

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
August 14, 2017**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, August 14, 2017 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Brian Heeter, Mr. Vernon Lauffer, Mr. Michael McCormick, and Mr. Bradley Wagner.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Business Meeting on Monday, August 21, 2017 at 7 P.M. in the Elementary School Library, if necessary.
- ❑ Mr. Slagle said an Executive Session would be held tonight immediately following the Business Meeting for an Attorney Communication Issue.

**PUBLIC COMMENT**

Mr. Brian Heeter addressed the Board regarding the issue of a potential Wrestling Co-Op with Clarion or Cranberry. He cited the pros and cons of this arrangement.

**REPORTS**

- ❑ **Superintendent—Mr. Algoe reviewed:**
  1. 2017-18 State Budget Update.
  2. School Physical Plant Update.
  3. Annual School Bus Contractor/Driver Meeting.
  4. Teacher Induction Meeting.
  5. Athletic Committee Report:
    - A. Jeff Deitz as Cross Country Head Coach.
    - B. Catherine Schoepner as Cross County Assistant Coach.
    - C. Josue Barrios as Varsity Boys' Soccer Assistant Coach.
    - D. Ethan Fleeger as Jr. High Football Assistant Coach.
    - E. Abby Caulfield as Girls' Soccer Volunteer Coach.
    - F. Scott Means as Jr. High Football Volunteer Coach.

**REPORTS (Continued)**

- ❑ **Elementary Principal—Mr. McCormick reviewed:**
  1. 2017-18 Enrollment.
  2. Kindergarten Clinic.
  3. Elementary Sign.
  4. Meet Your Teacher Night
  
- ❑ **High School Principal—Mr. Wagner reviewed:**
  1. 2017-18 Enrollment.
  2. Upcoming Events.
  
- ❑ **Business Manager—Mr. Lauffer reviewed:**
  1. Tax Exoneration Request for 2017 from Rupert Cicero.
  2. A \$500,000 CD had to be redeemed for Cash Flow purposes—while also noting a Capital Reserve CD will need to be redeemed in the near future.

**DIALOGUE ITEMS**

- ❑ Mr. Algoe requested Granting Tenure to Nicole Taydus as of August 21, 2017.
  
- ❑ Mr. Algoe requested the Hiring of Sonya Weaver as the Elementary Cafeteria Monitor at 4.75 Hours Per Day, pending proper completion of Personnel File Documentation and Clearances.
  
- ❑ Mr. Algoe requested the Hiring of Jamie Weeter as High School Cafeteria Monitor at 2.5 Hours Per Day, pending proper completion of Personnel File Documentation and Clearances.
  
- ❑ Mr. Algoe requested the Hiring of Seth Cataldo as a Substitute Custodian, pending proper completion of Personnel File Documentation and Clearances.
  
- ❑ Mr. Algoe explained the 2017-18 Extracurricular Supplemental Contract Revisions.
  
- ❑ Mr. Algoe reviewed the 2017-18 Jefferson Clarion Head Start Contract.
  
- ❑ Mr. Algoe explained the Minor Changes to the 2017-18 Bus Driver Handbook.
  
- ❑ Mr. Algoe reviewed that Stacey Thompson has requested to be the Voting Delegate to the PSBA Conference.

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 7:57 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**