

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
June 25, 2012**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, June 25, 2012 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Mr. Thomas L. McCoy was absent. Also present were: Mr. Shawn Algoe, Mr. Richard Bonnar, Mr. Craig Brothers, Ms. Paula Jesiolkiewicz, Mr. Vernon Lauffer, Mr. Rodney Sherman, Ms. Kim Slaughaupt, Mrs. Angie Snowberger and Mrs. Vicky Walters.

ANNOUNCEMENTS

- ❑ Members of the public were welcomed by Mr. Slagle.
- ❑ Mr. Slagle said an Executive Session was held on May 21, 2012 to discuss two Employee Matters from Mr. Nesta and KESPA Contractual Issues.
- ❑ Mr. Slagle said an Executive Session would be held tonight to discuss a Contractual Agreement.
- ❑ Mr. Slagle said the next Meeting would be the combined Work Session and Regular Business Meeting on Monday, July 16, 2012 at 7 P.M. in the Elementary Group Instruction Room.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Mr. Bonnar--Superintendent reviewed:**
 - IDEA-B Agreement with Riverview IU6.
 - Siemens Maintenance Service Agreement.
 - MMS Software Package.
 - High School Roof Replacement Update.
 - Tractor Races during Horsethief Days.
 - Concrete Replacement on Elementary Curbs and Walks at a cost of \$3,822.
 - Title I Program.

DIALOGUE ITEMS

- ❑ Mr. Bonnar previously reviewed the 2012-13 MMS Contract under his Superintendent's Report. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Contract with Scott Myers for TTSR Classroom Rental with Annual cost of \$9,500 (Old Jordan's Hardware). *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar previously reviewed the 2012-13 IDEA B Instructional Programs and Services Agreement with Riverview Intermediate Unit at a cost of \$147,979. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar previously reviewed the 2012-13 Siemens Contract for Heating System Maintenance Contract at a cost of \$7,975. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Heating System Software Upgrade--\$10,600--Siemens and PC Vendor. *Mr. Slagle said this Item would be added to tonight's Business Meeting Agenda.*
- ❑ Mr. Lauffer said that the 2012 Homestead/Farmstead Resolution is the same wording as the previous year with new financial terms. He said \$129 would be reduced off of tax bills for Homeowner's in 2012 versus \$130 for 2011. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Athletic Director Recommendation of Mark Whisner, with a 3% increase. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Revised Athletic Trainer Contract with CHAMPS, with a 2% increase. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Monthly Medical Insurance Rates:

PPO Blue	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
46867-19	\$468.22	\$1160.21	\$1160.21	\$1304.12	\$1372.68
12696-23	\$468.22	\$1160.21	\$1160.21	\$1304.12	\$1372.68
46867-35	\$484.83	\$1200.35	\$1200.35	\$1350.18	\$1421.58
12696-35	\$484.83	\$1200.35	\$1200.35	\$1350.18	\$1421.58
12696-43	\$491.52	\$1219.10	\$1219.10	\$1369.26	\$1440.82
12696-19	\$500.63	\$1241.87	\$1241.87	\$1394.66	\$1467.48

Indemnity	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
53861-50	\$705.74	\$1675.38	\$1786.08	\$1971.46	\$2073.18

Mr. Slagle said this Item is on tonight's Business Meeting Agenda.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar reviewed the 2012-13 Monthly Dental Insurance Rates:

Individual	Family
\$32.25	\$73.25

Mr. Slagle said this Item is on tonight's Business Meeting Agenda.

- ❑ Mr. Bonnar reviewed the 2012-13 Monthly Vision Insurance Rates:

Individual	Family
\$5.49	\$13.33

Mr. Slagle said this Item is on tonight's Business Meeting Agenda.

- ❑ Mr. Bonnar reviewed the 2012-13 Monthly Life Insurance Rates: **\$0.14/\$1,000 coverage.** *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

- ❑ Mr. Bonnar reviewed the 2012-13 Local Auditor Recommendation--Troese & Associates. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

- ❑ Mr. Bonnar reviewed the 2012-13 School Dentist Recommendation--Dr. Dale Myers. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

- ❑ Mr. Bonnar reviewed the 2012-13 School Physician Recommendation--Dr. Nicole Carroll. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

- ❑ Mr. Bonnar reviewed the 2012-13 Contracted School Psychologists with a 3% Increase: *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

Frank Bifano	2011-12	Proposed 2012-13
ReEvals--No Testing	\$226.20	\$232.99
ReEvals--Testing	\$395.84	\$407.72
Gifted Testing	\$395.84	\$407.72
Initial Testing	\$395.84	\$407.72

Kris Glosser	2011-12	Proposed 2012-13
ReEvals--No Testing	\$339.41	\$349.59
Gifted Testing	\$339.41	\$349.59
Initial Testing	\$396.12	\$408.00

- ❑ Mr. Bonnar reviewed the 2012-13 Delinquent Occupation/Per Capita Tax Collector--Recommendation--G.H. Harris. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

- ❑ Mr. Bonnar reviewed the 2012-13 Election of Board Treasurer. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar reviewed the 2012-13 Lawn Mowing Recommendation--Deible's Landscaping (Same Fee Schedule as Prior Year). *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Snow Plowing Recommendation--Chuck Weaver (Same Fee Schedule as Prior Year). *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012 Tax Bill Printing Recommendation--Infocon, Inc. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Co-Curricular Supplemental Schedule. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the 2012-13 Extra-Curricular Supplemental Schedule with a 3% increase. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Boys' Head Track Coach Position Recommendation--Jessica Resig. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar previously reviewed the 2012-13 Title II Grant Program--\$63,129.00. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Performance Descriptions:
 - Board Secretary
 - Traffic Monitor/Crossing Guard*Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Unpaid Leave of Absence for Doug Cobler from June 18, 2012 to June 30, 2012 (11.25 Days). *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Sember Larson as Substitute Secretary/Cafeteria Worker. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Stacey Flannigan as the Recommended High School Cafeteria Monitor. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Emily Zerbe's Request as Volunteer Cheerleading Coach. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed Allan Johnson's Request as Volunteer Girls' Basketball Coach. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

DIALOGUE ITEMS (Continued)

- ❑ Mr. Bonnar reviewed the Carpet/Tile Replacement Needed for the High School Auditorium/High School Offices, using Capital Reserve Funds. The Low Quote is \$5,629 from Blake Brothers of Clarion. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the Usage of Facilities in Conjunction with the American Red Cross. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Bonnar reviewed the First Reading of the Following Policies:
 - #122 Extracurricular Activities (Revised)
 - #123 Interscholastic Athletics (Revised)
 - #123.2 Concussion Management (New)
 - #216 Student Records (Revised)
 - #216.1 Supplemental Discipline Records (Revised)*Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*
- ❑ Mr. Lauffer stated that the previous Agreement for Leasing of Gas Rights for the Marcellus & Utica Layer has come to a close. The vendor did not exercise the option to adopt the Agreement.
- ❑ Mr. Bonnar reported the specific changes to the Draft 3 of the 2012-13 Budget Adoption. The most notable was the Elimination of the Real Estate Tax Increase previously proposed. *Mr. Slagle said this Item is on tonight's Business Meeting Agenda.*

ADJOURNMENT

With no further business, the Meeting adjourned at 8:52 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary