

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
January 11, 2016**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 11, 2016 at 7:02 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randall R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Dustin L. Swartfager was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman, Mr. Bradley Wagner and Mrs. Barbara Witkowski.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session to discuss one (1) Personnel Item and one (1) Legal Matter.
- Mr. Slagle said the next Meeting will be the Regular Business Meeting on Monday, January 18, 2016 at 7 P.M. Prior to the Work Session, at 6:15 P.M., a light dinner will be served in the Group Instruction Room.
- Mr. Slagle said the Ethics Statements for Calendar Year 2015 were in the Board Members' Packets this evening. He asked the Board to complete the forms and return them to Mr. Lauffer at their earliest convenience.

PUBLIC COMMENT

Mrs. Dixon commended Mrs. Witkowski for her dedication and daily commitment to Technology.

REPORTS

- **Technology—Mrs. Witkowski reviewed:**
 1. Power Point presentation with the History of Technology at Keystone School District from 1981 to today.
- **Superintendent—Mr. Algoe reviewed:**
 1. 2015-16 Pennsylvania Budget.
 2. 3-Year Cafeteria Monitoring.
 3. e-Rate Infrastructure Upgrade.
 4. Lawsuit by PSBA to sue the Commonwealth of PA for inadequate funding to schools.

REPORTS (Continued)

- **Elementary—Mr. McCormick reviewed:**
 1. Annual Food Drive.
 2. January 18, 2016 Act 80 Day.
 3. Commencement of STEM Club by Mrs. Kline.

- **High School---Mr. Wagner reviewed:**
 1. Commended Mrs. Witkowski for her service.
 2. Instrumental and Choral Christmas Concerts.
 3. Alexis Thompson recognition for winning Writing Essay Contest.
 4. Congratulations to the Varsity Cheerleaders for the District 9 1st Place Finish at DuBois.
 5. Details of Keystone Exams.
 6. Girls' Varsity Basketball Team won the Slippery Rock Tournament.
 7. Commended Tyler Beal, Evan Redding and Chad Rogers for their 1st Place Finish at the Bo Woods Wrestling Tournament.
 8. Upcoming Events.

DIALOGUE ITEMS

- Mr. Algoe reviewed the Intent to Retire Letter from Pam Ferringer, Elementary Teacher, at the end of the 2015-16 School Year.

- Mr. Algoe reviewed the Intent to Retire Letter from Barbara Witkowski, Instructional Technology Specialist, at the end of the 2015-16 School Year.

- Mr. Algoe reviewed the Intent to Retire Letter from Margaret Patton, Spanish Teacher, at the end of the 2015-16 School Year.

- Mr. Algoe reviewed the Retirement Letter from Lee Ann Haun, Paraprofessional, at the end of the 2015-16 School Year.

- Mr. Algoe requested the Posting and Advertising of the Jr/Sr High Choir and Band Teacher.

- Mr. Algoe requested Roy Shreffler as Substitute Bus Driver, pending proper completion of his Clearances.

- Mr. Algoe requested the Upcoming Professional Development:
 1. March 15 to 18, 2016: PA State Athletic Directors' Association Conference, Hershey. Requested by Bill Irwin at a cost of \$1,259.12.

DIALOGUE ITEMS (Continued)

- **Mr. Algoe requested the Upcoming Field Trip:**
 1. **May 2, 2016: 5th Grade to Clarion University. Requested by Autumn Marshall, using Budgeted Funds for Busing, 5th Grade Pencil Sales and Student Contribution.**

- **Mr. Algoe reviewed the 1st Reading of the Following Policies:**
 1. **#115: Career and Technical Education.**
 2. **#137: Home Education Programs.**
 3. **#137.1: Extracurricular Participation by Home Education Students.**
 4. **#707: Amended Use of Facilities—as per Cafeteria Committee Recommendation. A new version will be presented in Thursday’s Board Packet.**

- **Mr. Slagle reviewed the Following Personnel Items, pending proper completion of Clearances:**
 1. **Jason Say, Volunteer Assistant Boys’ Basketball Coach.**
 2. **Brandon Chambers, Volunteer Assistant Wrestling Coach.**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:08 P.M.

Respectfully submitted,

**Vernon F. Lauffer
Board Secretary**