

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
April 14, 2014**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, April 14, 2014 at 7:00 P.M. The Meeting was held at the SMILES Center, 420 Main Street, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Also present were: Mr. Josh Albright, Mr. Shawn Algoe, Mrs. Barb Buzard, Mrs. Suzanne Chomas, Mrs. Joyce Fosdick, Mr. Brad Heeter, Mr. Jacob Heeter, Mr. Vernon Lauffer, Dr. Dale Myers, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. John Shultz, Mrs. Vicky Walters and Mr. Chuck Weaver.

ANNOUNCEMENTS

- Members of the public were welcomed by Mr. Slagle.
- Mr. Slagle said the next Meeting would be the Regular Work Session on Monday, May 12, 2014 at 7 P.M. in the Elementary School Group Instruction Room. Also, a Business Meeting is scheduled to follow the Work Session for the purpose of considering the 2014-15 Budget for Public Display.
- Mr. Slagle said an Executive Session will be held tonight immediately following the Work Session to discuss one (1) Student Issue and four (4) Personnel Issues.

PUBLIC COMMENT

- Mr. John Shultz, Vice President of BVAC Soccer thanked the School District for the use of the facilities. He outlined the demographics of the students participating. Also, he outlined the benefits to the community and students during events.

REPORTS

- **SMILES—Mrs. Fosdick reviewed:**
 1. Summer STEPS Program.
 2. Proposal from Knox Horsethief Committee.
 3. Preparation for Agricultural Safety Day.
 4. Alternative Education Program.

REPORTS (Continued)

- **Superintendent—Mr. Algoe reviewed:**
 1. Schedules of Large Renovation Items for the District and Items Needed for the Near Future.
 2. Bus Camera System, GPS and Stop Arm Camera.
 3. New Elementary Math Textbooks (\$64,000).

- **Elementary School—Mr. McCormick reviewed:**
 1. March of Dimes Fund Raiser made \$2,040.03.
 2. Dismissal Procedures.
 3. Passages Coming to Elementary School.
 4. 5th and 6th Grade Awards Banquet.

- **High School—Mrs. Walters reviewed:**
 1. Bubble Students fulfilling Graduation Requirements.
 2. Christian Schill accepted into Governor's School for Medicine.
 3. Spanish Club and Special Olympics Activity Dates.
 4. Brochure for e-Online Academy.
 5. Quail Hatching in Mr. Baker's Class.
 6. Career Center News.
 7. Sports and Music Achievements (Teacher and Student).
 8. Jeep Trailer for Sale.
 9. Senior Projects.
 10. Wal-Mart Truck.
 11. Panther Peers Bully Presentation.
 12. Attendance Honors.
 13. Science Textbooks Proposal Quoting.

- **Athletic Committee—Mr. Slagle reviewed:**
 1. Weight Room Renovation Plans and Revisions.
 2. Budget Increases on Operating Expenses.

DIALOGUE ITEMS

- Mr. Algoe reviewed the Letter of Retirement from Jerry Rembold, Elementary and Junior High Band Teacher, at the end of the 2013-14 School Year, with regret.

- Mr. Algoe reviewed the Request from Jerry Rembold for a Lump Sum Payment at the end of the School Year.

- Mr. Algoe reviewed the Letter of Retirement from Sharon Nesta, Elementary Choral Teacher, at the end of the 2013-14 School Year, with regret.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed the Request for Custodial Summer Help—one for the Elementary and one for the High School. Historically, this has been budgeted and approved.
- Mr. Algoe reviewed the Upcoming Professional Development. He pointed out #5 is a newer Initiative to broaden the knowledge of our Maintenance Staff:
 1. 4/9/14: SRU—Health/Physical Ed/Recreation/Dance Mini Convention, Slippery Rock University. Requested by Kevin Craig and Brigitte Irwin at a cost of \$64.80, using Budgeted Funds.
 2. 4/27/14 to 4/30/14: Federal Programs Coordinators’ Conference, Seven Springs. Requested by Mike McCormick at a cost of \$833.64, using Budgeted Funds.
 3. 5/5/14: Clarion County School Nurse Association, Clarion. Requested by Petula King at a cost of \$27.02, using Budgeted Funds.
 4. 5/28/14: Youth Mental Health First Aid, IU6. Requested by Petula King at a cost of \$24.89, using Budgeted Funds.
 5. 5/29/14: Annual Boiler Technical Seminar, Canonsburg. Requested by Bill Baughman and Erik Dowlan at a cost of \$350, using Superintendent/Board Contingency Funds.
- Mr. Algoe reviewed the Upcoming Student Field Trips:
 1. 4/11/14: CCYC to Clarion University. Requested by Conrad Warner, using Budgeted Funds.
 2. 4/15/14: Traffic Safety Class to Safe Driving Competition, Brookville. Requested by Brigitte Irwin, at no cost to the District.
 3. 4/22/14: Industry Club to UPMC Cranberry. Requested by Jen Slaughaupt, using funds from Venango Training & Development Corporation.
 4. 4/24/14: Chemistry II and Physics Classes to Grove City College. Requested by Alison Albright, using Student Contributions for lunch.
 5. 5/8/14: KYLA, CCYC, Panther Peers and Cheerleaders, Special Olympics in Clarion. Requested by Conrad Warner, using Funds from KYLA and Cheerleading.
 6. 5/12/14: 9-12th Grade Math Students to IUP Math Competition. Requested by Bobbie Heller at no cost to the District.
 7. 8/2/2014: Girls’ and Boys’ Soccer Teams to Riverhound Soccer Game in Pittsburgh. Requested by Erik Dowlan and John Shultz, using Student, Parent and Soccer Booster Contributions—at no cost to the District.
- Mr. Algoe pointed out the specific paragraphs contained in the Audit Reports that indicate no Audit Findings or Internal Control Weaknesses.
- Mr. Algoe reviewed the 2014-15 Concurrent Enrollment Agreement with Butler County Community College.

DIALOGUE ITEMS (Continued)

- Mr. Algoe and Mr. Lauffer distributed and reviewed the 2014-15 Budget. At this time, the Budget results in a \$26,786 Deficit. Mr. Algoe said we would be working on solutions to present a Balanced Budget in May with no Tax Increase.
- Mr. Lauffer reviewed the 2014-15 Custodial & Maintenance, General & Art and Technology Supply Bids.
- Mr. Algoe reviewed the Bids for the Roof Replacement. He pointed out that McCreary Roofing is the Low Bid with \$296,000.
- Mr. Algoe reviewed the High School 2-Way Communication System. He outlined the process with ASCC and their failure to properly research and engineer the proper intercom system from the onset. With no viable solution from ASCC, the Administration researched other alternatives, one of which is Red Horizon, our current telephoning system vendor. Mr. Algoe detailed the four options in the handout, recommending Option 4, which would give the District the best long-term value.
- Mr. Algoe reviewed the Crack Filling (High School and Elementary School), Lot Sealing (High School only) and Ditch Line Paving (High School only) in the Summer of 2014. Low Bid is Hager Paving for \$16,650.

POLICY

- Mr. Algoe reviewed the following Policy:
 1. 1st Reading of Policy #810.2—Transporation/Audio Recording.

ADJOURNMENT

With no further business, the Work Session was adjourned at 8:20 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary