

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
August 15, 2022**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, August 15, 2022 at 8:05 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Dustin L. Swartfager was absent. Also present were: Ms. Tiffany Beary, Mrs. Leigh Black, Mr. Jason Best, Mrs. Kaylan Blair, Mr. Thomas Bowser, Mr. Josh Coursen, Mr. Jacob Deemer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mr. Martin Whitmore and Mr. Kristoffer Willison.

CONSIDERATION OF AGENDA

- Mr. K. Swartfager made the Motion to APPROVE the AGENDA with the following Addition:
 1. V. U. Post and Advertise for a Full-Time Custodian. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- **Minutes:**
 1. Approve the July 18, 2022 Regular Work Session Minutes*
 2. Approve the July 18, 2022 Regular Business Meeting Minutes*
- **Financial Reports:**
 1. File the July, 2022 Board Summary for Audit*
 2. File the July, 2022 Contingency Fund Report for Audit*
 3. File the July, 2022 Liquid Cash and Investment Activity Analysis Report for Audit*
 4. File the July, 2022 Elementary School Student Activities Report for Audit*
 5. File the July, 2022 High School Student Activities Report for Audit*
 6. Approve the July, 2022 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
 7. Approve the July, 2022 Cafeteria Bills for payment as presented and located in Attachment C*
 8. File the July, 2022 Cafeteria P&L Report for Audit*
 9. File the July, 2022 Capital Reserve Bills for payment as presented and located in Attachment B-1.

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CONSENT AGENDA (Continued)

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

□ Written Reports:

- 1. Accept the June, 2022 Northwest School Combine Report***
- 2. Accept the Career Center Report***

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration)

□ Mr. Beary made the Motion to APPROVE the POSTING and ADVERTISING for a KEYSTONE SCHOOL DISTRICT SUPERINTENDENT. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

□ Mr. Beary made the Motion to APPROVE CHAD BUERK as FULL-TIME HIGH SCHOOL MATH TEACHER, effective August 22, 2022 at Step 3 Masters, \$53,483.00, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

□ Mr. Barrett made the Motion to APPROVE the Following Personnel Items:

- 1. DUSTIN KIFER as MENTOR for CHAD BUERK for a 2-year period.**
- 2. LETTER of RESIGNATION from DUSTIN KIFER as HIGH SCHOOL MATH DEPARTMENT CHAIRPERSON, effective immediately.**
- 3. POST for HIGH SCHOOL MATH DEPARTMENT CHAIRPERSON.**
- 4. HIRE SCOT DOWLAN as MAINTENANCE WORKER, at a rate of \$13.55/hour, pending proper completion of Personnel File Documentation and Clearances.**
- 5. LETTER of RESIGNATION from SHELLY PARKES, PARAPROFESSIONAL, effective immediately.**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

□ Mr. Beary made the Motion to APPROVE HIRING THREE (3) PARAPROFESSIONALS, pending proper completion of Personnel File Documentation and Clearances, effective August 24, 2022:

- 1. SALINA SMITH, ELEMENTARY**
- 2. VALERIE KROUSE, ELEMENTARY**
- 3. REBECCA RUSSELL, HIGH SCHOOL**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ Mr. Barrett made the Motion to APPROVE the following Personnel Items from Athletic Council, pending proper completion of Personnel File Documentation and Clearances:
1. Letter of Resignation from JASON BEST as BOYS' TRACK & FIELD HEAD COACH.
 2. POST and ADVERTISE for a BOYS' TRACK & FIELD HEAD COACH.
 3. LETTER OF RESIGNATION from CHAD NELLIS as JR. HIGH FOOTBALL ASSISTANT HEAD COAH.
 4. CHAD NELLIS as JR. HIGH VOLUNTEER COACH.
 5. GARRY HENRY as JR. HIGH FOOTBALL ASSISTANT HEAD COACH.
 6. KEVIN THARAN as JR. HIGH FOOTBALL VOLUNTEER COACH.
 7. TONY KOPP as VARSITY FOOTBALL VOLUNTEER COACH.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

- ❑ Mr. Beary made the Motion to APPROVE the LETTER of RESIGNATION from DENISE BEISEL, effective immediately. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

- ❑ Mr. K. Swartfager made the Motion to RETRO-ACTIVELY APPROVE the POSTING and ADVERTISING for a CAFETERIA MONITOR. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

- ❑ Mr. Barrett made the Motion to APPROVE GRANTING TENURE to NICK BANNER, effective August 22, 2022. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—no; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 7-1.

AND

APPROVE GRANTING TENURE to SAMANTHA TOY, effective August 22, 2022. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

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PERSONNEL (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the ADVERTISING for a FULL-TIME CUSTODIAN, at a rate of \$12.00 per hour. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. Beary made the Motion to APPROVE THERESA BEEBE as BUS/VAN DRIVER, pending proper completion of Personnel File Documentation and Clearances. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the CONTRACT with CATAPULT LEARNING for TITLE I SERVICES at I.C. SCHOOL, using funds from Title I Grant Funds. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the ACT 55 LETTER of SUPPORT. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the RESOLUTION of EXTENSION of CREDIT and INCUMBENCY with PNC BANK. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**
- ❑ **The APPROVAL to EARMARK FUNDS to CAPITAL RESERVE/PLANT PHYSICAL died due to Lack of Motion.**
- ❑ **Mr. Beary made the Motion to RETRO-ACTIVELY APPROVE the ADDITIONAL BUS CAMERA SYSTEM from REI at a cost of \$5,772.16, using ARP ESSER GRANT Funds. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Barrett made the Motion to APPROVE the PURCHASE of ELEMENTARY LIBRARY AIR CONDITIONING EQUIPMENT from LUTON's in the amount of \$41,468.00, with funds from Capital Reserve**

AND

APPROVE the PURCHASE of HIGH SCHOOL OFFICE AIR CONDITIONING EQUIPMENT from LUTON's in the amount of \$26,544.00, with funds from Capital Reserve.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

- ❑ **Mr. Beary made the Motion to RETRO-ACTIVELY APPROVE the PURCHASE of ELEVEN (11) SMART BOARDS from VISUAL SOUND in the amount of \$39,149.00, using ARP ESSER GRANT Funds. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. Barrett made the Motion to APPROVE the CHANGE ORDER for the ACCESS ROAD DITCH PIPE REPLACEMENT from WAGNER ASPHALT in the amount of \$2,500.00, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. Barrett made the Motion to TABLE the APPROVAL of the CHANGE ORDER of the GAS LINE REPLACEMENT with TERRA WORKS, at a cost of \$4,832.16, with funds from Capital Reserve., until the September Meeting. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the PURCHASE of Sixty (60) TRACK HURDLES/GATE TUBES as a cost of \$9,791.40 from DEMANS, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the ELEMENTARY CHIMNEY DEMOLITION PROJECT, AWARDED to DEIBLE LANDSCAPING, INC., in the amount of \$18,250.00, with funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- ❑ **Mr. Beary made the Motion to APPROVE the MODIFICATION of REIMBURSEMENT RATES in the CURRENT BUS CONTRACTS, using OPTION C, reflecting a 4.2% Increase, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the COMMUNITY ELIGIBILITY PROVISION (C.E.P.). The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. Beary made the Motion to APPROVE the REVISED ADULT LUNCH MEAL PRICE to \$4.05. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

- ❑ **Mr. K. Swartfager made the Motion to APPOINT TROESE & ASSOCIATES for the 2021 TAX COLLECTORS' AUDIT. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

POLICY

- ❑ **Mr. Beary made the Motion to APPROVE the 2nd READING of POLICY #115: Career & Technical Education. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.**

ADJOURNMENT

With no further business, Mr. VanTassel made the Motion to Adjourn the Meeting at 8:14 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 8-0.

Respectfully submitted,

**Kristoffer S. Willison
Board Secretary**

