

**KEYSTONE SCHOOL DISTRICT
SAFETY COMMITTEE
RECORD OF MINUTES
IN-PERSON & TELEPHONICALLY
DISTRICT OFFICE BOARD ROOM**

Chairperson: Kristoffer Willison

Date: February 28, 2023

Time Meeting Started: 2 P.M.

PRESENT

**SUE BEICHNER (TELEPHONICALLY)
ERIK DOWLAN
MICHAEL HALL (1st MEETING—New Superintendent)
AUTUMN MARSHALL
MICHAEL MCCORMICK
WILLIAM SLEE
KATHI WEAVER
KRISTOFFER WILLISON
MARTY WISE**

ABSENT

MINUTES

Previous Minutes from the January 31, 2023 Meeting were reviewed. Mike McCormick made the Motion to Approve the Minutes, and Marty seconded it. All in favor.

OLD BUSINESS

- Incident Report Review: None.**
- Accident Investigations: None.**
- Inspections: None.**
- Other Issues and/or Specific Recommendations: None.**

NEW BUSINESS

- Incident Investigations:**
 - 1. 2/2/2023: A student pulled a chair away from a High School Teacher as she was sitting down, and she fell to the floor—hitting her Upper Back and Neck, Tailbone and Elbow. No medical treatment has been necessary.**
- Accident Investigations: None.**
- Inspections:**
 - 1. Mike Hall, Mike McCormick and Kris did an Inspection of the Playground and Facilities on February 21 with the Representative from Liberty Mutual. Safety Hazards noted were:**
 - A. The S-Hooks that attach the Swing to the Chains have too wide of a gap between Them. Erik said they would tighten up the gaps.**
 - B. The gravel does not entirely cover all areas of the Playground.**
 - C. The opening at the back of the Bleachers at the Football Field are more than 4 inches wide. They should be enclosed.**

NEW BUSINESS (Continued):

☐ **Inspections (Continued):**

D. There was too much sawdust lying around in the High School Shop Area. The Liberty Mutual Representative will be sending us her preliminary report this week, and her final report in the next six weeks.

☐ **Other Issues and/or Specific Recommendations:**

- 1. Mike McCormick said there was a small tree branch hanging from the tree in the Elementary School Parking Lot.**

NEXT MEETING

The next Meeting will be held on March 28, 2023 at 2 P.M. in the District Office Board Room.

ADJOURNMENT

With no further business, Marty made the Motion to Adjourn the Meeting at 2:05 P.M., and Autumn seconded it.

Respectfully submitted,

Kathi Weaver, Secretary