

Title I School Family and Parent Engagement Policy
Keystone Elementary School
2019-2020

❖ **Introduction**

Parental engagement means the participation of parents in regular, two-way and meaningful communication involving student academic learning and other school activities. This is to ensure:

- Parents play an integral role in assisting their child's learning
- Parents are encouraged to be actively involved in their child's education at school
- Parents are full partners in their child's education and are included, as appropriate in decision-making and on advising committees to assist in the education of their child

❖ **School Expectation Requirements**

The parents of students at Keystone Elementary School agree to implement the following legal requirements:

- School staff will put into operation programs, activities, and procedures for the involvement and engagement of parents. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents.
- School staff and parents will jointly develop and review annually its school/parent compact
- Keystone Elementary School will partner with other Federal, State and local programs (such as Head Start, Pre-K Counts, etc...) to help our students transition into our schools.
- Keystone Elementary School will complete an annual evaluation of the Title I School Family and Parent Engagement Policy through an annual parent survey in the spring. The findings of the survey will be used in shaping and revising the current policy and will look to identify the following aspects that affect the policy as a whole:
 - Barriers to greater participation by parents and family members, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;
 - The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
 - Strategies to support successful school and family interactions
- School staff and students share in the responsibilities for improved student achievement
- Keystone Elementary School will provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible
- Annually, all parents will be invited to attend and participate in the School-Wide Title I Parent meeting that is scheduled at a convenient time parents and family members. This meeting will review information on Keystone Elementary School's participation in the Title I program and will consider the following items:
 - Explain the Title I program requirements and the school's participation in the Title I Program
 - Explain the parent rights to be involved
 - Explain the right for parents to receive timely information about their child.

- Review and Revise the School Parent and Family Engagement Policy
- Consider the usage of Title I Funds

❖ **How Keystone Elementary School will Implement Required Family and Parent Engagement Policy Components:**

Keystone Elementary School will take the following actions to involve parents in the process of school review and improvement:

- Keystone Elementary School will offer activities and procedures for the involvement of parents in all of our schools consistent with section 1118(e) of the Every Student Succeeds Act (ESSA). These programs will be planned and operated in conjunction with parents of participating children. In the spring of each year, parents will be able to provide input in the development of the Title I Plan by completing a Needs Assessment Survey.
- At a building level planning session, reading specialists, teachers, and parents will review existing literacy and math programs, procedures and resources for levels of effectiveness. Recommendations and suggestions for improvements will be elicited
- At a building level workshop, parents will be offered opportunities for input about improving our school's Title I program through surveys and discussion
- Keystone Elementary School Elementary school will offer flexible scheduling times for parent meetings, conferences and workshops
- When appropriate and necessary, Keystone Elementary School's Title I funds may be used to pay reasonable fees for transportation and childcare to enable parents to participate in school related Title I meetings and training sessions
- Keystone Elementary School will provide assistance to parents in understanding these topics:
 - Pennsylvania's Core Standards
 - Local Curriculum
 - Local academic assessments
 - Reading Interventions
 - How to monitor their child's progress
- Activities to be held:
 - Annual district parent involvement meetings
 - Building level training workshops
 - District PSSA Student Report Cards
 - Teacher and interventionist conference, updates, and progress reports
- Keystone Elementary will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and technology use through:
 - Annual district parent meeting conferences
 - Building level trainings/workshops
 - Extended learning opportunities through parent involvement take home activities and books
- Keystone Elementary School shall educate teachers and other school staff, with the assistance of parents, on topics including: the value of parents; how to communicate and work with parents as equal educational partners; how to apply and organize parent programs; and how to build ties between parents and schools.

- Keystone Elementary will provide information related to all school and parent programs, meetings, and other activities to the parents in a format and language that parents can understand. We will also honor requests for alternate formats, to the extent appropriate, in a language the parents can understand.
- All families are welcomed and encouraged to participate in family involvement activities. We will provide full opportunities for the participation of parents with limited English speaking abilities, parents of students with disabilities, and parents of migratory children.
- To the greatest extent possible, we will provide information and school reports to parents in an understandable and uniform format. This would include translating important documents for families with limited English proficiency