

**Keystone School District
Knox, Pennsylvania
Regular Work Session Minutes
September 19, 2022**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Work Session to order on Monday, September 19, 2022 at 7 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The Pledge of Allegiance was recited. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Mr. Jason C. Say was absent. Also present were: Ms. Tiffany Beary, Mr. Jason Best, Mrs. Kaylan Blair, Mr. Jacob Deemer, Mrs. Jennifer Mauk, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman and Mr. Kristoffer Willison.

ANNOUNCEMENTS

- ❑ Mr. Slagle welcomed the guests to the Meeting.
- ❑ Mr. Slagle said the Technology Committee met on September 7, 2022.
- ❑ Mr. Slagle said the Building & Grounds Committee met on September 12, 2022.
- ❑ Mr. Slagle said an Executive Session will be held immediately following the Business Meeting tonight to discuss One (1) Personnel Item and One (1) Item of Privileged Business.
- ❑ Mr. Slagle said the next scheduled Meeting is the October 10, 2022 Work Session.

PUBLIC COMMENT

None.

REPORTS

- ❑ **Superintendent—Mr. McCormick:**
 1. Windows/Univents.
 2. Website.
 3. Mental Health and Safety/Security Grant.

REPORTS (Continued)

- **Elementary—Mr. McCormick:**
 1. Teacher Inservice on September 29, 2022.
 2. Olweus Bullying Prevention.
 3. McElhattan Foundation Grants (Inservice)

- **High School—Mrs. McNaughton:**
 1. Painting Graduation Caps.
 2. Prom is moved to May 13, 2023.
 3. Graduation Requirements (PA vs. Keystone School District).
 4. Biology Field Trip.
 5. Dual Enrollment (Penn West University).
 6. Jr High Student Government Dance.
 7. Dress Code.

- **Special Education—Mrs. Blair:**
 1. Snack Shack/Cart.

DIALOGUE ITEMS

- Mr. McCormick requested Approval of the Letter of Resignation from Tom Crumlish, High School Technology Education/Industrial Arts Teacher, effective November 4, 2022.

- Mr. McCormick requested Retro-Active Approval of the Posting/Advertising for a High School Technology Education/Industrial Arts Teacher.

- Mr. McCormick requested Retro-Active Approval of the Letter of Resignation from Misty Graham, Paraprofessional, effective September 9, 2022.

- Mr. McCormick reviewed and requested Approval of Bobbie Heller as High School Math Department Chairperson.

- Mr. McCormick requested Approval of Hiring, with Athletic Council Recommendation, Nate Ion as 2nd Assistant Golf Coach at a salary of \$913.12.

- Mr. McCormick requested Approval of the Letter of Resignation from Koby Buzard as Boys and Girls' Soccer Assistant Coach.

- Mr. McCormick requested Approval of Clint Yargar as Volunteer Soccer Coach.

- Mr. McCormick reviewed and requested Approval, with Athletic Council Recommendation, of Hiring Mallory Reed as Practice/Game Manager for Fall Sports Schedule only, in the amount of \$1,200.00.

DIALOGUE ITEMS (Continued)

- ❑ **Mr. McCormick reviewed and requested Approval for Raymond Eyth as Bus/Van Driver.**
- ❑ **Mr. McCormick requested Approval of Randi Myers as Substitute Nurse.**
- ❑ **Mr. McCormick reviewed and requested Approval of the Amendment to the Agreement for Cyber Education with Titusville Area School District.**
- ❑ **Mr. Willison reviewed and requested Approval of the Act 57 Resolution.**
- ❑ **Mr. Willison reviewed and requested Approval of the Change Order #22.032.001 of Gas Line Replacement from Terra Works at a cost of \$4,832.16. This was Tabled at the August 15, 2022 Meeting for clarification.**
- ❑ **Mr. McCormick reviewed and requested Approval for the Purchase of 45 Walkie Talkies from MobilCom at a cost of \$19,980.00 and FCC License at a cost of \$275.00. with funds from Capital Reserve. Mr. K. Swartfager offered use of Alternative Walkie Talkies to test as a basis for comparison. Item was Tabled until October Meeting.**
- ❑ **Mr. McCormick reviewed and requested Approval, with recommendation from Technology Committee, of the Quote for Ethernet Access Switches from Connectivity, at a cost of \$49,468.00, with funds from Capital Reserve.**
- ❑ **Mr. McCormick reviewed the Quotes and Requested Approval for Practice Field Refurbishment, with funds from Capital Reserve to Deible Landscaping, Inc., in the amount of \$21,706.38.**
- ❑ **Mr. McCormick reviewed and requested Approval for Dual Enrollment Agreement with Penn West University.**
- ❑ **Mr. McCormick reviewed and requested Approval for the Upcoming Field Trips:**
 - 1. 8/31/2022, 9/15/2022, 10/5/2022, 10/20/2022, 11/2/2022, 11/15/2022, 11/30/2022, 12/15/2022, 1/4/2023, and 1/19/2023: Life Skills Class to Tom's Riverside. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budget.**
 - 2. 9/2/2022: Life Skills Class to Clarion Subway and Kalyumet for Fun. Requested by Amy Goldthwaite, using Snack Shack /Cart Funds and Life Skills Classroom Budget.**
 - 3. 9/9/2022, 10/14/2022. 11/10/2022, 12/9/2022, and 1/13/2023: Life Skills Class to Keystone Elementary. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budget.**
 - 4. 9/19/2022 (Rain Date of 9/21/2022): Elementary GEM to Knox. Requested by Nicole Gorog, at no cost to the District.**

DIALOGUE ITEMS (Continued)

- Mr. McCormick reviewed and requested Approval for the Upcoming Field Trips:
 5. 10/10/2022: Ecology Class to Benazette and Elk County Visitor Center. Requested by Matt Baker, using Budgeted Funds.
 6. 10/6/2022: 1st Grade to Elk County Visitor Center. Requested by Nancy Daum, using CATS Funds and Student Contribution.
 7. 10/7/2022: Life Skills Class to Grove City Eat-N-Park and Keystone Safari. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budget.
 8. 10/14/2022: Special Education Student to Hiram G. Andrews Center. Requested by Kaylan Blair, using Student Contribution.
 9. 10/19/2022: AP Environmental Science to Quiet Creek Herb Farm. Requested by Tyler Chambers, at no cost to the District.
 10. 11/4/2022: Life Skills Class to Seneca Hoss's and The Movies at the Cranberry Mall Theater. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budget.
 11. 12/2/2022: Life Skills Class to The Carriage Inn and Knox Public Library. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budget.
 12. 1/6/2023: Life Skills Class to McDonalds and Seneca Lanes. Requested by Amy Goldthwaite, using Snack Shack/Cart Funds and Life Skills Classroom Budget.

POLICY

- Mr. McCormick reviewed and requested Approval of the 1st Reading of the Following Policies:
 1. #326.1: Threat Assessment.
 2. #805: Emergency Preparedness & Response.
 3. #808: Food Services.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:49 P.M.

Respectfully submitted,

Kristoffer S. Willison
Board Secretary

