

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
December 9, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, December 9, 2013 at 7 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Stacey I. Thompson was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer and Mr. Rodney Sherman.

ANNOUNCEMENTS

- ❑ Mr. Slagle said there was an Executive Session to start the Meeting tonight from 7:10 to 7:14 P.M. to discuss a Personnel Issue.
- ❑ Mr. Slagle said the next Meeting will be the January 13, 2014 Work Session to be held in the Keystone Elementary School Group Instruction Room beginning at 7 P.M.

CONSIDERATION OF AGENDA

- ❑ Mr. Beary made the Motion to approve the Agenda as amended:
 - Additions:
 1. VII. B. Consideration of Hiring Stanley Reed, as Head Baseball Coach, pending proper completion of Personnel File Documentation and Clearances.
 2. VII. C. Consideration of Hiring William Irwin as Athletic Director.
 3. VII. D. Consideration of Receiving the Resignation of Sue Shaner as Girls' Track & Field Head Coach.
 4. VII.E. Consideration of Posting for the Girls' Track & Field Head Coach.
 - Deletions:
 1. VI. C.3. Accept the IU Report.
 2. VI .C.4. Accept the SMILES Report.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.

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CONSENT AGENDA

Mr. Beary made the Motion to approve the Consent Agenda:

☐ Minutes:

- Approve the November 18, 2013 Regular Work Session Minutes*
- Approve the November 18, 2013 Regular Business Meeting Minutes*
- Approve the December 2, 2013 Reorganization Meeting Minutes, as amended*
- Approve the December 2, 2013 Work Session Minutes, as amended*

☐ Financial Reports:

- File the November, 2013 Liquid Cash and Investment Activity Analysis Report for Audit*
- File the November, 2013, Elementary School Student Activities Report for Audit*
- File the November, 2013 High School Student Activities Report for Audit*
- File the November, 2013 High School Student Athletics Report for Audit*
- File the November, 2013 Contingency Fund Detail Report for Audit*
- Approve the November, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
- File the November, 2013 Cafeteria P&L*
- Approve the November, 2013 Cafeteria Bills for payment as presented and located in Attachment C*
- Approve the November 2013 Capital Reserve Bills for payment as presented and located in Attachment B*

☐ Written Reports:

- Accept the October, 2013 Northwest School Combine Report*
- Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- ☐ Mr. Barrett made the Motion to **POST for a MENTOR for the 5th GRADE TEACHER position.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.
- ☐ Mr. Swartfager made the Motion to **HIRE STANLEY REED as HEAD BASEBALL COACH, pending proper completion of Personnel File Documentation and Clearances.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to **HIRE WILLIAM IRWIN as ATHLETIC DIRECTOR effective for the 2014-15 School Year.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the RESIGNATION OF SUE SHANER as GIRLS' TRACK & FIELD HEAD COACH.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.
- ❑ Mr. Barrett made the Motion to **APPROVE THE POSTING for a GIRLS' TRACK & FIELD HEAD COACH.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to **APPROVE the UPCOMING PROFESSIONAL DEVELOPMENT:**
 - 1. **January 20, 2014: 8th Annual School Nurse Inservice, New Castle, PA. Requested by Petula King at a cost of \$64.22, using Budgeted Funds.**
The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.
- ❑ Mr. Swartfager made the Motion to **APPROVE the UPCOMING FIELD TRIP REQUEST:**
 - 1. **April 3 to 6, 2014: Music Department to New York City. Requested by Fran Nesta at a maximum cost of \$680 per person, using voluntary contributions from students, earnings from fund raising projects administered by KMA, scholarship grants from outside sources and the choral student activity fund.**
The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. Burr made the Motion to **APPROVE the REQUEST from BOARD MEMBER STACEY THOMPSON to attend the NSBA ADVOCACY INSTITUTE CONFERENCE in WASHINGTON, DC., from February 2, through 4, 2014 at a cost as follows:**

1. Registration.....	\$695
2. Hotel.....	\$640
3. Mileage	\$529
Total	\$1,864

The voice vote is recorded as follows: Mr. Barrett—no; Mr. Beary—no; Mr. Burr—no; Mrs. Dixon—no; Mr. Slagle—no; Mr. D. Swartfager—no; Mr. Swartfager—no; and Mr. VanTassel—no. Motion defeated 0-8.

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:47 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Burr—yes; Mrs. Dixon—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. Swartfager—yes; and Mr. VanTassel—yes. Motion carried 8-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary