

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
March 18, 2019**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, March 18, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mrs. Trisha D. Dixon, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson and Mr. Dwayne E. VanTassel. Mr. Dustin L. Swartfager was absent. Also present were: Mr. Shawn Algoe, Mrs. Suzanne Chomas, Mr. Caleb Gilliland, Ms. Karen Hazlett, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. Rodney Sherman and Mr. Bradley Wagner.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight after the Business Meeting to discuss Attorney Communications.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Combined Regular Work Session and Regular Business Meeting on Monday, April 15, 2019 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

Mr. VanTassel said that he was told by the Public during his Petition-Signing Process that the High School Principal and Superintendent should be commended for their dedication to Keystone School District.

REPORTS

- ❑ **Superintendent—Mr. Algoe reviewed:**
 1. 2019-20: Budget Update.
 2. School Physical Plant Update.
 3. Advanced Technology Purchase for 2019-20.
 4. Robotics & Stem Opportunities.
 5. District Enrollment Projection for 2019-20.
 6. A.P. Exam Fee “Scholarship”.
 7. Cyber School Legislative Modifications.
 8. County Awareness Night on Suicide Prevention.
- ❑ **Special Education Director—Mrs. Chomas reviewed:**
 1. Roundtable Discussion for Gifted Education.
 2. Special Education Plan.

REPORTS (Continued)

- ❑ **Elementary School Principal—Mr. McCormick reviewed:**
 1. ELA Textbooks.
 2. Elementary Robotics Program.

- ❑ **High School Principal—Mr. Wagner reviewed:**
 1. Brandon Pearce and Talia Jones recently participated in the Region II Band Festival held at North East High School.
 2. Hunter Fescenmyer, Ethan Heeter, Conrad Lloyd and Caleb Thompson will participate in the Region II Chorus Festival at Clarion.
 3. Upcoming Spring Band Concert will be held on May 14 at 7:30 P.M.
 4. Upcoming Spring Choral Concert will be held on May 23 at 7:30 P.M.
 5. The High School Musical, “West Side Story” was presented last weekend and was well attended, and the performances of our students were stellar.
 6. Both Girls’ and Boys’ Varsity Basketball Teams competed in the District 9 Playoffs. The Boys’ Team advanced to the PIAA playoffs.
 7. Tyler VanTassel finished 4th in the 195-weight class at the District 9 Individual Wrestling Championships at Clearfield. He advanced to the 2019 North West AA Regional Championships at Sharon.
 8. Practice for Spring Sports began on March 4.
 9. A heartfelt “Thank You” to the members of the School Board and Mr. Algoe for their willingness to create and support the A.P. Scholarship Program.
 10. Upcoming Commencement Items:
 - A. Baccalaureate will be held on Sunday, May 19 from 6 to 7 P.M.
 - B. Commencement Practices will be held on June 5, 6 and 7.
 - C. The Senior Banquet and Awards Ceremony will be held on June 6 at 5:30 P.M.
 - D. Commencement for the Class of 2019 will be held on Friday, June 7 at 7 P.M.

DIALOGUE ITEMS

- ❑ Mr. Algoe reviewed and requested Approval of the Letter of Retirement from Greg Heath, High School Social Studies Teacher, effective at the end of the 2018-19 School Year.

- ❑ Mr. Algoe reviewed and requested the Approval of the 2019 Lump Sum Requests:
 1. Fred Carrow
 2. Greg Heath

- ❑ Mr. Algoe reviewed and requested the Approval of the 2019-20 School Calendar.

- ❑ Mr. Algoe reviewed and requested the Approval of the 2019 Clarion Hospital Healthworks Contract.

DIALOGUE ITEMS (Continued)

- ❑ Mr. Algoe reviewed and requested the Approval of the 2019-20 RIU6 Operating Budget.
- ❑ Mr. Algoe reviewed and requested the Approval of the Audit Report from Troese & Associates for Year Ended June 30, 2018.
- ❑ Mr. Algoe said that the District is expecting to begin purchasing General & Art Supplies through Co-Stars, in lieu of Bidding and Advertising. Therefore, this Item will be deleted from the Business Meeting Agenda.
- ❑ Mr. Algoe reviewed and requested the Approval for the Upcoming Student Field Trips:
 1. 3/29/2019: Band Fest (6-9th Grade), Oil City. Requested by Tom Bowser, using Budgeted Funds.
 2. 4/11/2019: 8th Grade History Class to Clarion University. Requested by Conrad Warner, using Budgeted Funds.
 3. 4/26/2019: Envirothon Club to Earth Day at Cook's Forest. Requested by Pam McCandless. The Conservation District of Clarion County will pay half of the bus transportation of \$134, and Envirothon Club will pay the other half of \$134.
 4. 5/5/2019: Advanced P.E. Class to Pittsburgh Marathon. Requested by Brigitte Rivers, using funds from Student Government and Student Contributions.
 5. 5/7/2019: Envirothon Club to Envirothon Competition at Jefferson County Fairgrounds. Requested by Pam McCandless, using Budgeted Funds.
 6. 5/31/2019: 5th Grade to Carnegie Museum of Natural History. Requested by Amanda Kline, using Grant from Carnegie Museum, CATS Funds and 5th Grade Pencil Sale Funds.
 7. 4/3/2019: 8th Grade History Class to IUP for Presentation of Student Research. Requested by Conrad Warner, using Budgeted Funds.
 8. 4/5/2019: Ecology Class to Presque Isle and Tom Ridge Environmental Center. Requested by Matt Baker, using Budgeted Funds.
- ❑ Mr. Algoe reviewed the Electrical Curtailment Contract for 2019-20.
- ❑ Mr. Algoe reviewed in his Superintendent's Report the Bids for the High School Doors/Vestibule Project. The Hudson Group was low bidder @ \$398,000. He requested approval of Hudson Group @ \$398,000 in the Business Meeting Agenda.
- ❑ Mr. Algoe reviewed and requested the Approval of the Personnel Recommendations from the Athletic Council Meeting, pending proper completion of Personnel File Documentation and Clearances:
 1. Tom Bowser as Girls' Varsity Softball Assistant Coach.
 2. Randall Burnett as Cheerleading/Competitive Spirit Program Volunteer.
 3. Jason Nellis as Track & Field Program Volunteer.
 4. Austin Ion as Afternoon/Evening Summer Weight Room Program Volunteer.

DIALOGUE ITEMS (Continued)

- Mr. Algoe reviewed and requested the Approval of the Retirement Letter from Vicky Campbell, Elementary Teacher, at the end of the 2018-19 School Year.
- Mr. Algoe reviewed in his Superintendent's Report the High School Boiler Emergency Repair.

POLICY

- Mr. Algoe reviewed and requested the Approval of the 2nd Reading of the following Revised Polices:
 1. #103: Nondiscrimination/Discriminatory Harassment—School and Classroom Practices and #103.1: Nondiscrimination—Qualified Students With Disabilities.
 2. #104: Nondiscrimination/Discriminatory Harassment—Employment Practices.
 3. #222: Tobacco/Nicotine (Pupils) and #323: Tobacco/Nicotine (Employees).
 4. #247: Hazing.
 5. #249: Bullying/Cyberbullying
 6. #904: Public Attendance at School Events.

ADJOURNMENT

With no further business, the Meeting adjourned at 7:33 P.M.

Respectfully submitted,

Vernon F. Lauffer, Board Secretary

