

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
September 17, 2018**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 17, 2018 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon and Mrs. Stacey I. Thompson were absent. Also present were: Mr. Shawn Algoe, Mr. William Baughman, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight immediately following tonight's Business Meeting to discuss Safety & Security Planning and One (1) Personnel Item.
- ❑ Mr. Slagle said the next scheduled Meeting is the Regular Work Session on Monday, October 8, 2018 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. State Audit Completion.
 2. Chronic Absenteeism for the S.P.P.
- ❑ **Elementary Principal—Mr. McCormick reviewed:**
 1. Reading Textbook Subscription for 2018-19.
 2. Breakfast Cart Implementation for Elementary Upstairs Students.
 3. Olweus Bullying Kick-Off Assembly.

Mrs. Stacey Thompson arrived at the Meeting at 7:12 P.M.

REPORTS (Continued)

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. American Heritage Concert/Open House: October 10, 2018 at 7:30 P.M.
 2. Clarion County Music Education Association Music Festival will be held here on Monday, October 29, 2018.
 3. Fall Sports are well underway.
 4. Veterans and First Responders' Night was held September 7, 2018.
 5. Homecoming Events.
 6. Keystone Jr/Sr High School has been chosen to be honored with a 2018 PIAA Sportsmanship Award.
 7. Jayke Porter's Eagle Scout Project of the renovation of the Memorial Wall and Grounds is well underway.
 8. Ethan Heeter has proposed a renovation of the area on the infield of the Horseshoe in front of the High School that will include a semi-circle sidewalk to allow access to the Specialist Ross A. McGinnis Memorial Bench as his Eagle Scout Project.
 9. Will be participating in PennDot's "Paint The Plow" Contest again this year. Izabel Yargar is the artist.
 10. National Honor Society held their first Blood Drive today. The next one will be November 29, 2018.
 11. The Homecoming Parade and Bonfire will be held on Wednesday, September 19, 2018.
 12. Olweus Bullying Kick-Off Assembly and Pep Assembly will be held on Friday, September 21, 2018.
 13. 7th Graders will be going to the Beaver Ponds on Thursday, September 28, 2018 (with a rain date of Thursday, October 5, 2018).
 14. Veterans' Day Assembly will be held on Friday, November 9, 2018.
 15. The Seniors will go on their Senior Trip on Sunday, November 11, 2018 through Thursday, November 15, 2018.

- ❑ **Buildings & Grounds—Mr. Baughman reviewed:**
 1. Thanks to the Board for Summer Custodial help.
 2. Cross Training for Maintenance Employees.
 3. Summer Projects.
 4. First Day of School Challenges.
 5. Roof Replacement.
 6. Elementary Pavilion Repair.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed the Intent To Retire Letter from Kim Pfaff, Speech Pathologist, at the end of the 2018-19 School Year.

- ❑ Mr. Algoe reviewed and requested the Quoting of the 2018-19 Snow Plowing Contract.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe reviewed and requested a Fund Transfer from the General Fund to Capital Reserve for \$150,000.
- ❑ Mr. Algoe requested to Rescind the Award to Acme Welding & Custom Fabrication for the Main Gym Lobby Handicapped Access Ramp Railing at a cost of \$3, 664.00.
- ❑ Mr. Algoe requested the Upcoming Field Trips:
 1. 10/4/2018: 1st Grade to Elk County Visitors' Center. Requested by Nancy Daum, using Student Contribution and CATS Funds.
 2. 10/17/2018, 12/5/2018, 3/5/2019 and 4/24/2019: CCYC to Trinity Point and Park Inn for Conferences. Requested by Kami Coursen, at no cost to the District.
 3. 11/5/2018: CCYC to SADD Conference, Seven Springs. Requested by Kami Coursen, at no cost to the District.
 4. 11/8/2018: Mathematics Competition Team to CUP. Requested by Carly Wallock, using Budgeted Funds.
 5. 11/16/2018: PMEA Chorus Fest. Requested by Barbi Milliron, using Budgeted Funds.
- ❑ Mr. Algoe reviewed and requested the 1st Reading of the Following Policies:
 1. #006: Meetings.
 2. #108: Adoption of Textbooks.
 3. #246: School Wellness.
 4. #311: Reduction in Staff.
 5. #704: Maintenance.
 6. #806: Child Abuse.
 7. #808: Food Service
- ❑ Mr. Algoe requested J.R. Rhoads as Girls' Jr High Basketball Team "A" Coach.
- ❑ Mr. Algoe requested Mallory Reed as Girls' Jr High Basketball Team "B" Coach, pending proper completion of Personnel File Documentation and Clearances.
- ❑ Mr. Algoe reviewed and requested Kami Coursen as 11th Grade Advisor.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:40 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

