

**KEYSTONE SCHOOL DISTRICT  
SAFETY COMMITTEE  
RECORD OF MINUTES  
IN-PERSON & TELEPHONICALLY  
DISTRICT OFFICE BOARD ROOM**

**Chairperson: Kristoffer Willison**

**Date: March 28, 2023**

**Time Meeting Started: 2 P.M.**

**PRESENT**

**SUE BEICHNER (TELEPHONICALLY)  
ERIK DOWLAN  
MICHAEL HALL  
AUTUMN MARSHALL  
MICHAEL MCCORMICK  
WILLIAM SLEE  
KATHI WEAVER  
KRISTOFFER WILLISON**

**ABSENT**

**MARTY WISE**

**MINUTES**

**Previous Minutes from the February 28, 2023 Meeting were reviewed. Autumn made the Motion to Approve the Minutes, and Mike McCormick seconded it. All in favor.**

**OLD BUSINESS**

- Incident Report Review: None.**
- Accident Investigations: None.**
- Inspections: None.**
- Other Issues and/or Specific Recommendations: None.**

**NEW BUSINESS**

- Incident Investigations:**
  - 1. 3/7/2023: High School Teacher was using the paper cutter to cut paper. When he finished, he went to lift the lever up and lifted on the exposed blade—cutting his right pointer finger. No Medical Treatment has been necessary.**
- Accident Investigations: None.**
- Inspections: None.**
- Other Issues and/or Specific Recommendations: None.**

**NEXT MEETING**

**The next Meeting will be held on April 25, 2023 at 2 P.M. in the District Office Board Room.**

**ADJOURNMENT**

**With no further business, Autumn made the Motion to Adjourn the Meeting at 2:04 P.M., and Erik seconded it. All in favor.**

**Respectfully submitted,**

**Kathi Weaver, Secretary**