

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
October 13, 2014**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, October 13, 2014, at 7:00 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mrs. Vicky Walters.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session to discuss a Personnel Item.
- Mr. Slagle said the next Meeting would be the Regular Business Meeting on Monday, October 20, 2014 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- **Superintendent—Mr. Algoe reviewed:**
 1. Discus Cage Installation
 2. Stop-Arm Violations with Various Busses. Mr. Algoe proposed a Stop-Arm Camera that could be mounted on a bus to aid in enforcement and prosecution. *Mr. Slagle requested this Item be added to next week's Regular Business Meeting Agenda.*
 3. School Performance Profile.
- **Elementary School—Mr. McCormick reviewed:**
 1. Keystone Elementary School has been selected to participate in the "NAPE" Program on January 28, 2015.
 2. Hired Sandra Woodlock as AmeriCorps Worker.
 3. Fall Festival.
 4. Open House on November 6.

REPORTS (Continued)

- **High School—Mrs. Walters reviewed:**
 1. Music Enrichment Opportunities Chart.
 2. Keystone High School Bake Sale.
 3. Autumn Leaf Festival Parade Awards to Band/Color Guard.
 4. PSAT Tests.
 5. Amber Hess, 3-Time District IX Golf Champion.
 6. Keystone Presence with Students presiding as Officers of Departments at the Career Center.
 7. Mock Interviews.
 8. Meagan Colaizzi was one of the “Friday Five” Winners from OEA.
 9. Zach Stiglitz set the School Record for Career Tackles with 267 in three years.
 10. Upcoming Events.
 11. Hired AmeriCorps Worker, Jolee Cyphert.

DIALOGUE ITEMS

- Mr. Slagle reviewed the Intent to Retire Letter from Bruce Turk, 6th Grade Teacher, at the end of the 2014-15 School Year.
- Mr. Slagle requested the Additions to the Substitute List, pending proper completion of Personnel File Documentation and Clearances:
 1. Mary Beth Allen, Elementary
 2. Cassandra Mosier, Elementary/Reading/English
 3. Carmen Vecchitto, Spanish
 4. Billy Jo Hunter, Custodian
 5. Shelly Gamble, Bus Driver
 6. Veronica Osborne, Elementary/Special Education
 7. Heather Becker, Cafeteria
 8. Crystal Albertine, Cafeteria
- Mr. Slagle reviewed the Upcoming Professional Development:
 1. 10/23/2014: Legal & Policy Issues Facing School Administrators at Westminster College. Requested by Shawn Algoe at a cost of \$75, using Budgeted Funds.
- Mr. Slagle reviewed the Upcoming Field Trips:
 1. 11/6/14: Industry Club to Carnegie Science Center Sci-Tech Day. Requested by Jen Slaughaupt. Student will pay; no cost to the District.
 2. 11/8/14: Selected Band Students to A-C Valley for Autumn Winds Honors Band. Requested by Fran Nesta. Student cost will be \$10 per person, with Assistance from KMA for transportation, if needed.
 3. 11/20/14: Music Students to CCMEA Festival at North Clarion High School. Requested by Fran Nesta, using Budgeted. Funds.
 4. 3/24/1: Gifted to A-C High School. Requested by Kelli McNaughton, at no cost to the District.
 5. 10/23/14: Chemistry II Class to Grove City College. Requested by Alison Albright at no cost to the District.

DIALOGUE ITEMS (Continued)

- **Mr. Lauffer reviewed the process currently undergoing to procure Electricity beginning July 1, 2015. He said in the folders tonight are two quotes from Friday, October 10, 2014. Updated pricing and contract review is expected to be completed for proposal at next Monday's Meeting.**
- **Mr. Algoe reviewed the 2nd Reading of Policies:**
 1. **#707: Use of Facilities.**
 2. **#918: Title I Parental Involvement.**
- **Mr. Algoe reviewed the Financial Results for FYE 6-30-2014. He said the net result was a \$241,241 Surplus.**
- **Mr. Algoe requested the Fund Balance Designation as of 6-30-2014. He said the proposal is consistent as in past years.**
- **Mr. Algoe reviewed the Concession Stand/Spotters' Booth PA System from Spotts Music Center. The cost would be \$2,400 to \$2,800 plus \$300 to \$500 for installation. *Mr. Slagle requested this Item be added to next week's Regular Business Meeting Agenda.***
- **Mr. Algoe reviewed the Scoreboard Information with costs for:**
 1. **Athletic Field Scoreboard**
 2. **Gymnasium Scoreboards.****He said updated information will be in Thursday's packet. *Mr. Slagle requested this Item be added to next week's Regular Business Meeting Agenda.***
- **Mr. Algoe reviewed Matthew Dunlap as Girls' Basketball Volunteer Coach, pending proper completion of Clearances. *Mr. Slagle requested this Item be added to next week's Regular Business Meeting Agenda.***
- **Mr. Algoe reviewed the renewal, replacement and testing of the Boiler Modulating Motor. *Mr. Slagle requested this Item be added to next week's Regular Business Meeting Agenda.***

Mr. Slagle requested all Items reviewed be added to next week's Regular Business Meeting Agenda, as needed.

An Executive Session was held from 8:24 P.M. until 8:56 P.M.

ADJOURNMENT

With no further business, the Meeting adjourned at 8:56 P.M.

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**