

**KEYSTONE SCHOOL DISTRICT
KNOX, PA 16232
MINUTES OF THE REORGANIZATION MEETING
DECEMBER 5, 2022**

I. CALL TO ORDER

The Board of School Directors of the Keystone School District held their Annual Reorganization Meeting on Monday, December 5, 2022 in the Keystone Elementary School Library. The meeting was called to order at 7:07 P.M. by Mr. John Slagle, President. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Also present were: Mr. Jason Best, Mr. Jacob Deemer, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mr. Tom Spence and Mr. Kristoffer Willison.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. PUBLIC COMMENT

None.

IV. ELECTION OF A TEMPORARY PRESIDENT—CONDUCTED BY THE OUTGOING PRESIDENT, MR. JOHN R. SLAGLE

Mr. K. Swartfager nominated Mr. Barrett for the position of Temporary President. Motion was seconded by Mrs. Thompson. Receiving no other nominations for the office of Temporary President, Mr. VanTassel made the motion to close the nominations. Motion was seconded by Mr. Beary. The voice vote to close nominations is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0. With nominations closed, Mr. Slagle called for a voice vote for Mr. Barrett for the position of Temporary President as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes.. Motion carried 9-0. Mr. Barrett assumed the duties of the Chair.

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V. ELECTION OF 2023 PRESIDENT

Mr. Beary nominated Mr. Slagle for the position of President. Motion was seconded by Mr. K. Swartfager. Receiving no other nominations for the office of President, Mr. VanTassel made the motion to close nominations. Motion was seconded by Mr. Beary. The voice vote to close nominations is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0. With nominations closed, Mr. Barrett called for a voice vote for Mr. Slagle for the position of President. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0. Mr. Slagle assumed the duties of the Chair.

VI. ELECTION OF 2023 VICE-PRESIDENT

Mrs. Thompson nominated Mr. Barrett for the position of Vice-President. The Motion was seconded by Mr. K. Swartfager. Receiving no other nominations for the office of Vice-President, Mr. VanTassel made the motion to close nominations. The Motion was seconded by Mr. Beary. The voice vote to close nominations is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0. With nominations closed, Mr. Slagle called for a voice vote for Mr. Barrett for the position of Vice-President. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.

VII. ADOPTION OF RULES AND REGULATIONS FOR THE 2022 CALENDAR YEAR

Mr. Beary made the Motion to adopt the following Rules and Regulations for the 2023 Calendar Year, as follows. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.

Rules and Regulations:

1. The Board will abide by the Pennsylvania School Code of 1949 as amended and Act 84 of 1986, "Sunshine Law", Act 20 of 1993 "Public Comments", Act 9 of 1996 "Selection of Candidates for Vacancies", and Act 93 of 1998 "Recodification."
2. The Board will follow Robert's Rules of Order in cases not covered by law, regulations or board policy.

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**VII. ADOPTION OF RULES AND REGULATIONS FOR THE 2023
CALENDAR YEAR (Continued)**

3. Anyone of any group who wants to be placed on the Agenda, must comply with the following rules:
 - a. Send a written request to the Superintendent, at least seven days before the scheduled meeting, stating the area of concern.
 - b. Each person is limited to five (5) minutes speaking time.
 - c. In group meetings, a spokesperson and all other presenters shall be designated in advance along with the time needed to make the presentation.
 - d. The Board reserves the right to refuse to place any matter upon its Agenda that has been discussed at any meeting during the previous twelve-month period and upon which the Board has rendered an opinion. The Board will not accept any requests to place the same matter on its agenda in two consecutive regular board meetings unless the matter was tabled by the Board at previous meeting or unless the Superintendent and the Board President determine that circumstances require that the request be handled immediately. The Superintendent and Board President shall review the new information submitted with the second request and shall determine whether the matter warrants reconsideration. If the Superintendent and the Board President determine that the new information warrants consideration, the matter will be placed on the Agenda for the next Board Meeting. If the Superintendent and the Board President cannot agree to either place the item on the Agenda or to delete the item from the Agenda, then the matter will automatically be placed on the Agenda for the next Board Meeting.
4. The Board will allow time for public comment at each meeting. Each person is limited to five (5) minutes of speaking time.
5. Agenda items requested by Board Members should be submitted to the President/Superintendent five days in advance of the meeting or added during the Agenda adopted at that meeting.

**VIII. ADOPTION OF THE MEETING SCHEDULE FOR THE 2023
CALENDAR YEAR**

Mr. Barrett made the Motion to Approve the Meeting Schedule for the 2023 Calendar Year. The Motion was seconded by Mr. K. Swartfager. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.

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**VIII. ADOPTION OF THE MEETING SCHEDULE FOR THE 2023
CALENDAR YEAR (Continued)**

Setting of Meeting Dates, Times and Locations

DATE

MEETING

January:

**Monday, January 16
(Act 80 Day)**

**Board Work Session/
Board Business Meeting**

February:

Monday, February 20

Board Work Session/Board Business Meeting

March:

Monday, March 13

Board Work Session/Board Business Meeting

April:

**Monday, April 17
(Career Center)**

Board Work Session/Board Business Meeting

May:

**Monday, May 8
Monday, May 15**

**Board Work Session
Board Business Meeting**

June:

**Monday, June 12
Monday, June 19**

**Board Work Session
Board Business Meeting**

July:

Monday, July 17

Board Work Session/Board Business Meeting

August:

**Monday, August 14
Monday, August 21**

**Board Work Session/Board Business Meeting
Board Business Meeting**

September:

Monday, September 18

Board Work Session/Board Business Meeting

October:

**Monday, October 9
Monday, October 16**

**Board Work Session
Board Business Meeting**

November:

Monday, November 20

Board Work Session/Board Business Meeting

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VIII. ADOPTION OF THE MEETING SCHEDULE FOR THE 2023 CALENDAR YEAR (Continued)

December:

**Monday, December 4 Board Reorganization/Board Work Session/
Board Business Meeting**

All meetings are scheduled for the Keystone Elementary School Library or Gymnasium located at 451 Huston Avenue, Knox, PA, beginning at 7 P.M. Additional meetings and/or changes will be published in the local newspaper, website and front door of the School.

IX. ADOPTION OF THE COMMITTEE ASSIGNMENTS FOR THE 2023 CALENDAR YEAR

Mr. Barrett made the Motion to Approve the Committee Assignments for the 2023 Calendar Year. The Motion was seconded by Mr. K. Swartfager. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.

ATHLETICS & CO-CURRICULAR:

Mr. Slagle—Chairperson, Mr. Beary, Mr. Say, Mr. VanTassel, Mr. McCormick—Acting Superintendent, Mr. Willison—Business Manager, Mrs. McNaughton—High School Principal and Mr. Best—Assistant High School Principal.

BUILDINGS & GROUNDS:

Mr. D. Swartfager—Chairperson, Mr. Barrett, Mr. Beary, Mr. VanTassel, Mr. Dowlan—Supervisor of Building & Grounds (Ex. Officio), Mr. McCormick—Acting Superintendent, and Mr. Willison—Business Manager.

CAFETERIA & TRANSPORTATION:

Mr. Beary—Chairperson, Mr. Barrett, Mr. K. Swartfager, Mr. Weaver, Mr. Say, Mr. McCormick—Acting Superintendent, and Mr. Willison—Business Manager.

CLARION COUNTY CAREER CENTER REPRESENTATIVES:

Mr. Beary, Mr. VanTassel, Mrs. Thompson (Alternate) and Mr. Weaver (Alternate).

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IX. ADOPTION OF THE COMMITTEE ASSIGNMENTS FOR THE 2023 CALENDAR YEAR (Continued)

CURRICULUM & INSTRUCTION:

Mr. McCormick, Acting Superintendent—Chairperson, Mr. K. Swartfager, Mrs. Thompson, Mr. VanTassel and Mr. Weaver.

INTERMEDIATE UNIT REPRESENTATIVE:

Mr. Barrett and Mr. K. Swartfager (Alternate).

KSDEF LIAISON:

Mrs. Thompson.

LEGISLATIVE & PSBA REPRESENTATIVE:

Mr. K. Swartfager and Mrs. Thompson (Alternate).

NEGOTIATIONS & ACT 93:

Mr. Barrett—Chairperson, Mr. Slagle, Mrs. Thompson, Mr. McCormick-- Acting Superintendent and Mr. Willison—Business Manager.

PERSONNEL:

Mr. Beary—Chairperson, Mr. Slagle, Mrs. Thompson, Mr. D. Swartfager and Mr. McCormick—Acting Superintendent.

POLICY:

Mr. Slagle—Chairperson, Mr. D. Swartfager, Mrs. Thompson, Mr. VanTassel and Mr. McCormick—Acting Superintendent.

TECHNOLOGY:

Mr. D. Swartfager—Chairperson, Mr. K. Swartfager, Mr. Say, Mr. Weaver and Mr. McCormick—Acting Superintendent.

- X. MR. BARRETT MADE THE MOTION TO APPROVE THE RE-APPOINTMENT OF MR. JAMES A. BEARY and MR. DWAYNE E. VANTASSEL to the JOINT OPERATING COMMITTEE of the CLARION COUNTY CAREER CENTER and MRS. STACEY I. THOMPSON and MR. RANDALL WEAVER as ALTERNATES for the 2023 CALENDAR YEAR. The vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

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- XI. MR. BEARY MADE THE MOTION TO APPROVE THE RE-APPOINTMENT of MR. GREGORY A. BARRETT as IU #6 REPRESENTATIVE and MR. KENNETH L. SWARTFAGER as the ALTERNATE for the 2023 CALENDAR YEAR.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.
- XII. MR. BEARY MADE THE MOTION TO APPROVE THE RE-APPOINTMENT of MR. KENNETH L. SWARTFAGER as LEGAL and PSBA REPRESENTATIVE and MRS. STACEY I. THOMPSON as the ALTERNATE for the 2023 CALENDAR YEAR.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.
- XIII. MR. BARRETT MADE THE MOTION TO APPROVE the RE-APPOINTMENT of MRS. STACEY I. THOMPSON as KEYSTONE SCHOOL DISTRICT EDUCATION FOUNDATION LIAISON for the 2023 CALENDAR YEAR.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.
- XIV. MR. BEARY MADE THE MOTION TO APPROVE THE APPOINTMENT of MR. KRISTOFFER WILLISON as TAX COLLECTION COMMITTEE DELEGATE and MRS. LEIGH KERLE as ALTERNATE DELEGATE for the 2023 CALENDAR YEAR.** The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.
- XV. ADJOURNMENT**
- With no further business, Mr. VanTassel made the Motion to adjourn the Meeting at 7:15 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. Van Tassel—yes and Mr. Weaver—yes. Motion carried 9-0.

Respectfully submitted,

Kristoffer S. Willison, Board Secretary

