

**Keystone School District
Knox, Pennsylvania
Work Session
June 12, 2006**

OPENING / ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, June 12, 2006 at 7:02 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were in attendance: Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. John R. Slagle and Mrs. Marilyn L. Stempeck. Mr. Gregory A. Barrett, Dr. John N. Colantonio, Mr. R. Jeffrey Kline and Mr. Kenneth L. Swartfager were absent. Also present were Mr. Richard Bonnar, Mr. Vernon Lauffer, Mrs. Vicky Walters, Mrs. Shawn Corcetti, Mrs. Barb Beggs, Mrs. Jan Lieber, Mrs. Tami Winters, Mrs. Tammy Goble, Mr. Rodney Sherman and Ms. Heather Leskanic.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.
- Mr. Slagle stated that an Executive Session was held on May 15, 2006 to discuss Collective Bargaining, Personnel and Attorney Communications.
- Mr. Slagle stated that an Executive Session will be held tonight to discuss Collective Bargaining, Personnel and Attorney Communications.
- Mr. Slagle announced that all Offices in the District will be closed the week of July 3 through July 7, 2006.

PUBLIC HEARING ON 2006-07 BUDGET

None.

PUBLIC COMMENT

None.

Mr. Kline arrived at 7:11 P.M.

REPORTS

- **Superintendent--Mr. Bonnar:**
Mr. Bonnar reviewed the following:
 - Mr. Bonnar distributed Employee Rating Forms that must be approved by the Board. He explained the difference on the forms as well as the desired and essential portion of each form. Mr. Slagle requested this be added to next week's Agenda.

REPORTS (Continued)

□ **Superintendent--Mr. Bonnar (Continued):**

- Mr. Bonnar reviewed the purchase of the Elementary Math Textbooks for 2006-07 that he has been investigating.
- He also included information on the Bird Flu Pandemic Procedures that should be included in our Safety and Security Manual.
- He recommended that the High School Building be designated as an EMS Site. Mr. Slagle then requested that this item be added to next week's Agenda.
- Mr. Bonnar reviewed a letter from the PSEA Attorney regarding Bodily Searches on students. Mr. Bonnar concurs with their position and will direct a letter to confirm this.
- Mr. Bonnar also reviewed a letter from Dr. Meloy at IUP to continue our Field Prep Studies Program. Mr. Slagle requested that this item be added to next week's Agenda.

□ **SMILES--Ms. Kahle:**

Ms. Kahle reviewed the following:

- They expected 20 for the Summer Youth Groups and actually have 53, thus far.
- They have been selected for the Final Round of the Competitive Americorps Grant.
- Training on Summer Programs is going well.

□ **Elementary--Mrs. Corcetti:**

Mrs. Corcetti reviewed the following items:

- Student Handbook Changes for 2006-07. Mr. Slagle requested that this item be added to next week's Agenda.
- Wellness Policy Changes to be included for next week's Agenda.
- No funding will be available for Safe and Drug Free School Grant for Summer School beginning with the 2006-07 School Year.

□ **High School--Mrs. Walters:**

Mrs. Walters reviewed the following items:

- There are seven 8th Graders in attendance at Summer School.
- She completed the 2005-06 Weapons & Violence Report.
- She completed the 2006-07 Budget for Safe and Drug Free Schools.
- There were 87 Graduates at Commencement.
- A Highmark Blue Cross/Blue Shield Grant has been received for \$6,000 available for Athletic Equipment procurement.
- Mrs. Walters introduced Mrs. Goble who reviewed the 8th Grade 18th Century Projects. She spoke about the projects including blacksmithing, quilting, weaponry, jewelry and many others. They also utilized writing projects to supplement the practical side of the project. She passionately explained the process that occurred during the presentations.

Mr. Swartfager and Mr. Barrett arrived at 8:20 P.M.

REPORTS (Continued)

□ **High School--Mrs. Walters (Continued):**

- Mrs. Walters outlined the current Senior Project and explained that a need arose for some changes to be implemented. Therefore, a group of individuals met to complete a new procedure. She introduced Mrs. Beggs, Mrs. Winters and Mrs. Lieber who explained the process in more detail. Mrs. Winters explained the details of the Electronic Portfolio referencing handouts as well as a video presentation. Mrs. Beggs reviewed the Project requirements, rubric for scoring, 9 through 11 components, checklists for advisee and advisor and artifact reflectors. Mrs. Lieber added comments from the Guidance perspective. Mrs. Walters mentioned the Administrative component of the Project. Mr. Slagle requested this item be added to next week's Agenda.
- Mrs. Walters reviewed the changes for the High School Handbook for next year. Mr. Slagle requested this item be added to next week's Agenda.

□ **Business Manager--Mr. Lauffer:**

Mr. Lauffer reviewed the following:

- Mr. Lauffer reviewed the options for Natural Gas Procurement for the upcoming year. This would include locking into a price at either the June or July Board Meeting. He will have quotes available at the June 19, 2006 Meeting for Board consideration.
- Mr. Lauffer also stated that due to the lateness in the process, he would not be securing quotes for insurance agent for the 2006-07 School Year.
- He also reviewed three letters notifying the District of:
 - A. Potential availability to purchase Fitness Equipment at a reduced rate.
 - B. Non-acceptance of the Phillips Grant.
 - C. Approval of the \$6,000 Highmark Blue Cross/Blue Shield Grant.
- Ms. Kahle complimented the entire staff for their administration and direction of the Commencement Ceremonies. She said it was the best one that she has attended.
- Mr. Lauffer reviewed possibilities for utilization of old laptops. After Board discussion, it was agreed to sell the old laptops via E-Bay if this is legal. Mr. Lauffer will research this possibility with Mr. Beard.

DIALOGUE ITEMS

□ Mr. Slagle reviewed the Personnel Items as follows:

- Tenure for Rachele Magnani retroactive to June 30, 2005.
- Full-Time Custodial Position.
- Approval of Summer Custodians--Sherry Beichner, Tracy Kline and Carol Meier.
- Approval of Elementary Summer Secretary for July and August--Tammy Buzard.
- Custodian/Maintenance Job Descriptions.
- Resignation of Junior Varsity Basketball Coach--Bill Irwin.
- Posting of Junior Varsity Basketball Coach.
- Resignation of Varsity Baseball Coach--Bill Irwin.
- Posting of Varsity Baseball Coach.

DIALOGUE ITEMS (Continued)

- Personnel Items (Continued):
 - Resignation of Jr. High Student Government Advisor.
 - Resignation of Sr. High Student Government Advisor.
 - Posting of Jr. High and Senior High Student Government Advisors.
 - Resignation of Boys' Soccer Coach--Becky Vucic.

- Mr. Slagle reviewed the Back-End Referendum Resolution included in the Board Packet. Mr. Slagle requested that this item be added to next week's Agenda.

- Mrs. Walters explained the reason for the need for retroactive approval of William Stockdill as a 2006 Graduate. Mr. Slagle requested that this item be added to next week's Agenda.

- Mr. Lauffer distributed two reports detailing the Tentative Budget as passed in the May 15, 2006 Business Meeting.

- Mr. Slagle reviewed the following:
 - Monthly Medical Insurance Rates for 2006-07:

	Individual	Parent/Child	Parent/Children	Husband/Family	Family
Select Blue	\$366.22	\$908.47	\$908.47	\$1020.24	\$1073.52
Traditional	\$415.51	\$985.19	\$1,045.42	\$1,159.70	\$1,218.71

- Monthly Dental Rates for 2006-07:

Individual	Family
\$32.25	\$73.25

- Football Accident Insurance Rates for 2006-07 at \$75 per Player for JV and Varsity Sports and Student Accident Insurance as Parent Paid.
- Board Treasurer for the year July 1, 2006 through June 30, 2007.
- Board Secretary for the years July 1, 2005 through June 30, 2009.
- Athletic Director for 2006-07.
- Local Auditors for 2006-07: Troese & Associates.
- Dr. Dale Myers as School Dentist for 2006-07.

DIALOGUE ITEMS (Continued)

- Dr. Ronald Grubb as School Doctor for 2006-07.
- Lawn Mowing for July 1, 2006 through June 30, 2007. Greg Deible has requested a fuel surcharge of \$20 per mowing be added to next year's cost.
- Renewal of Local Tax Collector contract with Central Tax Bureau 1/1/06 through 12/31/10.
- Adjustment of July 3, 2006, as vacation day versus July 5, 2006 as per Custodial Contract.
- Tax Refund Requests:
 1. Assessment adjustment for 2005 due to fire - \$554.62.
 2. Realty Transfer Tax error - \$337.50.
- Designation of GH Harris as Delinquent Occupation/Per Capita Tax Collector for 2006-07.

ADJOURNMENT

With no further business, the Meeting was adjourned at 10:50 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary