

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
September 15, 2014**

OPENING/ATTENDANCE

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Work Session to order on Monday, September 15, 2014, at 7:00 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Mr. John R. Slagle was absent. Also present were: Mr. Shawn Algoe, Mr. William Baughman, Mrs. Suzanne Chomas, Ms. Kari Goughler, Mr. Vernon Lauffer, Mr. Michael McCormick, Mrs. Barbra Milliron, Mr. Rodney Sherman, Ms. Nicole Taydus, Mrs. Vicky Walters and Mr. Charles Weaver.

ANNOUNCEMENTS

- Mr. Barrett welcomed the guests to the Meeting.
- Mr. Barrett said an Executive Session would be held tonight immediately following the Regular Business Meeting to discuss a Personnel Item.
- Mr. Barrett said the next Meeting would be the Work Session on Monday, October 13, 2014 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

Mr. Charles Weaver thanked Mrs. Walters and Mr. Irwin for the First Responders' Ceremony and the successful Homecoming.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. State Auditors' Report.
 2. Policy #707.
 3. Storage Shed Update.
 4. Scoreboard.

REPORTS (Continued)

- **Elementary School—Mr. McCormick reviewed:**
 1. Great start to the New School Year.
 2. Introduction of two new Elementary Teachers—Barbra Milliron and Nicole Taydus.
 3. New Dismissal Procedure.
 4. Lockdown and Severe Weather Drills.
 5. Oleweus Bullying Program.

- **High School—Mrs. Walters reviewed:**
 1. Introduced the new Athletic Trainer—Kari Goughler.
 2. Fire and Lockdown Drills.
 3. Academics.
 4. Homecoming.
 5. Open House.
 6. Oleweus Bullying Program.

- **Maintenance—Mr. Baughman reviewed:**
 1. Summer Maintenance and Custodial Accomplishments
 - a. Floor Finishing and Stripping.
 - b. Elementary Roof Replacement.
 - c. Parking Lots Sealing and Crack Filling.
 - d. Smartboard Installation.
 - e. Concession Stand Roof Replacement.
 - f. Classroom Moves.
 - g. Ice Machine Purchase.

Mr. Barrett requested the Board approve the Administration to research the replacement of the Football/Soccer/Track PA System.

DIALOGUE ITEMS

- Mr. Algoe reviewed the Election of PSBA Representatives.

- Mr. Algoe requested Dustin Kifer as Math Department Chairperson.

- Mr. Algoe requested Catherine Schoeppner as Mentor for Nicole Taydus and Barbra Milliron as Mentor for Brynn Space Renninger.

- Mr. Algoe requested the Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:
 1. Sharon Nesta, Elementary and High School Music.
 2. Lisa Cheadle, Nurse.
 3. Penny Adams, Cafeteria.
 4. Alexandra Lawrence, Early Childhood/Special Education.
 5. Abigail Mills, Secretary.

DIALOGUE ITEMS (Continued)

- **Mr. Algoe requested the Upcoming Professional Development:**
 1. **9/5/14, 10/31/14, 2/11/15 and 5/18/15: Kelli McNaughton, Gifted Meetings at Riverview IU6 at a cost of \$56.99.**
 2. **10/1/14 and 10/2/14: Kami Coursen, CPI Training at Riverview IU6 at a cost of \$39.92.**
 3. **11/18/14 and 11/19/14: Erik Sundling, CPR Training at Riverview IU6 at a cost of \$22.**

- **Mr. Algoe requested the Upcoming Field Trips:**
 1. **9/25/14 (Rain Date of 10/31/14): 7th Grade to the Beaver ponds. Requested by Pam Warner, using Budgeted Funds.**
 2. **10/18/14 and 10/19/14: Honors Band to Clarion High School. Requested by Fran Nesta, at no cost to the District.**
 3. **11/6/14: Math Competition Team to Clarion University. Requested by Dustin Kifer, using Budgeted Funds.**
 4. **11/9/14 to 11/13/14: Senior Class to Washington, D.C. Requested by Fran Nesta, using Student Contribution, Senior Class Magazine Drive Funds, Funds from Student Activity Account and Various Charitable Agencies. The maximum cost to be \$480.**

- **Mr. Algoe requested Jody Frazier as Secretarial PIMS Coordinator.**

- **Mr. Algoe presented a quote from Heeter Enterprises to complete the Athletic Trainer/Weight Room Entrance Concrete Improvement. After Board discussion, Mr. Barrett said this Item will be added to tonight's Business Meeting Agenda.**

- **Mr. Algoe requested the Retroactive Approval of the Purchase of a Scotsman Ice Machine at a cost of \$2,994.05 for the Athletic Trainer Room.**

- **Mr. Algoe reviewed the Professional Services Agreement with Catapult Learning for Title I Services.**

- **Mr. Algoe reviewed the 1st Reading of the Following Policies:**
 1. **#707: Use of Facilities.**
 2. **#918: Title I Parental Involvement.**

- **Mr. Algoe requested Barry Foust as Jr. High Girls' Basketball Coach (Team A).**

- **Mr. Algoe requested Randall Weaver as Jr. High Girls' Basketball Coach (Team B).**

- **Mr. Algoe requested Whitley Bearfield as Marching Band Volunteer.**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:09 P.M.

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**