

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
August 15, 2022**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, August 15, 2022 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Dustin L. Swartfager was absent. Also present were: Ms. Tiffany Beary, Mrs. Leigh Black, Mr. Jason Best, Mrs. Kaylan Blair, Mr. Thomas Bowser, Mr. Josh Coursen, Mr. Jacob Deemer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mr. Martin Whitmore and Mr. Kristoffer Willison.

ANNOUNCEMENTS

- Mr. Slagle welcomed the guests to the Meeting.
- Mr. Slagle said the Personnel Committee met on August 4 and August 11, 2022.
- Mr. Slagle said the Cafeteria/Transportation Committee met on August 9, 2022.
- Mr. Slagle said the Athletic Committee met on August 10, 2022.
- Mr. Slagle said the Building & Grounds Committee met on August 15, 2022.
- Mr. Slagle said the next schedule Meeting is the September 19, 2022 Combined Regular Work Session/Business Meeting.

PUBLIC COMMENT

None.

REPORTS

- Superintendent—Mr. McCormick:**
 1. Community Eligibility Provision (C.E.P.)
 2. Athletic Trainer Status. Board requested Solicitor's Opinion on Waiver for Coaches to perform minimal Athletic Trainer duties.
 3. District Facebook Page.

REPORTS (Continued)

- **Elementary—Mr. McCormick:**
 1. Teacher Inservice.
 2. 1st Day of School.
 3. Kindergarten Clinic.
 4. KES Enrollment.
 5. August 26, 2022 Meeting Your Teacher Night.
 6. A Window/Airhandler Project Presentation.

- **High School—Mrs. McNaughton:**
 1. Parking Lot Spaces.

- **High School—Mr. Best:**
 1. Athletic Trainer Options.
 2. Impact Testing.

DIALOGUE ITEMS

- Mr. McCormick reviewed and requested Approval, with the Personnel Committee's Recommendation, to Post and Advertise for a Keystone School District Superintendent.

- Mr. McCormick reviewed and requested Approval, with the Personnel Committee's Recommendation, to Hire Chad Buerk as High School Math Teacher, effective August 22, 2022 at Step 3 Masters, \$53,483.00.

- Mr. McCormick requested Approval of Dustin Kifer as Mentor for Chad Buerk for 2-Year Period.

- Mr. McCormick requested Approval of the Letter of Resignation from Dustin Kifer as High School Math Department Chairperson, effective immediately.

- Mr. McCormick requested Approval to Post for a High School Math Department Chairperson.

- Mr. McCormick requested Approval, with the Personnel Committee's Recommendation, to Hire Scott Dowlan as Maintenance Worker, at a rate of \$13.55/hour.

- Mr. McCormick requested Approval of the Letter of Resignation from Shelly Parkes, effective immediately.

- Mr. McCormick requested Approval of Hiring the following Paraprofessionals:
 1. Rebecca Russell, High School.
 2. Vanessa Krouse, Elementary School.
 3. Salina Smith, Elementary School.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. McCormick reviewed the Boys' Soccer Program and to continue with the Program due to additional Participation. No vote will be necessary at the Business Meeting.**
- ❑ **Mr. McCormick requested Approval, with Athletic Council's Recommendation, of the Personnel Items from Athletic Council:**
 1. **Letter of Resignation from Jason Best as Boys' Track & Field Head Coach.**
 2. **Post and Advertise for a Boys' Track & Field Head Coach.**
 3. **Letter of Resignation from Chad Nellis as Jr. High Football Assistant Head Coach.**
 4. **Chad Nellis as Jr. High Football Volunteer Coach.**
 5. **Garry Henry as Jr. High Football Assistant Head Coach.**
 6. **Kevin Tharan as Jr. High Football Volunteer Coach.**
 7. **Tony Kopp as Varsity Football Volunteer Coach.**
- ❑ **Mr. McCormick requested Approval of the Letter of Resignation from Denise Beisel as Cafeteria Monitor, effective immediately.**
- ❑ **Mr. McCormick requested Approval to Post and Advertise for a Cafeteria Monitor.**
- ❑ **Mr. McCormick requested Approval to Grant Tenure to Nick Banner, effective August 22, 2022.**
- ❑ **Mr. McCormick requested Approval to Grant Tenure to Samantha Toy, effective August 22, 2022.**
- ❑ **Mr. McCormick requested Approval of Theresa Beebe as Bus/Van Driver.**
- ❑ **Mr. McCormick requested Approval of the Catapult Learning Contract for Title I Services at I.C. School, at a cost of \$3,506.54, with funds from Title I Grant Funds.**
- ❑ **Mr. McCormick requested Approval of the Act 55 Letter of Support.**
- ❑ **Mr. Willison requested approval of the Resolution for the Extension of Credit and Incumbency Certificate with PNC Bank.**
- ❑ **Mr. Willison reviewed Earmarking of Funds to Capital Reserve/Plant Physical.**
- ❑ **Mr. McCormick requested Retro-Active Approval, with recommendation of the Transportation Committee, of an Additional Bus Camera System from REI at a cost of \$5,772.16, using ARP ESSER Grant Funds.**

DIALOGUE ITEMS (Continued)

- ❑ Mr. McCormick requested Approval, with recommendation of the Building & Grounds Committee, to Purchase an Elementary Library Air Conditioning Equipment from Luton's in the amount of \$41,468.00, with Funds from Capital Reserve.**
- ❑ Mr. McCormick requested Approval of a Purchase, with recommendation of the Building & Grounds Committee, of a High School Office Air Conditioning Equipment from Luton's in the amount of \$26,544.00, with Funds from Capital Reserve.**
- ❑ Mr. McCormick requested Approval of the Purchase Eleven (11) Smart Board from Visual Sound in the amount of \$39,149.00, with Funds from ARP ESSER Grant Funds.**
- ❑ Mr. Willison requested Approval , with recommendation of the Building & Grounds Committee, of the Change Order for the Access Road Ditch Pipe Replacement from Wagner Asphalt in the amount of \$2,500.00, with Funds from Capital Reserve.**
- ❑ Mr. Willison reviewed and requested Approval of the Change Order of the Gas Line Replacement with Terra Works at a cost of \$4,832.16, with Funds from Capital Reserve. Mr. K. Swartfager and Mr. D. Swartfager previously discussed Design Changes to be included in the Base Bid, per Mr. K, Swartfager. Mr. Willison to request additional clarification from the Architect regarding Change Order.**
- ❑ Mr. Willison reviewed and requested Approval of the Purchase of Sixty (60) Track Hurdles/Gate Tubes at a cost of \$9,791.40 form DeMans, with funds from Capital Reserve.**
- ❑ Mr. Willison reviewed and requested Approval, with recommendation of the Building & Grounds Committee, of Awarding Elementary Chimney Demolition Project to Deible Landscaping, Inc. in the amount of \$18,250.00, with funds from Capital Reserve.**
- ❑ Mr. Willison reviewed Options regarding the Modification of the Reimbursement Rates Contained in Current Bus/Van Contracts. Recommendation was for Option C, reflecting a 4.2% Increase for 2022/23 and 2023/24.**
- ❑ Mr. McCormick reviewed and requested Approval for the Application relating to the Community Eligibility Provision (C.E.P.).**
- ❑ Mr. McCormick reviewed and requested Approval of the Revised Adult Lunch Meal Price to \$4.05.**

DIALOGUE ITEMS (Continued)

- ❑ **Mr. Willison reviewed and requested Approval to Appoint Troese & Associates as Tax Collector Auditors for 2021.**
- ❑ **Mr. McCormick requested the Posting and Advertising for a Full-Time Custodian at a rate of \$12.00 per hour.**

POLICY

- ❑ **Mr. McCormick reviewed and requested Approval of the 2nd Reading of Policy #115, Career & Technical Education.**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:05 P.M.

Respectfully submitted,

**Kristoffer S. Willison
Board Secretary**

