

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
October 17, 2022**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, October 17, 2022 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Gregory A. Barrett was absent. Also present were: Mr. Jason Best, Mr. Jacob Deemer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Kristoffer Willison.

ANNOUNCEMENTS

- ❑ Mr. Slagle made an introduction of guests
- ❑ Mr. Slagle said the Personnel Committee met on October 12 and October 17, 2022. He also said the Personnel Committee will meet on November 1, 2022.
- ❑ Mr. Slagle said the next scheduled Meeting will be the Combined Regular Work Session and Regular Business Meeting on November 21, 2022 at 7 P.M. in the Elementary School Library.

PUBLIC COMMENT

None.

CONSIDERATION OF AGENDA

- ❑ Mr. K. Swartfager made the Motion to APPROVE the AGENDA, as presented. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager, Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- ❑ **Minutes:**
 1. Approve the September 19, 2022 Regular Work Session Minutes*
 2. Approve the September 19, 2022 Regular Business Meeting Minutes*
 3. Approve the October 10, 2022 Regular Work Session Minutes*

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CONSENT AGENDA (Continued)

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows (Continued):

☐ Financial Reports:

- 1. File the September, 2022 Board Summary for Audit***
- 2. File the September, 2022 Contingency Fund Report for Audit***
- 3. File the September, 2022 Liquid Cash and Investment Activity Analysis Report for Audit***
- 4. File the September, 2022 Elementary School Student Activities Report for Audit***
- 5. File the September, 2022 High School Student Activities Report for Audit***
- 6. Approve the September, 2022 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G***
- 7. Approve the September, 2022 Cafeteria Bills for payment as presented and located in Attachment C***
- 8. File the September, 2022 Cafeteria P&L for Audit***
- 9. File the September, 2022 Capital Reserve Bills for payment as presented and located in Attachment B-1***

☐ Written Reports:

- 1. Accept the August, 2022 Northwest School Combine Report***
- 2. Accept the Career Center Report***
- 3. Accept the IU6 Report***

The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

- ☐ Mrs. Thompson made the Motion to APPROVE the EXTENSION of MICHAEL MCCORMICK's CONTRACT as ACTING SUPERINTENDENT from October 18, 2022 through January 16, 2023 or until a Permanent Superintendent is hired. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ☐ Mr. Beary made the Motion to APPROVE the HIRING of JASON KNISLEY as the TECHNOLOGY EDUCATION/INDUSTRIAL ARTS TEACHER, at Step 8 Masters—\$62,233.00, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the HIRING of WILLIAM WEAVER as the BOYS' TRACK & FIELD HEAD COACH. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the RESIGNATION LETTER from TAYLOR HOFFMAN, VARSITY CHEERLEADING HEAD COACH, effective October 28, 2022. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the POSTING and ADVERTISING for a VARSITY CHEERLEADING HEAD COACH. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the POSTING and ADVERTISING for a SPECIAL EDUCATION PARAPROFESSIONAL. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the PURCHASE of 45 WALKIE TALKIES from MOBILCOM at a cost of \$19,980.00 and FCC LICENSE at a cost of \$275.00, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to TABLE the PURCHASE of the SECURITY FENCE around the Elementary School Playground. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the ESS NORTHEAST, LLC ADDENDUM to extend the Agreement through June 30, 2027. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes, Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the UPCOMING FIELD TRIPS:**
 1. **11/3/2022: Math Department to Penn West Clarion University. Requested by Jordan Popolis, using funds from Principal Contingency.**
 2. **11/3/2022: Juniors to Post-Secondary Options Fair at Penn West Clarion University. Requested by Lyndsay Blystone, using Budgeted Funds.**
 3. **10/7/2022, 11/30/2022, 3/1/2023 and 4/19/2023: SPARK/CCYC Club to CCYC Conferences (Knox and Clarion). Requested by Kami Coursen, at no cost to the District.**

The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

POLICY (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE the 2nd READING of the FOLLOWING POLICIES:**
 1. **#236.1: THREAT ASSESSMENT**
 2. **#805: EMERGENCY PREPAREDNESS RESPONSE**
 3. **#808: FOOD SERVICES**

The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

Mr. Weaver inquired about the Audio/Video System in the High School Gym for Streaming of Events Online.

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 7:14 P.M. The voice vote is recorded as follows: Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0

Respectfully submitted,

**Kristoffer S. Willison
Board Secretary**

