

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting
June 16, 2008**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, June 16, 2008 at 8:55 P.M. The Meeting was held in the Keystone Elementary School Library located at 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. Roll Call was taken by Mr. Vernon Lauffer with the following in attendance: Mr. Gregory A. Barrett, Mr. James A. Beary, Ms. Terri K. Kahle, Mr. Thomas L. McCoy, Mr. Alan F. Seigworth, Mr. William L. Shaner, Mr. John R. Slagle and Mrs. Marilyn L. Stempeck and Mr. Kenneth L. Swartfager. Also present were Mr. Jack Bish, Mr. Tom Bowser, Mrs. Derita Carroll, Mrs. Sue Chomas, Mrs. Shawn Corcetti, Mrs. Terrie Fink, Dr. Jean Atkin Gool, Mr. Vernon Lauffer, Mrs. Kim Riley and Mrs. Vicky Walters.

ANNOUNCEMENTS

- Mr. Slagle made an introduction of guests.

CONSIDERATION OF AGENDA

Ms. Kahle made the Motion to approve the Agenda with the following Additions:

Additions:

- IX. M. Bids
- IX. N. Cafeteria Lunch Prices for 2008-09

Corrections:

- VII. D. 2. Sick Leave to Actual Dates

Deletions:

- VIII. B. Athletic Director
- IX. C. Driver's Training Fees
- IX. F. High School Oven Replacement

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

PUBLIC COMMENT

Mrs. Kim Riley addressed the Board regarding concerns about Elementary Staffing and associated class sizes.

CONSENT AGENDA

Mr. Barrett made the motion to approve the Consent Agenda as follows:

□ **Minutes:**

- Approve the May 12, 2008 Regular Business Meeting Minutes.

□ **Financial Reports:**

- File the May, 2008 Board Summary Report for Audit.
- File the May, 2008 Liquid Cash and Investment Activity Analysis Report for Audit.
- File the May, 2008 Elementary Student Activities Report for Audit.
- Approve the May, 2008 Contingency Fund Detail Report for Audit.
- Approve the May, 2008 General Fund Bills, the Interim Bills and the Wire Transfers for payment, as presented and located in Attachments A, D and G.
- Approve the May, 2008 Cafeteria Bills for payment, as presented and located in Attachment C and F.
- Approve the May, 2008 Cafeteria P&L Report for payment.
- Approve the May, 2008 Capital Reserve Bills, as presented and located in Attachment B.
- Approve the May, 2008 Conference Report for Audit.

□ **Written Reports:**

- Accept the April, 2008 Northwest School Combine Report.

□ **Personnel:**

- **Approve the RETIREMENTS of the following:**
 - 1. **GLORIA BUSHYEAGER, 3rd Grade Teacher, effective May 30, 2008**
 - 2. **NANCY DAVIS, 6th Grade Teacher, effective May 30, 2008**
 - 3. **JANIS LIEBER, High School Guidance Counselor, effective June 13, 2008**
 - 4. **JANET ORRIS, Elementary Art Teacher, effective May 30, 2008**
 - 5. **JACK QUINN, Social Studies Teacher, effective May 30, 2008**
- **Approve the SPECIAL SICK LEAVE for NANCY DAVIS, effective April 12, 2007 through May 31, 2007.**
- **Approve the Resignation of BRANDON RAPP, as Varsity Football Assistant Coach.**
- **Approve the FAMILY MEDICAL LEAVE for TRISHA HEPLER, 2nd Grade Teacher, effective August 19, 2008 through January 5, 2009, using 25 Sick Days, 2 Personal Days, 1 Emergency Day, and 57 Unpaid Days.**
- **Approve the TENURE for:**
 - 1. **SUZANNE BUCKLEY**
 - 2. **KIMBERLY FAGLEY**
 - 3. **WILLIAM JORDAN**
 - 4. **PAMELA REINSEL**
 - 5. **BRANDI RITTS**

CONSENT AGENDA (Continued)

□ **Personnel (Continued):**

- **Approve the SICK DAY BANK for LINDA SMITH, with 6.5 Days needed For Year Ended June 30, 2008.**
- **Approve JAN HUFFMAN, Knox, as EXTENDED SCHOOL YEAR TEACHER.**

□ **New Business:**

- Approve the Monthly Medical Insurance Rates for 2008-09:

	Individual	Parent/Child	Parent/Children	Husband/Wife	Family
PPO Blue	\$385.17	\$955.31	\$955.31	\$1072.98	\$1129.06

- Approve the Monthly Dental Insurance Rates for 2008-09:

Individual	Family
\$32.25	\$73.25

- Approve the Monthly Vision Insurance Rates for 2008-09:

Individual	Family
\$5.38	\$13.07

- Approve the Monthly Life Insurance Rates for 2008-09: **\$0.14/\$1,000 coverage**
- Approve the Football Accident Insurance Rates for 2008-09 at \$75 per Player for JV and Varsity Football and Student Accident Insurance as Parent Paid
- Approve Troese & Associates as Local Auditors for 2008-09
- Approve Carl Beard as School Solicitor for 2008-09 at a cost of \$115 per hour and a \$550 Event Rate
- Approve Dr. Dale Myers as School Dentist for 2008-09
- Approve Dr. Ronald Grubb as School Doctor for 2008-09
- Approve Frank Bifano, Titania Pashkov, Kris Glosser and Carrie Anthony as Contracted School Psychologists for 2008-09
- Approve **G.H. HARRIS as DELINQUENT OCCUPATION/PER CAPITA TAX COLLECTOR for 2008-09**
- Approve the **8th GRADE TRIP to PHILADELPHIA** on May 13, 14 and 15, 2009 or May 20, 21 and 22, 2009 (as alternate)
- Approve the **9th GRADE TRIP to HARRISBURG/GETTYSBURG** on May 7 and 8, 2009

CONSENT AGENDA (Continued)

❑ **New Business (Continued):**

- Approve the CD Rollover--\$100,000 for 4% for 5 Years--Farmers National Bank
- Approve Shippenville Borough and Elk Township Tax Collectors to include notes from the Shippenville/Elk Township Fire/Ambulance Services with the July School Tax bills.

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

❑ Mrs. Stempeck made the Motion to Approve the **POSTING of the following VACANCIES:**

- **Teachers Approved from Budget Adoption**
- **Social Studies Department Chairperson**
- **Bargaining Secretary**
- **Assistant Football Coach**
- **Retro Approval for Immediate Postings**

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

- ❑ Mr. Barrett made the Motion to Approve the **ATHLETIC TRAINER for the 2008-09 School Year at a Salary of \$21,630, Insurance at \$3,545 and Staff Development at \$655.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--no; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ Ms. Kahle made the Motion to **NOMINATE MARILYN STEMPECK AS BOARD TREASURER for the Year JULY 1, 2008 through JUNE 30, 2009.**

Mr. Beary made the Motion to **CLOSE THE NOMINATIONS.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

The voice vote for the Board Treasurer Motion is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- Mr. Beary made the Motion to increase Gate Fees/Athletic Trainer Fees as follows:

	<u>2007-08 Rate</u>	<u>2008-09 Rate</u>
GATE PRICES (Varsity)		
Adult	\$3.00	\$ 4.00
Student	\$2.00	\$ 3.00
Senior Citizen	\$2.00	\$ 2.00 (Same)
GATE PRICES (JV)		
Everyone	\$1.00	\$ 2.00
 ANNUAL ATH. SPEC. PASS		
Family	\$75.00	\$125.00
Adult (College-Age 55)	\$50.00	\$ 75.00
Student (Elem or H.S.)	\$40.00	\$ 50.00
Senior Citizen (Over 55)	\$25.00	\$ 25.00 (Same)

SPORTS FEES

1 st Sport --Dr. Fee (If See School Dr.)	\$ 5.00	-
1 st Sport--Trainer Fee	\$25.00	\$ 50.00
2 nd Sport --Trainer Fee	\$10.00	\$ 15.00
3 rd Sport--Trainer Fee	\$10.00	\$ 10.00

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

- Ms. Kahle made the Motion to **Approve the PROCUREMENT of the DRIVER'S TRAINING CAR #1 for \$7,000 and to be Sold Back for \$5,500.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- Mr. Barrett made the Motion to Approve the **PROCUREMENT of the DRIVER'S TRAINING CAR #2 from the State Contract--a 2008 Ford Fusion for \$14,990 from Apple Ford.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- Mr. Barrett made the Motion to Approve the **REVISED SUMMER WORK SCHEDULE for JULY 14, 2008 through AUGUST 15, 2008.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--no; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to Approve the **PROCUREMENT OF THE NATURAL GAS for September, 2008 through June, 2009**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.
- ❑ Mrs. Stempeck made the Motion to Approve the **REIMBURSEMENT to DORORTHY HENRY, Beaver Township Tax Collector for the Purchase of Software to manage Tax Collections at a Cost of \$75 (1/3 cost to each of 3 Tax Collection Entities)**. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--no; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.
- ❑ Ms. Kahle made the Motion to **ADOPT THE 2008-09 FINAL BUDGET** as follows:
 - **Contingency Fund of \$43,751**
 - **Capital Reserve Transfer of \$0**
 - **Elem Roof Project of \$100,000**
 - **Athletic Transfer of \$50,000**
 - **Non-Annual Funding Stream of \$40,000**
 - **Maintenance Apprentice of \$0**
 - **Proposed State Basic Ed Budget Increase of \$97,222**
 - **Real Estate Millage Increase of 2.16**
 - **Real Estate Tax Increase of \$108,000**
 - **Reinstatement of Elem Teacher Previously Cut of \$50,000**
 - **Transportation Fuel Adjustment of \$50,000**
 - **Social Worker of \$35,000**
 - **Technology PC Replacements of \$108,888**
 - **CFF PC Replacements of \$7,000**
 - **Track Loan Repayment of \$5,000**
 - **H.S. Guidance Counselor Replacement of \$50,000**The Roll Call Vote is recorded as follows: Mr. Barrett--no; Mr. Beary--no; Ms Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--no; Mr. Shaner--yes; Mrs. Slagle--yes; Mrs. Stempeck--yes; Mr. Swartfager--no. Motion carried 5-4.
- ❑ Mr. Swartfager made the Motion to **ADOPT THE ACT 1 RESOLUTION for DISTRIBUTION OF GAMBLING REVENUES** as presented:

2008 Homestead and Farmstead Exclusion Resolution

RESOLVED, by the Board of School Directors of Keystone School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2008, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

Act 1 Resolution (Continued)

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2008:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$279,556.68.

b. **Sterling tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$0.00.

c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$279,556.68.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 1,939.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 52.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 1,991.

3. **Real estate tax reduction calculation.** The school board has decided that the Homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$279,557 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 1,991, the preliminary calculation of the maximum real estate tax reduction to each approved homestead and to each approved farmstead is \$140.00. This calculation does not give consideration to the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount. Consideration will be given to this condition and result in an unsubstantial variance from the original tax exclusion calculation.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

Act 1 Resolution (Continued)

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$140.00 by the School District real estate tax rate of 61.58 mills (.06158), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$2,273.47 and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$2,273.47. This does not give consideration to the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount. Consideration will be given to this condition and result in an unsubstantial variance from the original assessment exclusion calculation.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead and each approved farmstead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$2,273.47. This does not give consideration to the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount. Consideration will be given to this condition and result in an unsubstantial variance from the original assessment exclusion calculation. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Shaner made the Motion to **AWARD THE GENERAL & ART SUPPLY BID TO KURTZ BROTHERS at \$33,373.22; TECHNOLOGY BID to TREE HOUSE at \$6,779.45 and the MAINTENANCE/CUSTODIAL SUPPLY BID TO VARIOUS VENDORS as presented.** The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--no; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 8-1.

- ❑ Mr. Beary made the Motion to Approve the **CAFETERIA LUNCH PRICES for the 2008-09 SCHOOL YEAR as presented:**

Elementary Breakfast	Elementary Lunch	High School Breakfast	High School Lunch
Paid: .75	Student--Paid: \$1.60 Adult--\$3.00	Paid: .90	Student--Paid: \$1.70 Adult--\$3.00
Reduced: .30	Reduced: .40	Reduced: .30	Reduced: .40

The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

ADJOURNMENT

With no further business, Mr. Barrett made the Motion to adjourn the Meeting at 9:50 P.M. The voice vote is recorded as follows: Mr. Barrett--yes; Mr. Beary--yes; Ms. Kahle--yes; Mr. McCoy--yes; Mr. Seigworth--yes; Mr. Shaner--yes; Mr. Slagle--yes; Mrs. Stempeck--yes and Mr. Swartfager--yes. Motion carried 9-0.

An Executive Session was held from 9:50 P.M. to 10:35 P.M.

Respectfully submitted,

Vernon F. Lauffer
Board Secretary