

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
January 24, 2022**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 24, 2022 at 7 P.M. The Meeting was held in the Keystone Elementary School Gymnasium, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Randall C. Weaver. Mr. Dwayne E. VanTassel was absent. Also present were: Mr. Leon Aristeguieta, Attorney Jennifer Gornall—Zoom, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. Bradley Wagner, Mrs. Terry Young and Various Others.

ANNOUNCEMENTS

- ❑ Mr. Slagle welcomed the guests to the Meeting.
- ❑ Mr. Slagle said a Building & Grounds Committee Meeting was held prior to the Work Session.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Combined Regular Work Session and Regular Business Meeting on Monday, February 21, 2022 at 7 P.M. in the Elementary School Gymnasium/Cafeteria.

PUBLIC COMMENT

- ❑ Dana Sloat addressed the Board regarding:
 1. COVID Masking Requirements.
 2. Library Books included in our School Libraries.

REPORTS

- ❑ **Superintendent—Mrs. Young reviewed the following:**
 1. Acknowledged School Board Director Month—January, 2022.
 2. Act 80 Day, January 17, 2022.
 3. Automated Call System.
 4. Staff Meetings.
 5. Meeting with ESS attempting to address the Substitute Teacher shortage.

REPORTS

❑ **Elementary School—Mr. McCormick reviewed:**

1. VLN Program.
2. Kindergarten Enrollment Process.
3. Title I Parent/Student Events.
4. Thanks to the Board for their contributions.

❑ **High School—Mr. Wagner reviewed:**

1. Holiday Concerts.
2. Athletic Activities.
3. Hoops for Hope Event.
4. Linguistics Contest.
5. Career Center Outstanding Awards.
6. Recognition of Natalie Bowser for athletic achievements.
7. Thanks to the Board for their contributions.

Mr. Wagner answered questions on game cancellations and postponements.

DIALOGUE ITEMS

- ❑ Mrs. Young reviewed and requested the Adoption of PSBA Principles for Governance and Leadership.
- ❑ Mrs. Young requested the Hiring of David Wentling as Full-Time, Permanent Custodian, effective January 25, 2022.
- ❑ Mrs. Young reviewed and requested the Modification of Samantha Toy, Speech Pathologist, work week from 3 days per week to 5 days per week for the remainder of the School Year, effective January 25, 2022, using ARP ESSER Grant Funds.
- ❑ Mrs. Young reviewed and requested the Modification of Maria Vaughn, School Psychologist, work week from 3 days per week to 5 days per week for the remainder of the School Year, using ARP ESSER 7% Set Aside Funds.
- ❑ Mrs. Young reviewed and requested the Hiring of Kim Callander as a Paraprofessional, effective January 18, 2022.
- ❑ Mrs. Young requested the Retroactive Approval to Post for a Building Check Custodian.
- ❑ Mrs. Young requested the Appointment of Scott Dowlan as Building Check Custodian, effective January 9, 2022.
- ❑ Mrs. Young requested Approval of the Letter of Resignation from Kayla McConnell as High School Cafeteria Monitor, effective December 31, 2021.

DIALOGUE ITEMS (Continued)

- ❑ **Mrs. Young requested the Retroactive Approval to Post and Advertise for a High School Cafeteria Monitor.**
- ❑ **Mrs. Young requested the Hiring of Jordan Popolis as Girls' Varsity Track and Field Coach.**
- ❑ **Mrs. Young requested the Hiring of Bobbie Heller and Franki Sheatz to Split the Girls' Varsity Track and Field Assistant Coach position effective immediately.**
- ❑ **Mrs. Young requested the Hiring of Jon Beal and Bill Weaver to split the Boys' Varsity Track and Field Assistant Coach position, effective immediately.**
- ❑ **Mrs. Young requested the Hiring of Andrew Lauer as Varsity Baseball Assistant Coach, effective immediately.**
- ❑ **Mrs. Young requested the Approval of the Letter of Resignation from Ryan Smith as Varsity Football Head Coach, effective immediately.**
- ❑ **Mrs. Young requested the Approval of the Letter of Resignation from Ryan Smith as Spring Weight Room Coordinator, effective immediately.**
- ❑ **Mrs. Young reviewed and requested the Hiring of Coach Todd Smith as Varsity Football Head Coach. After Board discussion, it was agreed to Post and Advertise for the vacant position, prior to Hiring.**
- ❑ **Mrs. Young requested the Posting and Advertising of the Following Athletic positions:**
 1. **Varsity Football 1st Assistant Coach**
 2. **Varsity Football 2nd Assistant Coach**
 3. **Junior High Football Head Coach**
 4. **Junior High Football 1st Assistant Coach**
 5. **Junior High Football 2nd Assistant Coach**
 6. **Spring Weight Room Coordinator**
- ❑ **Mrs. Young requested the Approval of Karen McGiffin as Mentor Teacher for Courtney Syfert.**
- ❑ **Mrs. Young requested the Approval of a Lump Sum Request from Kami Coursen.**
- ❑ **Mrs. Young requested the Approval of the Letter of Retirement from Vernon Lauffer, Business Manager/Board Secretary, effective June 29, 2022.**
- ❑ **Mrs. Young requested the Approval to Post and Advertise for the Business Manager position.**

DIALOGUE ITEMS (Continued)

- ❑ Mrs. Young requested the Approval of Tyler Chambers as a Mentor for David McCollough.
- ❑ Mrs. Young requested the Approval of Erik Sundling as a Mentor for Austin Cessna.
- ❑ Mrs. Young reviewed and requested the Approval of the Revision of the 2021-22 School Calendar. Board questions occurred for the need of three days of 3-Hour Early Dismissals vs. two days. After Board discussion, Mr. Slagle said that the number of days will be decided in the Business Meeting as per the Motion.
- ❑ Mrs. Young reviewed and requested the Approval of the Questec Agreement with Keystone School District for an Application Support Coordinator, using ARP ESSER Grant Funds, effective January 18, 2022 through June 30, 2024. Significant Board discussion ensued on this topic.
- ❑ Mrs. Young requested the Approval of the Clarion County Career Center Articles of Agreement.
- ❑ Mrs. Young requested the Approval of the Advertising of a 5-Year Bid for Food Service Management Operations.
- ❑ Mrs. Young reviewed and requested the Approval of the Revision of the Health & Safety Plan to address the Household Contacts and CDC Changes. Mr. Say said that he would like to simplify our process by not requiring any asymptomatic students from any restrictions to attend school. Board discussion ensued on this topic attempting to gain common ground leading to the Motion in the Business Meeting.
- ❑ Mrs. Young requested the Approval of the Upcoming Field Trip:
 1. 3/25/2022: Students to Clarion University for College Career Fair. Requested by Jennifer Wingard, using Principal Contingency Fund.
- ❑ Mrs. Young requested the Approval of the 2nd Reading of the Following Policies:
 1. #006 Meetings
 2. #006.1 Attendance at Meetings via Electronic Communication
 3. #146.1 Trauma-Informed Approach
 4. #203 Immunizations and Communicable Disease
 5. #246 School Wellness
 6. #314 Physical Examination
 7. #626 Federal Fiscal Compliance
 8. #705 Facilities and Workplace Safety
 9. #903 Public Participation in Board Meetings
 10. #904 Public Attendance at School Events
 11. #907 School Visitors

Mr. Slagle said to Table Policy #203.

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Mrs. Thompson asked about the implementation of the new Call System. She also requested the technology improvements be discussed through the Board Technology Committee.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:40 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary