

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
January 9, 2012**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, January 9, 2012 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Mr. Dustin L. Swartfager was absent. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mrs. Sue Chomas, Mrs. Heather Harkness, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mrs. Lauren Tharan, and Mrs. Vicky Walters.

ANNOUNCEMENTS

- ❑ Members of the public were welcomed by Mr. Slagle.
- ❑ Mr. Slagle said the next Meeting would be a Regular Business Meeting on Monday, January 16, 2012 at 7 P.M. in the Elementary Group Instruction Room.

PUBLIC COMMENT

Mrs. Heather Harkness addressed the Board regarding her daughter, Tasia, having to walk to the bus stop. Her issues of concern were the vehicles speeding, dirt road, no lights, and a one-lane road. She hopes that the Board will reconsider.

REPORTS

- ❑ **Mr. Bonnar--Superintendent reviewed:**
 - IU TECH 4S Co-Op Program.
 - Comprehensive Planning--Stacey Thompson volunteered from the Board.
 - Day-To-Day Substitute Teacher Performance Description.
 - Governor's Speech on the 2012-13 Budget will be Tuesday, February 7, 2012.
 - School Director recognition.

REPORTS (Continued)

□ **High School--Mrs. Walters reported:**

- Upcoming Events and Recent Occurrences:
 1. Financial Aid Training Presentation.
 2. Senior Projects Evaluations.
 3. Trout in the Classroom.
 4. Departmental Meetings for planning the 2012-13 Schedule.
 5. SAS Conference.
 6. Jr. Class Interviews.
 7. Title IX Presentation.

□ **Elementary--Mr. Algoe reviewed:**

- Upcoming Events:
 1. Book Fair will be January 18-26.
 2. End of the Semester will be January 17.

□ **Department Chair--Mrs. Tharan reviewed:**

Academic Standards for Career Education and Work. She distributed 3 handouts detailing the specifics of the program at Keystone. She reviewed the CHOICES Software Program utilized by the Guidance Department for Grades 6-12.

DIALOGUE ITEMS

□ Mr. Bonnar reviewed the Continuing Professional Development Requests:

- February 17, 2012: Annual School Nurse Inservice, New Castle. Requested by Kim Scheer at a cost of \$64 using budgeted monies. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*

□ Mr. Bonnar reviewed the Upcoming Student Field Trips:

- January 20, 2012: 6th Grade Music Students to Heinz Hall. Requested by Sharon Nesta at no cost to the District.
- Late April or Early May, 2012: Spanish Classes to Mallorca Restaurant in Pittsburgh. Requested by Margaret Patton using Student Government funds for Transportation and Students paying for their Meals.

Mr. Slagle requested these Items be placed on next week's Business Meeting Agenda.

□ Mr. Bonnar reviewed the Policies for 2nd Reading:

- #304: Employment of District Staff (New)
- #305: Employment of Substitutes (New)
- #306: Employment of Summer School Staff (New)
- #307: Student Teachers/Interns (New)
- #317: Conduct/Disciplinary procedures (Revised)

Mr. Slagle requested these Items be placed on next week's Business Meeting Agenda.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar reviewed the Letter of Intent to Retire from Fran Nesta, High School Instrumental/Choral Director, effective at the end of the 2011-12 School year. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar presented the Day-To-Day Substitute Teacher Performance Description. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar said a Resignation Letter was received from Bobbie Heller Cross Country Coach. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar requested a Posting be done for the Cross Country Coach Position. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Jake Switzer as Volunteer Boys Basketball Coach. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Nick Price as Volunteer Cheerleading Coach. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Cody Shaner as Volunteer Track Coach. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances were presented:
 - Maribeth Brozena, Elementary, Clarion
 - Jolene Hays, Elementary/Early Childhood, Clarion
 - Elizabeth Beal, Secretary/Cafeteria, Knox
 - Stacy Thompson Flannigan, Cafeteria, Leeper*Mr. Slagle requested these Items be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Slagle referred to a handout prepared by Mr. Bonnar detailing options that the Board may choose from to allocate the 2010-11 surplus of \$313,700. After significant Board discussion regarding items listed plus a few items not listed on the handout, *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*
- ❑ Mr. Bonnar requested the Board to change the \$100,000 Annual Commitment for Elementary Roof Repairs from "Elementary Roof Fund" to "Roof Fund" to allow this fund to be utilized for High School repairs, also. After a short Board discussion, Mr. Slagle said that to change the commitment would require a 2/3-majority vote. *Mr. Slagle requested this Item be placed on next week's Business Meeting Agenda.*

ADJOURNMENT

With no further business, the Meeting adjourned at 8:38 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary