

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
December 2, 2013**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, December 2, 2013 at 7:13 P.M. The Meeting was held in the Keystone Elementary School Group Instruction Room at 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Mr. Dustin L. Swartfager was absent. Also present were: Mr. Shawn Algoe, Mr. Vernon Lauffer and Mr. Rodney Sherman.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Slagle.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting on Monday, December 9, 2013 at 7 P.M. in the Elementary School Group Instruction Room.

PUBLIC COMMENT

Mr. Sherman said he got the One Call Now Notice, and it was welcomed and appreciated.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. One Call Now.
 2. High School Building Communication Internally from Classrooms to Office.

DIALOGUE ITEMS

- Mr. Algoe reviewed the need for Posting of a Mentor for Jason Best, Elementary Teacher.

DIALOGUE ITEMS (Continued)

- Mrs. Thompson requested consideration of her attendance at the NSBA Advocacy Institute Conference, February 2 through 4, 2014, in Washington, D.C. at a cost of:
 - 1. Registration.....\$695
 - 2. Hotel\$640
 - 3. Mileage\$529

Total \$1,864

After Board discussion, *Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.*

- Mr. Algoe reviewed the Upcoming Professional Development Request:
 - 1. January 20, 2014: 8th Annual School Nurse Inservice, New Castle, PA. Requested by Petula King at a cost of \$64.22, using Budgeted Funds.
- Mr. Algoe reviewed the Upcoming Field Trip Request:
 - 1. April 3 to 6, 2014: Music Department to New York City. Requested by Fran Nesta at a maximum cost of \$680 per person, using voluntary contributions from students, earnings from fund raising projects administered by KMA, scholarship grants from outside sources and the choral student activity fund.
- Mr. VanTassel thanked Mr. Sherman for the article in the newspaper regarding the musket poster.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:56 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary