

**Keystone School District  
Knox, Pennsylvania  
Regular Work Session Minutes  
January 16, 2023**

**OPENING/ATTENDANCE**

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, January 16, 2023 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Also present were: Mr. Jason Best, Mrs. Kaylan Blair, Mr. Jacob Deemer, Mr. Michael Hall, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Kristoffer Willison.

**ANNOUNCEMENTS**

- ❑ Mr. Slagle welcomed the guests to the Meeting.
- ❑ Mr. Slagle said the next scheduled Meeting is the Combined Regular Work Session and Regular Business Meeting on February 20, 2023 beginning at 7 P.M.

**PUBLIC COMMENT**

None.

**REPORTS**

- ❑ **Superintendent—Mr. McCormick:**
  1. Board Appreciation.
  2. Federal Programs Update.
  3. Titusville ROC Cyber School Update.
  4. Building & Grounds Update.
  5. Comprehensive Plan—October 31, 2023 is new Due Date.
- ❑ **Elementary—Mr. McCormick:**
  1. iReady Update.
  2. Kindergarten Advertisement for the 2023/24 School Year.
- ❑ **High School—Mrs. McNaughton/Mr. Best:**
  1. Competitive Cheerleading Competition.
  2. District Choir Update.
  3. Wrestling Co-Op Tournament.
  4. Cell Phone Procedure Update.

**DIALOGUE ITEMS**

- Mr. McCormick Reviewed and Requested Approval of the Letter of Intent to Retire from Kay Metts, Custodian, effective May 31, 2023 and to Post and Advertise for the Anticipated Vacancy.**
- Mr. McCormick Reviewed and Requested Approval of the Assistant to the Superintendent Performance Description.**
- Mr. McCormick Reviewed and Requested Approval of the Athletic Council Recommendations:**
  - 1. Dalton Schultz as Head Cheerleading Coach.**
  - 2. Chelsea Mong as Assistant Head Cheerleading Coach.**
  - 3. Rebekah Anderson as Cheerleading Volunteer.**
  - 4. Jon Beal as Co-Assistant Boys' Track Coach.**
  - 5. Terrie Shaw as Co-Assistant Boys' Track Coach.**
  - 6. Jason Knisley as Boys' Track Volunteer.**
  - 7. Garrett Heath as Boys' Basketball Volunteer.**
  - 8. Jay Gilford as Boys' Baseball Volunteer.**
  - 9. Jason Knisley as Boys' Baseball Volunteer.**
- Mr. McCormick Requested Approval of Amanda Hunt as Van Driver.**
- Mr. McCormick Requested Approval of Neal Lewis as Van Driver.**
- Mr. McCormick Requested Approval of the Updated Keystone School District Health and Safety Plan.**
- Mr. Willison Reviewed and Requested Approval of the CD Investment Plan.**
- Mr. Willison Reviewed and Requested Approval of the 2021-22 Local Audit.**
- Mr. McCormick Reviewed and Requested Retroactive Approval, with the Recommendation of the Building & Grounds Committee, to Replace Leaking Steam Coil by Siemens at a cost of \$9,958.00, with Funds from Capital Reserve.**
- Mr. McCormick Reviewed and Requested Approval, with the Recommendation of the Building & Grounds Committee, of the Change Order to Remove All Existing Elementary Fire System Equipment with WSS Integrated Technologies at a cost of \$3,360.00, with Funds from Capital Reserve.**
- Mr. McCormick Reviewed and Requested Approval, with the Recommendation of the Building & Grounds Committee, of Base Cabinets for Pre-K Rooms from Apel Woodwork at a cost of \$4,150.00, with Funds from Capital Reserve.**

**DIALOGUE ITEMS (Continued)**

- ❑ **Mr. McCormick Reviewed and Requested Approval of the Upcoming Field Trips:**
  1. **12/9/2022: Spanish IV to Cozumel. Requested by Bill Weaver, using Student Contributions.**
  2. **5/10/2023: Biology II to Allegheny General Hospital. Requested by Matt Baker, using Budgeted Funds.**
  3. **5/17/2023: 4<sup>th</sup> Grade to Clear Creek State Park. Requested by Brandi Fisher, using CATS Funds and Student Contributions.**
  
- ❑ **Mr. McCormick Reviewed and Requested Approval of the Revised Starting Date for Mr. Hall to February 13, 2023.**
  
- ❑ **Mr. McCormick Requested Approval of the 1<sup>st</sup> Reading of the Following Policies:**
  1. **#123.1 Sex-Based Distinctions in Athletics**
  2. **#210 Medications**
  3. **#210.1 Possession/Administration of Asthma Inhalers/ Epinephrine Auto-Injectors**
  4. **#212 Reporting Student Progress**
  5. **#215 Promotion and Retention**
  6. **#216 Student Records**
  7. **#217 Graduation**
  8. **#218 Student Discipline**
  9. **#218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault (New)**
  10. **#219 Student Complaint Process**
  11. **#220 Student Expression/Dissemination of Mat**
  12. **#222 Tobacco and Vaping Products**
  13. **#223 Use of Motor Vehicles**
  14. **#226 Searches (New)**
  15. **#227 Controlled Substances/Paraphernalia**
  16. **#235 Student Right and Responsibilities**
  17. **#235.1 Surveys (New)**
  18. **#236 Student Assistance Program (New)**
  19. **#236.1 Threat Assessment**
  20. **#252 Dating Violence (New)**
  21. **#347.2 Changing of Student Names**
  
- ❑ **Mr. McCormick Reviewed and Requested Approval of the Retirement of the Following Policies:**
  1. **#211 Student Accident Insurance**
  2. **#213 Assessment of Student Progress**
  3. **#225 Relations with Law Enforcement Agencies**
  4. **#236 Responding to Students at Risk**

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**ADJOURNMENT**

**With no further business, the Meeting was adjourned at 7:33 P.M.**

**Respectfully submitted,**

**Kristoffer S. Willison, Board Secretary**