

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
May 13, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, May 13, 2013 at 8:15 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Wayne D. Johns, Mr. Thomas L. McCoy, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. Van Tassel. Also present were: Mr. Shawn Algoe, Ms. Tiffany Beary, Mrs. Suzanne Chomas, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Mrs. Halee McCance, Mr. Rodney Sherman, Mr. Bruce Turk, Mrs. Vicky Walters, and Mr. Chuck Weaver.

CONSIDERATION OF AGENDA

Mr. Beary made the Motion to approve the Agenda as amended:

▪ Additions:

1. VII.E. Elementary Principal

▪ Deletions:

1. VB.1 Board Summary

2. VC.3 IU Report

3. VC.4 SMILES Report

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to approve the Consent Agenda:

Minutes:

▪ Approve the April 15, 2013 Regular Business Meeting Minutes*

Financial Reports:

▪ File the April, 2013 Liquid Cash and Investment Activity Analysis Report for Audit*

▪ File the April, 2013 Elementary School Student Activities Report for Audit*

▪ File the April, 2013 High School Student Activities Report for Audit*

▪ File the April, 2013 High School Student Athletics Report for Audit*

▪ File the April, 2013 Contingency Fund Detail Report for Audit*

▪ Approve the April, 2013 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A, D and G*

▪ Approve the April, 2013 Cafeteria Bills for payment as presented and located in Attachment C and F*

▪ File the April, 2013 Cafeteria P&L for Audit*

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CONSENT AGENDA (Continued)

- ❑ Financial Reports (Continued):
 - Approve the April, 2013 Capital Reserve Bills for payment as presented and located in Attachment E*
- ❑ Written Reports:
 - Accept the March, 2013 Northwest School Combine Report*
 - Accept the Career Center Report*

The voice vote is recorded as follows: Mr. Barrett—yes; Mr., Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

CONTRACTS (For Individual or Separate Consideration)

- ❑ Mr. Barrett made the Motion to **APPROVE the 2013-14 CONCURRENT ENROLLMENT AGREEMENT WITH BUTLER COUNTY COMMUNITY COLLEGE**. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the 2013-16 CONTRACT BETWEEN THE KEYSTONE SCHOOL DISTRICT and the KEYSTONE EDUCATION ASSOCIATION as presented**. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. K. Swartfager made the Motion to **APPROVE the COMMUNICATION SCIENCE and DISORDERS AFFILIATION AGREEMENT with PENN STATE UNIVERSITY for June 1, 2013 through June 1, 2014**. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to **APPROVE the RETIREMENTS of GARY HENRY, ELEMENTARY MATH TEACHER and JOYCE SCHWAB, HIGH SCHOOL MATH TEACHER, at the end of the 2013-14 School year, with regret and with thanks for the many years of exemplary service**. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- Mr. Barrett made the Motion to **APPROVE the FOLLOWING ITEMS:**
 - **ADDITIONS to the SUBSTITUTE BUS DRIVER LIST, pending proper completion of Personnel File Documentation and Clearances.**
 1. Brice Stewart, Emlenton
 2. Mendy Stewart, Emlenton
 - **Posting for an EXTENDED SCHOOL YEAR POSITION for a SPEECH THERAPIST.**
 - **MATERNITY LEAVE for KIM DAVIS from August 21, 2013 through January 1, 2014.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE MICHAEL MCCORMICK as ELEMENTARY SCHOOL PRINCIPAL at a salary to be determined.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mr. D. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration)

- Mr. Barrett made the Motion to **APPROVE the FOLLOWING STUDENT FIELD TRIPS, CONTINUING PROFESSIONAL DEVELOPMENT and RESOLUTION:**
 - **Student Field Trips:**
 1. **April 26, 2013: (Rain Date of April 29, 2013): 7th Grade to Beaver Ponds. Requested by Pam Warner at no cost to the District.**
 2. **May 2, 2013: KYLA, Panther Peers and Cheerleaders to Special Olympics, CUP Memorial Stadium. Requested by Conrad Warner at no cost to the District.**
 3. **May 14, 2013: Chemistry II Class to the Science & Technology Center at Clarion University. Requested by Alison Albright, with expenses for gas mileage only.**
 4. **August, 2013: Marching Band to Kennywood Park. Requested by Fran Nesta, at a cost of \$40 to \$50, using fundraising projects administered by KMA and scholarship grants from outside sources.**
 - **Continuing Professional Development:**
 1. **July 16 & 17, 2013; September 17 & 18, 2013; and January 15 & 16, 2014: New Superintendent's Academy, Harrisburg. Requested by Shawn Algoe at a cost of \$195 plus mileage.**
 2. **July 22-25, 2013: 2013 Special Education Leadership Summer Academy at Bedford Springs Conference Center. Requested by Sue Chomas at a cost of \$635.30, using Budgeted Funds.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- **Adopt the RESOLUTION CALLING for REFORM of the COMMONWEALTH's CHARTER and CYBER CHARTER SCHOOL FUNDING FORMULA.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ Mr. Beary made the Motion to **APPROVE the 2013-14 KEYSTONE SCHOOL DISTRICT PRELIMINARY BUDGET FOR PUBLIC DISPLAY as presented.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. Barrett made the Motion to **APPROVE the BIDDING/ADVERTISING for the HIGH SCHOOL TRACK RE-SURFACING.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. Van Tassel—yes. Motion carried 9-0.
- ❑ Mr. McCoy made the Motion to **APPROVE the REVISED 2013-14 CLARION COUNTY CAREER CENTER BUDGET.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. Van Tassel—yes. Motion carried 9-0.
- ❑ Mr. Beary made the Motion to **APPROVE the AWARDING of the CUSTODIAL/MAINTENANCE SUPPLY BIDS, GENERAL & ART SUPPLY BIDS, and TECHNOLOGY SUPPLY BIDS for the 2013-14 SCHOOL YEAR as presented.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.
- ❑ Mr. Johns made the Motion to **APPROVE the AWARDING of the BAND UNIFORM BID with funding of \$11,000 from Long-Term Funding Stream, \$11,000 from Capital Reserve and \$15,000 from previously earmarked Capital Reserve.** The roll call vote is recorded as follows: Mr. Barrett—no; Mr. Beary—no; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—no; Mr. K. Swartfager—no; Mrs. Thompson—yes; and Mr. VanTassel—no. Motion defeated 4-5.

After defeat of the Awarding of the Band Uniform Bid, Mr. Slagle directed the Administration to re-bid the Band Uniforms with general specifications and potential alternates.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. Barrett made the Motion to **NOMINATE STACEY THOMPSON as BOARD TREASURER for 2013-14.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- Mr. Beary made the Motion to **APPROVE the 2013 GRADUATE LIST as PRESENTED, pending proper completion of Graduation Requirements as follows: ELIZABETH STORM ADAMS, SHELBY LYNN ADAMS, WHITLEY DANIELLE BEARFIELD, TYLER JOSEPH BEICHNER, ZACHERY JAMES BEICHNER, ADAM RYAN BEST, BRIANNA KATHERINE BEST, CHRISTOPHER ANDREW BEST, ALICIA NICHOLE BLACK, MATTHEW PAUL BLACK, MALINDA MAGDALEN BROZENICK, KATELYN ROSEANN BRUNSGAARD, TRISTAN JOSEPH BUNDY, FRED PAUL BUZARD, JENNA LEEANN CAULFIELD, BRANDON MICHAEL CHAMBERS, SHANE LARRY AUSTIN CHAPMAN, NICHOLAS RYAN CLARK, BRITNEY JOAN COLWELL, MARANA LAINE CZAP, SHAWN JEFFREY DEITZ, MADISON ABIGAIL DIXON, JARED JAMES DOLMOVICH, JESSE ANDREW EBERHART, JOSHUA PALMER EBERHART, BRADEN ANDREW FERRINGER, JUSTIN ANDREW FORSYTHE, LINDSEY ELIZABETH GATESMAN, ANNA MARIE GILLILAND, MOLLY ELIZABETH GRAY, COURTNEY LEE GREATHOUSE, BRANDON MICHAEL GUNTRUM, ZOANN MARIE HANST, JOHANNA RUTH HARTZELL, THORIN CYRUS HAUGH, ZACHERY LYNN HAWK, JACOB RICHARD HORNER, NATHAN MICHAEL HUNSBERGER, MATTHEW RICHARD HURST, MORGAN ELIZABETH JOHNSON, BRADLEY VINCENT KALTENBACH, TERRY JAMES KELLY, LEAH BRITTNEY KETH, AUDREY ELIZABETH KLINE, JACOB EDWARD KREMER, ROBERT MICHAEL MANCINI, ALISSA KAY MAZZOCCHI, JENNA MARIE MCHENRY, RACHEL DIANA MILLER, CIERRA NICOLE ORVIS, COREY JOSEPH RAINEY, ERICA LEIGH REDDINGER, BRIAN EUGENE REED, JOEY CHRISTOPHER REICHARD, MEGAN DELANE RENFREW, BRADEN DOUGLAS RITTS, GARRETT MATTHEW RITZERT, ALEXANDER DAVID RIVERS, SHANE DAVID ROGERS, DANIEL SCOTT ROSSMAN, PRESLEY DEAN SCHIBERL, JEFFREY RICHARD SEIGWORTH, KYLE JAMES SERVEY, ADDISON SCOTT JAMES SHICK, JEANNA LEE SHOWERS, NATASHA LYNN SIMMONS, KAYLA JANE SLAUGENHAUPT, BRYCE GORMAN SMITH, ZACHARY TYLER STARCHER, COURTNEY NICOLE STEWART, ANDREW JAMES TURK, THOMAS WALKER VANEPPS, JOSEPH DAVID WENTLING, MARINA NICOLE WILSON, SADIE ERIN WILSON, JASMINE MARIE WINGARD, ALYSSA MAE WOLBERT, MATTHEW JOHN WOLFGONG, RONALD LORAIN WURSTER, COLTON JAMES YOUNG and GARETT ALAN ZERBE.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion 9-0.

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. K. Swartfager made the Motion to **APPROVE the MIFFLIN HARCOURT JOURNEYS READING PROGRAM for GRADES K-6 at a total cost of \$71,173.67 with funds coming from Long-Term Funding Stream.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

- ❑ Mr. Beary made the Motion to **APPROVE the RECOMMENDATION of the SUPERINTENDENT to EXPEL “STUDENT A” for one (1) school year from April 19, 2013 to April 19, 2014.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

POLICY (For Individual or Separate Consideration)

- ❑ Mr. Beary made the Motion to **APPROVE the 2nd READING of the FOLLOWING POLICIES:**
 - **#610: Purchases Subject to Bid/Quotation**
 - **#611: Purchases Budgeted**
 - **#822: Automated External Defibrillator ADE/Cardiopulmonary Resuscitation (CPR)**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

An Executive Session was held from 9:25 P.M. to 10 P.M.

ADJOURNMENT

With no further business, Mr. K. Swartfager made the Motion to Adjourn the Meeting at 9:25 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Johns—yes; Mr. McCoy—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; and Mr. VanTassel—yes. Motion carried 9-0.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary