

**Keystone School District
Knox, Pennsylvania
Minutes of Work Session
September 14, 2009**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Work Session to order on Monday, September 14, 2009 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following were in attendance: Mr. Gregory N. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L McCoy, Mr. William L. Shaner, Mr. John R. Slagle, Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Mr. Alan F. Seigworth was absent. Also present were: Mrs. Sue Chomas, Mrs. Terrie Fink, Dr. Jean Atkin Gool, Mr. Dana Host, Mr. Wayne Johns, Mr. Tom Kahl, Mrs. Amy Kapp, Mr. Jarrod Kapp, Mr. Vernon Lauffer, Ms. Chelsea McHenry, Mrs. Kelli Guntrum-McNaughton, Ms. Autumn Myers, Mr. Rodney Sherman, Mrs. Jennifer Slaughaupt, Mrs. Vicky Walters and Ms. Kelsi Wilcox.

ANNOUNCEMENTS

- ❑ Mrs. Walters introduced the new High School employees and Mrs. Corcetti introduced the new Elementary employees.
- ❑ Mr. Slagle said there would be a Building & Grounds Committee Meeting immediately following the Work Session.

PUBLIC COMMENT

- ❑ Tom Kahl addressed the Board regarding Bus Pick-Up and Drop-Off Procedures for his two Kindergarten students.

REPORTS

- ❑ **Superintendent--Dr. Gool reviewed:**
 - Pandemic Planning.
 - AYP Achievement--Recognized for gains from 2002 to 2009.
 - A Thank You Note for Horsethief Days from Ron Best and Knox Borough was distributed.
 - No end in sight for Resolution of the PA Budget.
- ❑ **SMILES--Ms. Kahle reviewed:**
 - SMILES Board initiated the Pre-K Counts Program even without current funding and expected decreased funding when the Final Budget is settled.
 - Ross McGinnis Memorial Service Award Application.
 - Article on Kirsten Williams' involved with the Venango Conservation District was available.
 - Sponsorship of Movie Nights (3 this summer).
 - 1st Annual Alumni Night to kick off on September 18

REPORTS (Continued)

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□ **HIGH SCHOOL--Mrs. Walters reviewed:**

- High School Test Scores (SAT, PSAT and ACT).
- Oleweus Bullying.
- Congratulations to Homecoming Court, Band and Athletic Teams.
- Upcoming events.

□ **ELEMENTARY--Mrs. Corcetti reviewed:**

- Article in The Clarion News regarding Test Scores.
- Elementary Statue unveiling.
- Playground Equipment Installation received major help from SMILES.
- New trees were planted Friday in front of the Elementary Building.
- Upcoming events.

□ **MAINTENANCE--Mr. Host reviewed:**

- High School Projects Completed:
 1. Summer Cleaning and Maintenance
 2. Sealed Parking Lot
 3. New Sewer Pipe Project
 4. Serviced Air Conditioning and Refrigeration
 5. 44 Hand Sanitizers Installed
 6. 2 New Windows Installed
 7. Asbestos Checks and Training
 8. Field Preparations
- Elementary Projects Completed:
 1. Summer Cleaning and Maintenance
 2. Landscaping in Front of Building
 3. Statue in Place
 4. Replaced Section of Sidewalk
 5. Cracks Filled in Parking Lot
 6. New Hot Water Tank
 7. Serviced Air Conditioning and Refrigeration
 8. Helped Install New Playground Equipment

REPORTS (Continued)

□ **MAINTENANCE--Mr. Host (Continued):**

- Elementary Projects Completed (Continued):
 9. Cleaned Out Playground Drain
 10. Worked on Roof Sealing
 11. Installing Hand Sanitizer Dispensers
 12. Put Door Closers on 9 Doors
 13. Install 2 Smart Boards
 14. Repaired Broken Window
 15. Asbestos Checks and Training
 16. Field Preparation
- High School Projects Needing Completion:
 1. Carpet in Rooms 139, 140, 142 and Choir Room
 2. Upgrade Security Cameras on Front Door
 3. Air Conditioner Economizer in Library
 4. Garbage/Trash
- Elementary Projects Needing Completion:
 1. Repair Water Leaks
 2. Repair Leaks in Quad Courtyard Windows
 3. New Roof
 4. Repair Leaks on Circulating Pumps
 5. Remove Old Steam Pipe
 6. 3-Way Mixing Valve
 7. New Doors in Building or Hinges
 8. New Garage Doors

□ **BUSINESS MANAGER--Mr. Lauffer:**

- Mr. Lauffer reviewed the status of the Subdivision behind the Elementary School. He said that the County Planning Commission has issued preliminary approval as a Major Subdivision--which carries maximum standards for the owner to satisfy.

□ **Athletic Committee--Mr. Barrett reviewed:**

- Football Field Utilization Direction.
- Lana Graham as 7th Grade Volleyball Coach.
- Gary McGrill as Assistant Baseball Coach.
- Jared Griebel as Volunteer Football Coach.
- Rick Hurst as Volunteer Baseball Coach.
- Athletic Supplementals.
- Transportation of Band Instruments to Away Football Games.

DIALOGUE ITEMS

- ❑ Mr. Slagle said that a Resolution as prepared by PSBA is included in the packets for Board review as pertaining to the Commonwealth of PA's Budget. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Beary said the Bus Driver Handbook has been given to the Drivers and Contractors for their review. Dr. Gool said that a few minor revisions would be made for the final version. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Slagle said the 9th Grade Trip to Harrisburg and Gettysburg is scheduled for May 6 and 7, 2010. Mrs. Walters added the per-student cost would be \$250, with scholarships opportunities available. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Barrett said that the Natural Gas Procurement for 2011-12 has decreased to a low level. A chart detailing February, 2012 was in the packets for Board review.
- ❑ Mr. Slagle said the Transportation of Band Instruments for Away Football Games was covered under the Athletic Report. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Slagle said the Athletic Supplementals were covered under the Athletic Report. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Slagle stated that the Elementary Intramural Coordinator Position needs Declared Vacant with the Retirement of Mark Baker. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Slagle said the Posting for the Elementary Intramural Coordinator Position. ***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***
- ❑ Mr. Slagle said the Mentors for new Teachers for the 2009-10 School Year:
 - **Barbara Beggs for Kelsi Wilcox, English**
 - **Lauren Tharan for Jennifer Slaughaupt, High School Learning Support**
 - **Sharon Slaughaupt for Kelli Guntrum-McNaughton, High School Learning Support**
 - **Vicki Cotton for Amy Kapp, Elementary (1/2 Year)*****Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.***

DIALOGUE ITEMS (Continued)

- ❑ Mr. Slagle said Travis Hubler, Van Transportation Aide, 1/2 Hour Per Day. *Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.*

- ❑ Mr. Slagle said the Additions to the Substitute List:
 - **Lauren Wiefeling, Clarion, Elementary**
 - **Elice Hamaker, Clarion, Elementary**
 - **Stacey Reimber, Clarion, Cafeteria/Custodian**
 - **Mary Rearick, Knox, Cafeteria/Secretary***Mr. Slagle said this Item would be added to next week's Regular Business Meeting Agenda.*

ADJOURNMENT

With no further discussion items, the Meeting adjourned at 8:09 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary