

**Keystone School District  
Knox, Pennsylvania  
Regular Business Meeting Minutes  
March 21, 2022**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, March 21, 2022 at 7:40 P.M. in the Keystone Elementary School Gymnasium/Cafeteria, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Also present were: Ms. Lisa Amsler, Mrs. Leigh Black, Mrs. Kaylan Blair, Mr. Dan Cosper, Mrs. Heather Cosper, Mr. Josh Coursen, Mr. Hunter Deloe, Mr. Vernon Lauffer, Mr. James Lyle, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mrs. Karen Montana, Mr. Patrick Radaker, Mr. Rodney Sherman, Mrs. Dana Sloat and Mr. Brett Vaughn.

**CONSIDERATION OF AGENDA**

- Mr. Beary made the Motion to APPROVE the AGENDA with the Following Amendments:

**Corrections:**

V.C. Consideration of the Approval of the Letter of Resignation from Theresa Hurrelbrink, Paraprofessional, effective March 25, 2022.

**Deletions:**

VI. G. Consideration of the Approval to Purchase LED Flat Panels for the Elementary Lighting from Pioneer Electric at a cost of \$3,982.19, with funds from Capital Reserve.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.

**CONSENT AGENDA**

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- Minutes:**

1. Approve the February 21, 2022 Regular Work Session Minutes\*
2. Approve the February 21, 2022 Regular Business Meeting Minutes\*

- Financial Reports:**

1. File the February, 2022 Board Summary for Audit\*
2. File the February, 2022 Liquid Cash and Investment Activity Analysis Report for Audit\*
3. File the February, 2022 Contingency Fund Report for Audit\*
4. File the February, 2022 Elementary Student Activities Report for Audit\*
5. File the February, 2022 High School Student Activities Report for Audit\*

**REGULAR BUSINESS MEETING MINUTES  
MARCH 21, 2022  
PAGE 2**

**CONSENT AGENDA (Continued)**

- 6. Approve the February, 2022 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G\***
- 7. Approve the February, Cafeteria Bills for payment as presented and located in Attachment C\***
- 8. Approve the February, 2022 Cafeteria P&L Report for Audit\***
- 9. Approve the February, 2022 Capital Reserve Bills as presented and located in Attachment B-1\***

**Written Reports:**

- 1. Accept the January, 2022 Northwest School Combine Report\***
- 2. Accept the Career Center Report\***
- 3. Accept the IU Report\***

**The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

**PERSONNEL (For Individual or Separate Consideration)**

- Mr. Beary made the Motion to APPROVE the HIRING of KELLI MCNAUGHTON as HIGH SCHOOL PRINCIPAL, at a Salary of \$86,500, effective July 1, 2022. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- Mr. K. Swartfager made the Motion to APPROVE the ADVERTISING for any OPEN ADMINISTRATIVE POSITIONS. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- Mr. Barrett made the Motion to APPROVE the LETTER OF RESIGNATION from THERESA HURRELBRINK, PARAPROFESSIONAL, effective March 25, 2022 and the RETROACTIVE APPROVAL to POST and ADVERTISE for a PARAPROFESSIONAL. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- Mr. Barrett made the Motion to APPROVE the HIRING of BRYAN MONG as 7<sup>th</sup> Grade Volleyball Coach and ASHLEY CUSTER as 8<sup>th</sup> Grade Volleyball Coach, effective for the 2021-22 School Year. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

**REGULAR BUSINESS MEETING MINUTES  
MARCH 21, 2022  
PAGE 3**

**PERSONNEL (For Individual or Separate Consideration) (Continued)**

- ❑ **Mr. K. Swartfager made the Motion to HIRE DENISE BEISEL as a CAFETERIA MONITOR, effective August 24, 2022, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

**NEW BUSINESS (For Individual or Separate Consideration)**

- ❑ **Mr. Beary made the Motion to APPROVE ROY SHREFFLER and GIDGET LARKIN as SUBSTITUTE BUS DRIVERS, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the 2022-23 SCHOOL CALENDAR, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the 2022-23 RIVERVIEW IU6 GENERAL OPERATING BUDGET. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the April 1, 2022 through June 30, 2022 AGREEMENT with ROCKET ONLINE EDUCATION and the 2022-23 AGREEMENT with ROCKET ONLINE EDUCATION, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Barrett made the Motion to APPROVE the GARBAGE REMOVAL CONTRACT with WASTE MANAGEMENT at a cost of \$1,275.21 per month. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

**REGULAR BUSINESS MEETING MINUTES  
MARCH 21, 2022  
PAGE 4**

**NEW BUSINESS (For Individual or Separate Consideration) (Continued)**

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the PURCHASE of two (2) FLOOR SCRUBBERS from DeSantis at a cost of \$14,514.00, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
  
- ❑ **Mr. Beary made the Motion to APPROVE a FUEL ADJUSTMENT for BUSES and VANS, as presented, for the remainder of the 2021-22 School Year. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
  
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the UPCOMING FIELD TRIPS:**
  1. **3-18-2022: Retroactive Approval of the Ecology Class to Presque Isle. Requested by Matt Baker, using Budgeted Funds.**
  2. **3-22-2022: 6<sup>th</sup> Grade to Clarion County Career Center. Requested by Autumn Marshall, using Budgeted Funds.**
  3. **3-30-2022: Business Math Class to KGC Federal Credit Union and Farmer’s National Bank. Requested by Kim Exley, at no cost.**
  4. **3-30-2022: Athletics/Principals to Clarion Area High School for Rudy Ruettinger Presentation. Requested by Kelli McNaughton, using Principal Contingency Funds.**
  5. **4-6-2022: Art Students to Carnegie Museum of Art. Requested by Janet Hockman, using a Grant through The Miller Foundation.**
  6. **4-22-2022: Ecology Class and Environthon Club to Cook Forest. Requested by Matt Baker, using Budgeted Funds.**
  7. **5-4-2022: Environthon Club to Clear Creek State Park. Requested by Pam McCandless, using Budgeted Funds.**
  8. **5-16-2022: 5<sup>th</sup> Grade to Carnegie Natural History Museum. Requested by Amanda Kline, using Funds from Carnegie Museum, CATS Funds, Pencil Sales Funds and Student Contributions.**
  9. **5-18-2022: Kindergarten to Camp Coffman. Requested by Jenna Fink, using CATS Funds and Student Contributions.**

**The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes.**

**An Executive Session was held from 7:50 P.M. to \_\_\_\_\_.**

**REGULAR BUSINESS MEETING MINUTES  
MARCH 21, 2022  
PAGE 5**

**ADJOURNMENT**

**With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:49 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**