

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
December 3, 2018**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, December 3, 2018 at 7:07 P.M. The Meeting was held in the Keystone Elementary School Library 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. Dustin L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon and Mr. Kenneth L. Swartfager were absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would not be held tonight to discuss Safety Planning.
- ❑ Mr. Slagle said to Cancel next week's Regular Business Meeting on December 10, 2018 and to authorize the Business Manager to pay any necessary bills prior to the January 21, 2019 Business Meeting.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. AP Exam Fee.
 2. Safe2Say Program.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed and requested Erica Hunt for a Substitute Van Driver, pending proper completion of Clearances.
- ❑ Mr. Algoe reviewed and requested the Adoption of the 2019 Tax Limit Resolution.
- ❑ Mr. Algoe reviewed and requested a Transfer of Funds of \$25,000 from General Fund to Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Upcoming Student Field Trips:
 1. 4/12/2019: Elementary Chorus Fest at DuBois Middle School. Requested by Barbi Milliron, using Budgeted Funds.
 2. 1/17/2019: Elective Art Classes to Cleveland Art Museum and Christmas Story House, Cleveland. Requested by Fred Carrow, using Private Donations and a small Student Contribution, if needed.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed the Resignation Letter from Susan Baylor, Paraprofessional, effective January 19, 2019.

ADJOURNMENT

With no further business, the Meeting Adjourned at 7:44 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary