

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
November 21, 2022**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, November 21, 2022 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Dustin L. Swartfager was absent. Also present were: Mr. Jason Best, Mrs. Leigh Black, Mrs. Kaylan Blair, Mr. Jacob Deemer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Kristoffer Willison.

ANNOUNCEMENTS

- ❑ Mr. Slagle welcomed the guests to the Meeting.
- ❑ Mr. Slagle said the Athletic Council met on November 8, 2022.
- ❑ Mr. Slagle said the Policy Committee met on November 21, 2022.
- ❑ Mr. Slagle said the Personnel Committee met on November 29, 2022.
- ❑ Mr. Slagle said the Building & Grounds Committee will meet on December 5, 2022
- ❑ Mr. Slagle said the next schedule Meetings are the Reorganization Meeting, Regular Work Session and Regular Business Meeting on December 5, 2022 beginning at 7 P.M.

PUBLIC COMMENT

Mr. Jason Say spoke on behalf of the Keystone School District Education Foundation regarding a potential donation to, in part, replace the High School Gym Floor. He reviewed specific associated requests, which may be brought before the Board for approval in the future. Mr. Say states the potential project will flow through the Building & Grounds Committee.

REPORTS

- **Superintendent—Mr. McCormick:**
 1. Former Superintendent Gool passed away.
 2. PSBA Policy Review Update
 3. B&G Updates:
 - A. Fire Alarm—Elementary
 - B. Chimney Demo—Elementary
 - C. Security Doors—Elementary
 4. Children’s Museum of Pittsburgh Grant—Field Trips

- **Elementary—Mr. McCormick:**
 1. Veterans’ Day Assembly
 2. Keystone Youth Education Association:
 - A. High School Volunteers with Elementary Students
 3. Title I Holiday Event, December 8, 2022

- **High School—Mrs. McNaughton:**
 1. German Apprenticeship Program
 2. District Attorney Welsh:
 - A. Internet (Social Media) Safety Presentation
 3. Cell Phone Misuse Procedure Implementation at the High School:
 - A. Use of Classroom Pockets

- **Special Education—Mrs. Blair:**
 1. Child Count for Special Education Students—December 1, 2022
 2. Early Intervention
 3. Mikayla’s Voice Program
 4. Collaborative Art Project
 5. Snack Shack Update
 6. Friendsgiving Meal
 7. Gifted Screening for 2nd Graders
 8. Clarion County Special Olympics

DIALOGUE ITEMS

- Mr. McCormick reviewed and requested Approval of the Superintendent Performance Description.

- Mr. McCormick requested Approval of Hiring Jeffrey Carbaugh as a Full-Time Custodian, effective immediately.

- Mr. McCormick requested Approval of Hiring Emily Knisley as a Paraprofessional, effective immediately.

- Mr. McCormick requested Retroactive Approval of Hiring Kristopher Heeter as a Substitute Custodian.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. McCormick reviewed and requested Retroactive Approval of Hiring Dalton Schultz as Head Varsity Cheer Coach. Several members voiced concern of hiring him due to current unavailability.**
- ❑ **Mr. McCormick reviewed and requested Retroactive Approval of Hiring Chelsea Mong as Head Varsity Cheer Coach. Business Meeting Agenda will be corrected to Approve Hiring as Head Varsity Cheer Coach, until Mr. Schultz returns.**
- ❑ **Mr. McCormick requested the Approval of Taylor (Hoffman) Wolbert as Volunteer Varsity Cheer Coach.**
- ❑ **Mr. McCormick reviewed and requested Approval to Hire Marcia Rossman as Medical/Security Consultant at a fee of \$150 per event for Home Boys and Girls' JV/Varsity Basketball Games.**
- ❑ **Mr. McCormick reviewed and requested Approval of the Purchase of Fence around the Elementary Playground from C&H Fencing at a cost of \$39,990.00, with funds from Capital Reserve. Various members questioned the effectiveness, cost/benefit and potential impact to students/community relating to the fence.**
- ❑ **Mr. Willison reviewed and requested Approval of General Fund—Fund Balance Designation as of June 30, 2022.**
- ❑ **Mr. McCormick reviewed the RVAT Assessment Procedures and stated the next Assessment performed by the PA State Police will occur in 2023.**
- ❑ **Mr. McCormick reviewed and requested Approval of the Upcoming Field Trips:**
 - 1. 11/4/2022: Retroactive Approval of Spanish IV Class to Cozumel in Clarion. Requested by Bill Weaver, using Student Funds.**
 - 2. 11/22/2022: Approval of 9th Grade Students to Career Center. Requested by Lyndsay Blystone, using Budgeted Funds.**
- ❑ **Mr. McCormick requested Approval of Ashlee Black as a Substitute Nurse.**

POLICY

- **Mr. McCormick reviewed and requested Approval of the 1st Reading of the following policies:**
 1. **#200: Enrollment of Students**
 2. **#201: Admission of Students**
 3. **#202: Eligibility of Non-Resident Students**
 4. **#203.1: HIV Infection**
 5. **#204: Attendance**
 6. **#206: Assignment Within District**
 7. **#209: Health Examinations/Screenings**
 8. **#209.1: Food Allergy Management (New Policy)**
 9. **#209.2: Diabetes Management (New Policy)**

- **Mr. McCormick reviewed and requested Approval of the Recommendation to Retire Policy #209.1: Head Lice and Other Forms of Infestation.**

ADJOURNMENT

With no further business, the Meeting adjourned at 8:10 P.M.

Respectfully submitted,

**Kristoffer S. Willison
Board Secretary**

