

**Keystone School District
Knox, Pennsylvania
Regular Business Meeting Minutes
February 20, 2023**

OPENING/ATTENDANCE

Mr. John R. Slagle, President of the Keystone School District Board of Directors, called the Regular Business Meeting to order on Monday, February 20, 2023 at 8:10 P.M. The Meeting was held in the Keystone Elementary School Library, 451 Huston Avenue, Knox, Pennsylvania. The following Board Members were present: Mr. Gregory A. Barrett, Mr. James A. Beary, Mr. Jason C. Say, Mr. John R. Slagle, Mr. Dustin L. Swartfager, Mr. Kenneth L. Swartfager, Mrs. Stacey I. Thompson, Mr. Dwayne E. VanTassel and Mr. Randall C. Weaver. Also present were: Mr. Randy Bartley, Mrs. Elizabeth Beal, Mr. Jon Beal, Mr. Josh Beal, Mr. Jason Best, Mrs. Leigh Black, Mrs. Kaylan Blair, Mr. Jacob Deemer, Mr. Erik Dowlan, Mr. Bryan Exley, Mr. Michael Hall, Ms. Shilo Lenhart, Mr. Michael McCormick, Mrs. Kelli McNaughton, Mr. Rodney Sherman, Mrs. Abigail Simcheck, Mr. Thomas Spence, Mr. Martin Whitmore and Mr. Kristoffer Willison.

CONSIDERATION OF AGENDA

- Mr. Barret made the Motion to APPROVE the AGENDA with the following Addition:

1. DES—Key Card System Additions.

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.

CONSENT AGENDA

Mr. Beary made the Motion to APPROVE the CONSENT AGENDA as follows:

- Minutes:**

1. Approve the January 16, 2023 Regular Work Session Minutes*
2. Approve the January 16, 2023 Regular Business Meeting Minutes*

- Financial Reports:**

1. File the January, 2023 Board Summary for Audit*
2. File the January, 2023 Contingency Fund Report for Audit*
3. File the January, 2023 Liquid Cash and Investment Activity Analysis Report for Audit*
4. File the January, 2023 Elementary Student Activities Report for Audit*
5. File the January, 2023 High School Student Activities Report for Audit*
6. Approve the January, 2023 General Fund Bills, the Interim Bills and the Wire Transfers for payment as presented and located in Attachments A and G*
7. Approve the January, 2023 Cafeteria Bills for payment as presented and located in Attachment C*

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CONSENT AGENDA (Continued)

❑ **Financial Reports (Continued)**

8. **File the January, 2023 Cafeteria P&L for Audit***
9. **File the January, 2023 Capital Reserve Bills as presented and located in Attachment B-1***

❑ **Written Reports:**

1. **Accept the December, 2023 Northwest School Combine Report***
2. **Accept the Career Center Report***
3. **Accept the IU6 Report***

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.

PERSONNEL (For Individual or Separate Consideration)

- ❑ **Mr. Barrett made the Motion to APPROVE the AMENDED EARLY RETIREMENT LETTER from KAY METTS, CUSTODIAN, effective February 9, 2023, with regret. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the POSTING for an ELEMENTARY EVENING CUSTODIAN FOREMAN. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the RESIGNATION LETTER from JASON NELLIS as VARSITY FOOTBALL 2nd ASSISTANT COACH. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE BRYAN EXLEY as GIRLS' SOFTBALL VOLUNTEER. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

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NEW BUSINESS (For Individual or Separate Consideration)

- ❑ **Mr. K. Swartfager made the Motion to APPROVE the 2023-24 SCHOOL CALENDAR, as presented. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the AGREEMENT with KEYSOLUTION STAFFING, LLC, for PSYCHOLOGIST SERVICES. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE for BUILDING & GROUNDS COMMITTEE to GATHER ADDITIONAL INFORMATION regarding the HIGH SCHOOL GYM FLOOR PROJECT PLAN. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mrs. Thompson made the Motion to TABLE the HIGH SCHOOL GYM FLOOR SALVAGE RIGHT to the Keystone School District Education Foundation. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to APPROVE the REMOVING of STUDENT FEES for DISTRICT STUDENTS to Attend SPORTING EVENTS at Keystone, effective with the 2023-24 School Year. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. Beary made the Motion to RETROACTIVELY APPROVE the ALA CARTE and KINDERGARTEN SNACK PRICING CHANGE. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**
- ❑ **Mr. K. Swartfager made the Motion to APPROVE the FIRST UNITED NATIONAL BANK BUSINESS AUTHORIZATION FORM. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

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NEW BUSINESS (For Individual or Separate Consideration) (Continued)

- **Mr. K. Swartfager made the Motion to APPROVE the PURCHASE of the DSX ACCESS CONTROL to THREE (3) NEW DOORS from DAGOSTINO ELECTRONIC SERVICES, INC. (DES), at a cost of \$13,888.47, with Funds from Capital Reserve. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

- **Mr. Barrett made the Motion to APPROVE the UPCOMING FIELD TRIPS:**
 1. **2/10/2023, 3/10/2023, 4/5/2023 and 5/5/2023: Life Skills Class to Keystone Elementary School. Requested by Amy Goldthwaite, using Funds from Snack Shack/Cart Funds and Life Skills Class Budget.**
 2. **2/22/2023: Art Students to Carnegie Museum of Art. Requested by Janet Hockman, using Museum Grant Funds and Student Contributions.**
 3. **3/3/2023: Life Skills Class to Knox Laundry Mat and Knox Public Library. Requested by Amy Goldthwaite, using Funds from Shack/Cart and Life Skills Class Budget.**
 4. **3/8/2023: High School Band Students to Clarion High School. Requested by Chris Long, using Budgeted Funds.**
 5. **3/28/2023: 6th Grade to Clarion County Career Center. Requested by Jen Wingard, using Principal's Contingency Fund.**
 6. **3/31/2023: Ecology Class and Envirothon Club to Presque Isle State Park, Tom Ridge Environmental Center and Maurice K. Goddard State Park. Requested by Matt Baker, using Budgeted Funds.**
 7. **4/21/2023: Ecology and AP Environmental Science to Cook Forest. Requested by Pam McCandless, using Student Contributions.**
 8. **4/28/2023: Life Skills Class to Farmer's National Bank and Renninger's Ice Cream Parlor. Requested by Amy Goldthwaite, using Funds from Snack Shack Cart and Life Skills Class Budget.**
 9. **5/10/2023: Spanish Club to Pittsburgh. Requested by Bill Weaver, using Student Contributions.**

POLICY (For Individual or Separate Consideration)

- **Mr. Beary made the Motion to Approve the 2nd Reading of the Following Policies:**
 1. **#123.1 Sex-Based Distinctions in Athletics**
 2. **#210 Medications**
 3. **#210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors**
 4. **#212 Reporting Student Progress**
 5. **#215 Promotion and Retention**
 6. **#216 Student Records**
 7. **#217 Graduation**

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POLICY (For Individual or Separate Consideration)

- **Mr. Beary made the Motion to Approve the 2nd Reading of the Following Policies (Continued)**

- 8. #218 Student Discipline**
- 9. #218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault (New)**
- 10. #219 Student Complaint Process**
- 11. #220 Student Expression/Dissemination of Mat**
- 12. #222 Tobacco and Vaping Products**
- 13. #223 Use of Motor Vehicles**
- 14. #226 Searches (New)**
- 15. #227 Controlled Substances/Paraphernalia**
- 16. #235 Student Right and Responsibilities**
- 17. #235.1 Surveys (New)**
- 18. #236 Student Assistance Program (New)**
- 19. #236.1 Threat Assessment**
- 20. #252 Dating Violence (New)**
- 21. #347.2 Changing of Student Names**

The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.

ADJOURNMENT

- **With no further business, Mr. VanTassel made the Motion to ADJOURN the Meeting at 8:30 P.M. The voice vote is recorded as follows: Mr. Barrett—yes; Mr. Beary—yes; Mr. Say—yes; Mr. Slagle—yes; Mr. D. Swartfager—yes; Mr. K. Swartfager—yes; Mrs. Thompson—yes; Mr. VanTassel—yes and Mr. Weaver—yes. Motion carried 9-0.**

Respectfully submitted,

**Kristoffer S. Willison
Board Secretary**

