

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
May 13, 2019**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, May 13, 2019 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Randolph R. Burr, Mr. John R. Slagle, Mr. Dustin L. Swartfager and Mr. Dwayne E. VanTassel. Mrs. Trisha D. Dixon, Mr. Kenneth L. Swartfager and Mrs. Stacey I. Thompson were absent. Also present were: Mr. Shawn Algoe, Ms. Lisa Bailey, Mr. Thomas Brown, Mrs. Suzanne Chomas, Mr. Vernon Lauffer, Mr. Michael McCormick, Mr. James O'Neil, Mr. Rodney Sherman, Mr. Bradley Wagner and Mr. Rick Zerbe.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle made an introduction of guests.
- ❑ Mr. Slagle said an Executive Session would be held tonight after the Regular Business Meeting to discuss two (2) Personnel Items.
- ❑ Mr. Slagle said the next scheduled Meeting would be the Regular Business Meeting on Monday, May 20, 2019 at 7 P.M. in the Elementary School Library.

**PUBLIC COMMENT**

- ❑ Mr. Thomas Brown and Mr. James O'Neil spoke to the Board regarding changes in future operations with concerns for their business and profitability if the District is to convert to Single Bus Runs.

**REPORTS**

- ❑ **Superintendent—Mr. Algoe reviewed:**
  1. Resolutions for Opposition to Right to Know Law Vexatious Requests.
  2. School Physical Plant Update.
  3. Personnel Update.
- ❑ **Elementary School Principal—Mr. McCormick reviewed:**
  1. PSSA Testing Monitoring Results went well.
  2. Band and Choir Concert will be held on May 16 at 7 P.M. at the High School Auditorium.
  3. 6<sup>th</sup> Grade Graduation will be held on June 6 at 9:30 A.M. in the Elementary Gym.

**REPORTS (Continued)**

- **High School Principal—Mr. Wagner reviewed:**
  1. Band Concert will be held on May 14 at 7:30 P.M. and the Choir Concert will be held on May 22 at 7:30 P.M.
  2. Athletics.
  3. PSSA Testing.
  4. Connor Exley was crowned King and Vanessa Runyan was crowned Queen of this year's Prom.
  5. Brigitte Rivers chaperoned students to the Pittsburgh Marathon as part of the Advanced P.E. Classes.
  6. Suicide Awareness Presentation.
  7. Envirothon Team—1<sup>st</sup> Place in Competition.
  8. Graduation will be held on June 7 at 7 P.M.

**DIALOGUE ITEMS**

- Mr. Algoe requested the Approval of the Retirement Letter from Sally Wedekind, Paraprofessional, effective at the end of the 2018-19 School Year.
- Mr. Algoe requested the Approval of the Summer Custodians:
  1. Tonya Sterner, Elementary.
  2. Scott Dowlan, High School
- Mr. Algoe reviewed a Proposal for the Reduction of two Teaching Staff Positions for 2019-20.
- Mr. Algoe reviewed and requested the Approval of the 2019-20 Board Approval Annual Items:
  1. Nutrition Group Contract.
  2. Nutrition Group Budget.
  3. Breakfast/Lunch/Milk Prices.
  4. A la Carte Prices.
- Mr. Algoe reviewed the need for the Election for the 2019-20 Board Treasurer.
- Mr. Algoe requested the Approval of Jennifer Gornall as Solicitor with an increase of \$5 per hour, effective April 1, 2019.
- Mr. Algoe reviewed and requested the Approval of the following Insurance Rates:
  1. Vision Benefits of America Monthly Insurance Rates for July 1, 2019 through June 30, 2021: Individual--\$6.05 and Family--\$14.75.
  2. Boston Mutual Life Insurance for 2019-20: \$0.14/\$1,000 coverage.
  3. C.M. Regent Long-Term Disability Insurance for 2019-20: \$0.23/\$100 Coverage.

**DIALOGUE ITEMS** (Continued)

- ❑ Mr. Algoe reviewed and requested the Approval of the 2019 Graduate List. He said all students are on the right path for satisfying graduation requirements.
- ❑ Mr. Algoe reviewed the proposed change to Single Run Busing effective with the 2019-20 School Year. After discussion, *Mr. Slagle said that the Board would consider this Agenda Item next week.*
- ❑ Mr. Lauffer said that textbooks must be purchased from the General Fund not Capital Reserve Fund. After explaining a proposal to support the purchase, *Mr. Slagle said to draft a Motion that will be considered next week.*
- ❑ Mr. Algoe reviewed and requested the Approval of the Barracuda Internet Content Filtering Software Contract for \$1,205.93, with the term from July 16, 2019 to July 15, 2020.
- ❑ Mr. Algoe requested the Approval of the Existing Bathroom Partitions Replacement from Rich Turian at a cost of \$3,115.00, with funds from Capital Reserve.
- ❑ Mr. Algoe reviewed and requested the Approval of the 2019-20 CCCC Proposed Budget.
- ❑ Mr. Algoe reviewed and requested the Approval of the 2019-20 Riverview Intermediate Unit Guest Teacher Consortium at a cost of \$625.
- ❑ Mr. Algoe reviewed and requested the Approval of the 2019-20 Keystone School District Proposed Final Budget for Public Display. He said that no tax increase is included in this version of this Balanced Budget. He also said that there will be an adjustment to the BEF and SEF in the June version of the Final Budget, as these two Subsidies have decreased due to a revision from the State.
- ❑ Mr. Algoe reviewed and requested the Approval of the Upcoming Student Field Trips:
  1. 5/23/2019: 3<sup>rd</sup> Grade to Living Treasures. Requested by Tim Zerbe, using CATS Funds and Student Contribution.
  2. 5/21 and 5/22/2019: Envirothon Club to State Competition at UPJ. Requested by Pam McCandless, at no cost to the District.
- ❑ Mr. Algoe reviewed and requested the Approval of a 2-Hour Early Dismissal for Students and Staff on June 6, 2019.

**DIALOGUE ITEMS (Continued)**

- **Mr. Algoe reviewed and requested the Approval of the Recommendations from the Athletic Council, pending proper completion of Personnel File Documentation and Clearances:**
  - 1. Letter of Resignation from Ryan Smith as Boys' Jr. High Basketball Assistant Coach.**
  - 2. Recommendation to Post for the Boys' Jr. High Basketball Assistant Coach.**
  - 3. Letter of Resignation from Tyler Beal as Summer Weight Room Coordinator.**
  - 4. Recommendation to Hire Austin Ion as Summer Weight Room Coordinator.**
  - 5. Recommendation to Appoint Wade Barto as Football Volunteer.**
  - 6. Recommendation to Appoint Rick Atzeni as Football Volunteer.**

**ADJOURNMENT**

**With no further business, the Meeting adjourned at 8:35 P.M.**

**Respectfully submitted,**

**Vernon F. Lauffer, Board Secretary**