



Policies & Information for English 8

Dear Parents,

I am looking forward to a great year with your child. Please review the following information with your child, and return the bottom portion to me by the first Friday. Please call me at 797-1261 or email me at kcoursen@keyknox.com, if you have any questions or concerns.

Sincerely,

Mrs. Coursen

Homework/Assignment Expectations

Students are to complete their assignments and hand them in on time.

- Late Assignments
 - Worth 1-20 points-receive a zero if late
 - Worth 21+ points-lose five points the first day
-lose all points the second day
- Assignment is considered late if it is not turned in at the beginning of the period it is due.
- Assignments that are not completed neatly and on specified paper will be returned and considered a late assignment.
- Journal prompts are put on the board daily. When students arrive to English class, they should respond to the prompt in their journals. Journals must be at least five sentences in length to receive five points per entry. Journals are collected at each mid-term and final grading period. If absent, students are responsible to get journal prompts from date absent. Journals can accumulate approximately 200 points in nine weeks.
- Channel One Notes are to be taken during homeroom and turned in at the beginning of English class on every Tuesday (Wednesday for 1st period). Format will be presented in class. They are worth 10 points. Channel One Notes are NOT accepted late. If student is absent Tuesday, he/she can make up Channel One Notes on the day they return only. If there are technical difficulties on Tuesday, students do NOT have to take Channel One Notes that week.

Classroom Expectations

- Work Ethic and Attitude (W.E. & A.) points are given daily. It is a reflection of each student's attendance, preparedness, participation, behavior and attitude toward teacher, peers and class work. It is possible to earn five points per day by fulfilling the above listed expectations. Be aware, students cannot earn points on days they are absent. Students can accumulate approximately 200 points per nine weeks for having a positive W.E. & A.
- Students must come to class prepared. This includes bringing folder, paper, journal, textbook, pencil and homework. Students are not permitted to return to their locker for anything. Unprepared students will lose W.E. & A. points.
- Literature books are to be covered at all times. If textbook is not covered by first Friday, the student will be assigned to detention in my classroom and 1 demerit. Bus passes will be issued. In addition, detention will be assigned throughout the year, if literature book is found uncovered.
- When the late bell rings, students are expected to be in their assigned seats, writing in their journals. If a student is late to class three times in a 9-week period, he/she will receive a detention in my room and 1 demerit. Repeated tardiness will be referred to Mrs. Walters.
- We collect pop tabs in English class. Five bonus points are given per 1,000 pop tabs submitted. (Max of 10 points will be given each 9-weeks). Pop tabs are accepted every Friday in English class. Please submit pop tabs in a ZIP LOCK bag with the following items clearly written on the bag: **student's name, period he/she has English, and amount of tabs submitted.** Pop tabs are donated to a dialysis clinic at the end of the year.

Grade Reports

- Please check Edline periodically to obtain your child's grades.