class of 2022 Student Account, Fundraiser Profits for each student and Additional Funds paid by the students to cover the cost of the trip.

DIALOGUE ITEMS (Continued)

- ❑ Mrs. Young requested Approval for the Upcoming Field Trips (Continued):
 - 2. 11/13/2022 through 11/18/2022: Senior Class to Washington, D.C. Requested by Dustin Kifer and Dan Reed, using Voluntary contributions from student, earnings from the Senior Class Magazine and Cookie Dough Fundraiser and money allocated from the Senior Class Student Activity Account. Contributions from various outside sources may also be used.

- ❑ Mrs. Young requested the Approval of the 1st Reading of the Following Policies:
 - 1. 004 BOG-7
 - 2. 006 Meetings
 - 3. 006 BOG-0
 - 4. 006.1 Attendance at Meetings Via Electronic Communication
 - 5. 146.1 Trauma-Informed Approach
 - 6. 203 Immunizations and Communicable Diseases
 - 7. 203 AR-0 Immunization Requirements
 - 8. 203 AR-1 Communicable Diseases/Attendance
 - 9. 236.1 AR-0 Threat Assessment Intake Form
 - 10. 236-1 AR-1 Threat Assessment Checklist
 - 11. 236-1 AR-2 Individualized Management Plan
 - 12. 246 School Wellness
 - 13. 314 Physical Examination
 - 14. 626 Federal Fiscal Compliance
 - 15. 705 Facilities and Workplace Safety
 - 16. 705 AR-0 Safety
 - 17. 903 Public Participation in Board Meetings
 - 18. 904 Public Attendance at School Events
 - 19. 907 School Visitors
 - 20. 907 AR-0 School Visitors

- ❑ Mr. Young reviewed Policy Revisions with Appropriate Back Up for consideration.

- ❑ Mr. Say said that he would like to open up a Proposal for a new Solicitor.

- ❑ Mr. K. Swartfager said that he would like to Draft our own Version of Policy #203.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:31 P.M.

Respectfully submitted,



Vernon F. Lauffer, Board Secretary