

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
January 14, 2019**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 14, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Also present were: Mr. Shawn Algoe, Ms. Mariah Beary, Mrs. Suzanne Chomas, Mr. Josh Gilliland, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight to discuss one (1) Personnel Issue.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Regular Business Meeting on Monday, January 21, 2019 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

Mr. Sherman addressed the Board—noting his and his family’s current interactions with the District—while adding that he is currently a Candidate for District Judge and would appreciate any support that the Board could provide.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. AP Exam Fee Structure.
 2. Student Information Management System.
 3. Earned Income Tax Collection Process.
 4. School Safety & Security Grant.
 5. High School Door Replacement Project.
 6. Elementary School Staff will honor the Board next Monday night for Board Appreciation Month.
- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Musical—*West Side Story*.
 2. Winter Sports and Events.
 3. 7th and 8th Grade Math Modifications.
 4. AP Exam Re-Alignment—Social Studies.

REPORTS (Continued)

- **Elementary School Principal—Mr. McCormick reviewed:**
 1. Identification Signage throughout the Elementary School.
 2. Act 80 Day next Monday with Opioid and Stop the Bleed Training.
 3. Federal Monitoring & Audit.

DIALOGUE ITEMS

- Mr. Algoe reviewed the Letter of Retirement from Suzanne Chomas, Special Education Director, at the end of the 2018-19 School Year.
- Mr. Algoe reviewed and requested to Post and Advertise for the Special Education Director position.
- Mr. Algoe reviewed the Letter of Intent to Retire from Sally Wedekind, Paraprofessional, at the end of the 2018-19 School Year.
- Mr. Algoe reviewed and requested Dustin Young as Substitute Nurse, pending proper completion of Personnel File Documentation and Clearances.
- Mr. Algoe reviewed and requested Eden Spence as Substitute Van Driver, pending proper completion of Clearances.
- Mr. Algoe reviewed and requested to Post and Advertise for an Elementary Cafeteria Monitor position.
- Mr. Algoe reviewed and requested the Approval of the Johnson Controls Fire Alarm System Maintenance Contract.
- Mr. Algoe reviewed and requested the Approval of the 403b Summary Plan Description, effective January 1, 2019.
- Mr. Algoe reviewed and requested the Upcoming Student Field Trips:
 1. 1/18/2019: Business Math Class to KGC Federal Credit Union and Farmers' National Bank. Requested by Kim Exley, at no cost to the District.
 2. 3/1/2019: 5th Grade to Clarion University. Requested by Autumn Marshall, using Budgeted Funds, 5th Grade Pencil Sales and Student Contribution.
 3. 4/26/2019: AP Environmental Science Class to Hedin Environmental and Clarion County Park. Requested by Tyler Chambers, at no cost to the District.
 4. 5/23/2019: Senior Class to PNC Park in Pittsburgh. Requested by Bill Irwin and Dustin Kifer, using funds from the Senior Magazine Sales.
 5. 11/10/2019 through 11/14/2019: Senior Class to Washington D.C. Requested by Bill Irwin and Dustin Kifer, using funds from the Senior Magazine Sales, Student Activity Account and Outside Charitable Agencies, as necessary.

Mr. Slagle said to include all Agenda Items on next week's Business Meeting.

An Executive Session was held from 7:30 P.M. until 7:46 P.M.

ADJOURNMENT

With no further business, the Meeting Adjourned at 7:25 P.M.

Respectfully submitted,

**Vernon F. Lauffer
Business Manager**