

**Keystone School District  
Knox, Pennsylvania  
Minutes of Work Session  
September 19, 2016**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 19, 2016 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Mr. Bill Baughman, Mrs. Sue Baylor, Mr. Jason Best, Mr. Tom Bowser, Mrs. Suzanne Buckley, Mrs. Vicky Campbell, Mrs. Leah Chambers, Mrs. Suzanne Chomas, Mrs. Michele Clover, Mr. Steve Condon, Mrs. Kim Davis, Mrs. Melissa Dunkleberger, Mr. Ken Edwards, Mrs. Rebecca Edwards, Mrs. Pam Ferringer, Mrs. Brandi Fisher, Mrs. Jody Frazier, Mr. Vernon Lauffer, Mrs. Autumn Marshall, Mr. Michael McCormick, Mrs. Barb McGiffin, Mrs. Kay Metts, Mrs. Amber Mohney, Mr. Josh Mohney, Mrs. Brynn Space Renninger, Mrs. Kim Riley, Mrs. Rebecca Ritchey, Mrs. Melanie Rodgers, Mr. Rodney Sherman, Ms. Nicole Taydus, Mr. Bradley Wagner, Mrs. Jennifer Wingard and Mrs. Marty Wise.

**ANNOUNCEMENTS**

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said an Executive Session would be held tonight immediately following the Work Session to discuss two (2) Personnel Items and one (1) Student Item.
- Mr. Slagle said the next scheduled Meeting will be the Regular Work Session on October 10, 2016 at 7 P.M. Prior to the Meeting, supper will be served at 6:30 P.M.

**PUBLIC COMMENT**

- Mrs. Amber Mohney spoke to the Board regarding a student incident in her son's classroom.
- Mr. Algoe responded to the comments.
- Mr. Slagle commented on the process from the Board's perspective.
- Questions were exchanged between guests and the Superintendent.

**REPORTS**

- **Superintendent—Mr. Algoe reviewed:**
  1. PDE's Changes to Graduation Requirements.
  2. School Physical Plant Project Update.
  3. e-Rate Reimbursement.
  4. Athletics Staffing and Other Issues.
- **High School---Mr. Wagner reviewed:**
  1. National Merit Scholarship Finalist—Danielle Larrow.
  2. Homecoming and Football Game with St. Mary's.
  3. Open House.
  4. New Cross Country Course.
  5. Outfield Softball Fence has been completed by Nick Beightol as an Eagle Scout Project.
- **Elementary—Mr. McCormick reviewed:**
  1. Back Pack to Success Program.
  2. Olweus Bullying Program.
- **Maintenance Director—Mr. Baughman reviewed:**
  1. Summer Help.
  2. Cross Country Course.
  3. New Van.
  4. Lettering on Pick-Up.
  5. Football Shed.
  6. New Outlets in Concession Stand.
  7. High School Steam Traps.
  8. High School Condensate Pumps.
  9. Crack Filling and Sealing of Parking Lots.
  10. Clean out Ditch in Front of Elementary School.
  11. Track re-surfaced.
  12. Thanks to Custodians and Maintenance Staff.

**REPORTS**

- Mr. Algoe requested the approval of Margaret Patton as a Mentor for Patrick Busch.
- Mr. Algoe requested the approval of Jeff Deitz as Cross Country Assistant Coach, with a Retroactive Hire effective August 25, 2016.
- Mr. Algoe requested the approval of Lynn Delaney & Bonnie Biehl as Van Drivers.
- Mr. Algoe reviewed the Upcoming Field Trips:
  1. 9-29-2016: 1<sup>st</sup> Grade to Elk County Visitor Center. Requested by Nancy Daum, using Student Contribution and CATS Funds.
  2. 11-13-2016: High School Math Competition Team to Clarion University. Requested by Dustin Kifer and Dan Reed at no cost to the District.

**REPORTS (Continued)**

- **Mr. Lauffer referred to the Fund Balance Designation Document in the folders which would be presented at the October Work Session.**
- **Mr. Algoe reviewed the Resignation of Tonya Sterner, Custodian. 2.5 Hours Per Day.**
- **Mr. Algoe requested the approval of the Posting of a 2.5 Hours Per Day Custodial Position.**
- **Mr. Algoe requested the approval of Paul Flickner as Girls' Junior High Basketball (B) Coach.**
- **Mr. Algoe requested the approval of Ethan Fleeger as Varsity Football Volunteer Coach.**
- **Mr. Algoe requested the approval of Jenna Caulfield as Girls' Varsity Soccer Volunteer Coach.**
- **Mr. Algoe requested the approval of Carly Wallock as Girls' Varsity/JV/Junior High Girls' Basketball Volunteer Coach.**
- **Mr. Algoe requested the approval of Randall Weaver as Girls' Junior High Basketball Volunteer Coach.**
- **Mr. Algoe reviewed the Retirement Letter from Barb McGiffin, Custodian, effective December 31, 2016.**

**ADJOURNMENT**

**With no further business, the Meeting Adjourned at 7:38 A.M. All in favor.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**

