

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
September 21, 2015**

**OPENING/ATTENDANCE**

Mr. Gregory A. Barrett, Vice-President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 21, 2015 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mrs. Trisha D. Dixon, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. John R. Slagle and Mr. Dustin L. Swartfager were absent. Also present were: Mr. Shawn Algoe, Mr. William Baughman, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. Brad Wagner and Mr. Charles Weaver.

**ANNOUNCEMENTS**

- Mr. Barrett welcomed the guests to the Meeting.
- Mr. Barrett said an Executive Session will be held tonight immediately following the Work Session to discuss three Personnel Items.
- Mr. Barrett said the next Meeting will be the Regular Work Session on October 12, 2015 at the Clarion County Career Center. A light supper will be held at 6:30 P.M. followed by the Work Session at 7 P.M.

**PUBLIC COMMENT**

None.

**REPORTS**

- **Buildings & Grounds—Mr. Baughman reviewed:**
  1. Thanked Board for Summer Help.
  2. Summer Projects Completed.
  3. Current Projects Underway.
  4. Future Maintenance Needs.

**REPORTS (Continued)**

- **Superintendent—Mr. Algoe reviewed:**
  1. Start of School.
  2. State Budget Update.
  3. PSERS Commonwealth Share.
  4. Comprehensive Planning.
  5. Source for Teachers Update.
  6. Federal ESEA Waiver.
  7. Climate Controlled Air Compressor.
  
- **Elementary—Mr. McCormick reviewed:**
  1. Great Start to Back to School.
  2. Kindergarten Entry Cut-Off Date.
  3. Olweus Bullying Assembly.
  4. Lockdown and Severe Weather Drills were conducted in September.
  
- **High School—Mr. Wagner reviewed:**
  1. Great Start to Back to School also.
  2. Upcoming Events.
  3. Re-scheduling of Senior Trip.
  4. Clarion County Youth Organization.
  5. Olweus Bullying Program.
  6. A/P Scores.
  7. Karns City Soccer Parent Letter.
  
- **Athletic Committee—Mr. Barrett:**
  1. Mr. Barrett pointed to numerous items that are added to the Agenda tonight that resulted from the Athletic Committee Meeting on Friday morning.
  
- **Transportation Committee—Mr. Beary reviewed:**
  1. Amish Transportation via Vans.
  2. Additional Stop Arm Camera for Bus #18.

**DIALOGUE ITEMS**

- **Mr. Algoe reviewed the following Personnel Items:**
  1. Retirement Letter from Francis Nesta, High School Vocal and Instrumental Instructor effective June 30, 2016.
  2. Resignation of Katie Cozad, Paraprofessional, effective August 19, 2015.
  3. Resignation of Meagan White as High School Detention Monitor, effective August 24, 2015.
  4. Recommendation for Margaret Patton as High School Detention Monitor.
  5. Resignation of Marina Wilson as JV Volleyball Coach, effective August 11, 2015.

**DIALOGUE ITEMS** (Continued)

- **Mr. Algoe reviewed the following Personnel Items (Continued):**
  6. **Hiring of Meagan White as JV Volleyball Coach, retroactively, effective August 17, 2015, pending proper completion of Personnel File Documentation and Clearances.**
  7. **Hiring of John Paul Samay as Jr. High Football 2<sup>nd</sup> Assistant Coach, retroactively, pending proper completion of Personnel File Documentation and Clearances, effective August 10, 2015.**
  8. **Appointing Whitley Bearfield as Volunteer for Marching Band, pending proper completion of Clearances.**
  
- **Mr. Algoe said that a 10-Year Extension for the Keystone Opportunity Zone Resolution has been requested for the area in Beaver Township between Sharp Shopper and Wentlings Corners.**
  
- **Mr. Algoe reviewed the Tax Collector Software Reimbursement of \$100 vs. \$106.**
  
- **Mr. Algoe reviewed the 2015-16 Revised Cafeteria Rates for Students and Adults, noting that the Reduced Breakfast prices were omitted from the original proposal in August.**
  
- **Mr. Algoe reviewed the Revised Jefferson/Clarion Head Start Contract for the 2015-16 School Year to include Adult and Student Breakfast Prices. He said that the Jefferson/Clarion Head Start has additionally requested Breakfast for Student and Adults.**
  
- **Mr. Algoe reviewed the Upcoming Field Trips:**
  1. **9/23/2015: Elementary GEM to RIU6 and Clarion University for a Scrabble Tournament and 3D Printing. Requested by Nicole Gorog, at no cost to the District.**
  2. **11/5/2015: Math Competition Team to Clarion University. Requested by Dustin Kifer, using Budgeted Funds.**
  3. **9-20-2015, 12-8-2015 and 4-5-2016: CCYC Students to the Clarion County Career Center. Requested by Kami Coursen at no cost to the District.**
  4. **4-23-2016 through 4-26-2016: Music Students to Toronto. Requested by Fran Nesta, with funds from Student Contributions, Donations, Money earned through KMA Tracking Opportunities and Student Activity Account Funds.**
  5. **5-13-2016: 4<sup>th</sup> through 6<sup>th</sup> Grade GEM to Hersheypark. Requested by Nicole Gorog, with an approximate cost of \$80, with funds from Fundraisers and Parent Payment.**
  
- **Mr. Algoe previously discussed the Elementary Air Compressor in his Superintendent's Report.**

**DIALOGUE ITEMS (Continued)**

- **Mr. Algoe reviewed the Van Transportation Contracts for McLendon Transportation and Randy McLendon, Inc., as recommended by the Transportation Committee.**
- **Mr. Algoe reviewed the Upcoming Professional Development: 11-4-2015: Enhancing Literacy Through the Infusion of Technology, IU6. Requested by Barb Witkowski at a cost of \$10, using Principal's Contingency Fund.**
- **Mr. Algoe reviewed Additional Personnel Items;**
  1. **Frankie Sheatz and Bobbie Heller as Co-Assistant Girls' Track Coaches.**
  2. **Cody Dolby as Volunteer Assistant Varsity Football Coach.**
  3. **Dylan Ziegler as Volunteer Assistant Girls' Varsity Soccer Coach.**
  4. **Natalie Friedlund as Volunteer Assistant Girls' Varsity Volleyball Coach.**
  5. **Resignation of Jon Beal as Head Jr. High Wrestling Coach.**
  6. **Posting for the Jr. High Wrestling Coach.**
  7. **Jon Beal as Volunteer Assistant Varsity Wrestling Coach.**
  8. **Will discuss a Sick Day Bank in Executive Session.**

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 8:06 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**